

**FINANCE & PERSONNEL COMMITTEE**  
**January 13, 2026**  
**6:30pm**

PRESENT: Chairperson Rusniak, Members Savage, Webb, and Garza.

ALSO PRESENT: City Administrator Steve Volkert, City Clerk Shanna Kreilkamp, and City Planner Jacob Maas.

Call to Order – Chairperson Rusniak called the meeting to order at 6:30 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Public Comment Period – None.

Discussion and consideration of denial of claim filed against the City of Hartford by Angela Malonado in the amount of \$7,622.85 for alleged damage to a 2015 Toyota Rav4. – City Administrator Steve Volkert explained that a plow had come across a manhole that the cover had raised up. The plow driver pulled the cover back, so it was flush, however later it was discovered that the rim was cracked. The city was not aware of this crack before the claim. The Insurance company reviewed the claim and since this was not a known issue prior, they recommend denial.

MOTION by Alderperson Webb, seconded by Alderperson Savage to approve the denial of claim filed against the City of Hartford by Angela Malonado in the amount of \$7,622.85 for alleged damage to a 2015 Toyota Rav4.

MOTION CARRIED UNANIMOUSLY

Discussion and consideration of denial of claim filed against the City of Hartford by Andrew Captain in the amount of \$1,474.89 for alleged damage to a 2011 Ford F-150. – City Administrator Steve Volkert explained that a plow had come across a manhole that the cover had raised up. The plow driver pulled the cover back, so it was flush, however later it was discovered that the rim was cracked. The city was not aware of this crack before the claim. The Insurance company reviewed the claim and since this was not a known issue prior, they recommend denial.

MOTION by Alderperson Garza, seconded by Alderperson Savage to approve the denial of claim filed against the City of Hartford by Andrew Captain in the amount of \$1,474.89 for alleged damage to a 2011 Ford F150.

MOTION CARRIED UNANIMOUSLY

Discussion and consideration of approval of a claim filed against the City of Hartford by Dave Roskopf in the amount of \$386.96 for alleged damage to a 2021 Ford Explorer. – City Administrator Steve Volkert explained that the apparatus that is put behind a tire of a Fire Truck, so it doesn't roll fell off the Fire Truck due to not being secured properly. The Claimant accidentally drove over the apparatus and damaged one of his vehicle's tires.

MOTION by Alderperson Garza, seconded by Alderperson Savage to approve the claim filed against the City by Dave Roskopf in the amount of \$386.96 for alleged damage to a 2021 Ford Explorer.

MOTION CARRIED UNANIMOUSLY

Discussion and consideration of approval of a claim filed against the City of Hartford by Carol McHugh for alleged damage to a 2017 Mazda CX-5, contingent upon getting additional quotes. The city is requesting that the claimant get three comparable bids from recommended companies provided to the claimant from the City of Hartford. – City Administrator Steve Volkert stated that one of the city plows was plowing on a narrow street the claimant was parked on and accidentally side swiped the vehicle. The claimant submitted one claim, however the City insurance company stated they need three total quotes and will recommend approval of the least expensive qualified bid.

MOTION by Alderperson Webb, seconded by Alderperson Savage to approve the claim filed against the City by Carol McHugh for alleged damage to a 2017 Mazda CX-5, contingent upon getting additional quotes. The city is requesting the claimant get three comparable bids from recommended companies proved to the claimant from the City of Hartford.

MOTION CARRIED UNANIMOUSLY

Discussion and consideration of approving the memorandum of agreement regarding FY 2026 US EPA Brownfield Assessment Grant Application. – City Planner Jacob Maas informed the Committee that Washington County is looking into applying for a grant and is requesting the City of Hartford be one of the non-lead coalition members that sign off on this grant application. There is no fiscal impact on the city. This grant would help the city with various areas that may need remediation.

MOTION by Alderperson Webb, seconded by Alderperson Garza to approve the memorandum of agreement regarding FY 2026 US EPA Brownfield Assessment Grant Application.

MOTION CARRIED UNANIMOUSLY

Adjournment – MOTION by Alderperson Savage, seconded by Alderperson Garza for adjournment at 6:40p.m.

MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,  
Shanna Kreilkamp, City Clerk

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