

# **City of Mount Vernon, New York**

*1 ROOSEVELT SQ. RM. 104  
CITY HALL, MOUNT VERNON, NEW YORK 10550  
& VIA FACEBOOK.COM/MOUNTVERNONNY*



## **Meeting Minutes - Final**

**Tuesday, January 20, 2026**

**4:00 PM**

**MAYOR'S CONFERENCE ROOM - 1st FLOOR**

### **Board of Estimate & Contract**

*NICOLE BONILLA, MBA  
City Clerk*

*JORDAN RIULLANO, JD  
Deputy City Clerk*

**Call to Order: At 4:00 PM by Chairwoman Mayor Shawyn Patterson-Howard**

**Roll Call:** Roll Call and reading of agenda items administered by City Clerk Nicole Bonilla. Noticed in the Journal News.

**PRESENT** Mayor Shawyn Patterson-Howard, Comptroller Darren Morton, and Council President Derrick Thompson

**ABSENT** None

**OTHERS:** Chief of Staff Malcolm Clark, Asst. Corporation Counsel Johan Powell, Deputy City Clerk Jordan A. Riullano, Assistant Comptroller Condell Hamilton

**ADMINISTRATION OF THE AGENDA**

**RESOLUTIONS APPROVING ORDINANCES**

1. [TMP -1880](#)

**Code:** LPW

**Attachments:** [Mayor Referral\\_NYCOM February 2026](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:** Comptroller Morton: Madam Mayor, can you explain the necessity of this trip

Mayor Patterson - Howard: Explains the Necessity of the trip and how she sits on the NYCOM board and the meeting will focus on water infrastructure, meet with state representatives and advocate for the needs of their municipalities.

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

2. [TMP](#)  
[-1879](#)

**Code:** LPW

**Attachments:** [Mayor Referral USCM January 2026](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:** Comptroller Morton: Explains the registration fee.

Council President Thompson: Can you further explain the "not to exceed" costs.

Mayor Patterson - Howard: I serve as a trustee and serve on a number of committees and will be speaking on three panels and discussed the topics. I will need a detail list of last years education and travel line from the Comptroller's Office.

Comptroller Morton: Discussed how important it is for the city to be represented because we have to be in the room in order to advocate for the city. But explained that he will be asking the tough questions because the travel line only has \$60,000 for all departments.

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

3. [TMP](#)  
[-1871](#)

**Code:** LPW

**Attachments:** [Transfer of Funds - iWORQ 2025](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:** Comptroller Morton: Is this a budget transfer in the beginning of the year.

Deputy Comptroller Hamilton: This is for the fiscal year 2025. We legislated for the software in April and they received the bill for the software in November and this missed the last meeting.

Comptroller Morton: so this should have been encumbered after the legislation.

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

4. [TMP](#)  
[-1881](#)

**Code:** LPW

**Attachments:** [FY Budget 2026 - Referral Letter](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:** Comptroller Morton: This is probably the first time adopting the budget as a request from the auditors and all the documentation that we adopt include ARP (American Rescue Plan) budget and any capital budgets we develop going forward. As we do adopt their salary resolutions, we should adopt their budget as well.

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

5. [TMP](#)  
[-1868](#)

**Code:** LPW

**Attachments:** [010526 - Referral Letter](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

6. [TMP](#)  
[-1858](#)

**Code:** HR

**Attachments:** [Referral Letter-OCFS- EmpowerMED](#)  
[Award Letter - OCFS EmpowerMED \\$30K](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:** Mayor Patterson - Howard: Thanks assemblyman Pretlow for working with the department.

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

7. [TMP](#)  
[-1859](#)

**Code:** HR

**Attachments:** [GEM's Referral Letter - \\$50K](#)  
[Award Letter GEM \\$50K](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:** Comptroller Morton: Retro with the county is normal and more of these will come even after the program is over. We will use the award letter as a promissory note.

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

8. [TMP](#)  
[-1860](#)

**Code:** HR

**Attachments:** [Referral Letter-OCFS- Youth Services](#)  
[Award Letter \\$19,790 OCFS](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

9. [TMP](#)  
[-1861](#)

**Code:** HR

**Attachments:** [Referral Letter-M.I.M-2025-2026](#)  
[Award Letter -M.I.M \\$25K](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

Motion to take items #10 - 11 as a block vote

**Moved:** Council President Thompson, Seconded by Comptroller Morton

take items as block vote

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

10. [TMP-1862](#)

**Code:** HR

**Attachments:** [2026 Annual Youth Leadership Forum - Referral letter Award Letter Yth Leadership Forum](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**  
approved

11. [TMP-1863](#)

**Code:** HR

**Attachments:** [Referral Letter - FBO-Aviation \\$115K BITTS- Aviation 2025-2026 Program Schedule Ordinance Accepting \\$800,068 2025-2026 from WPLWDB](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**  
approved

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**  
approved the Consent Agenda

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

12. [TMP-1864](#)

**Code:** HR

**Attachments:** [Referral Letter - OCB-\\$20K](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

13. [TMP-1865](#)

**Code:** HR

**Attachments:** [Referral Letter - Toss N Press-\\$25K](#)  
[Ordinance Accepting \\$800,068 2025-2026 from WPLWDB](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:** Mayor Patterson - Howard: happy to be in collaboration with Toss N Press and they are opening another location.

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

Motion to take Items #14-15 as a block vote

**Moved:** Council President Thompson, Seconded by Comptroller Morton

take items as block vote

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

14. [TMP](#)  
[-1866](#)

**Code:** HR

**Attachments:** [Referral Letter - Flying Classroom \\$20K- MS youth](#)  
[Mt. Vernon Youth Bureau - FC Proposal \(Students Middle School\)](#)

**Moved:** Mayor Patterson - Howard, Seconded by Council President Thompson

**On the question:** none.

**Response:**

approved

15. [TMP](#)  
[-1867](#)

**Code:** HR

**Attachments:** [Referral Letter - Flying Classroom \\$30K](#)  
[Mt. Vernon Youth Bureau - FC Proposal \(Students High School\)](#)

**Moved:** Mayor Patterson - Howard, Seconded by Council President Thompson

**On the question:** none.

**Response:**

approved

**Moved:** Mayor Patterson - Howard, Seconded by Council President Thompson

**On the question:** none.

**Response:**

approved the Consent Agenda

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

16. [TMP](#)  
[-1872](#)

**Code:** PSC

**Attachments:** [Referral Letter\\_OEM FY26 Budget Appropriations Transfer Request – OEM Auxiliary Police Unit](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:** Mayor Patterson - Howard: explained the history of moving the auxiliary police department from Police Department to Office of Emergency Management (OEM)

Comptroller Morton: What is the function of the Auxiliary Police.

Mayor SPH: explained historically that auxiliary police have been used as crowd control for events and keeping the peace but now they are aiding in disasters the city has been having. Now they are getting their peace officer status and do basic VCO's.

Comptroller Morton: an idea would be to bring in the office of neighborhood safety and engagement

take items as block vote

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

17. [TMP](#)  
[-1829](#)

**Code:** PSC

**Attachments:** [Agenda Letter -Transfer Of Funds updated](#)

Mayor Patterson - Howard: maybe an encumbrance issue. We approved for the fire academy budget transfer when we did not have an extra fire academy.

Comptroller Morton: My issue is that the overtime is very high

Deputy Comptroller Hamilton: We did an initial transfer for the 10 new firefighters, but we did not include the uniform and equipment to cover those additional firefighters.

Comptroller Morton: how are we pulling funds from the salary line?

DC Hamilton: I spoke with payroll on the mis-categorization for the retirees

Comptroller: Is there a bill?

DC Hamilton: yes

Comptroller Morton: okay, ill approve the payments for now and will approve to do the transfer at another meeting.

held

18. [TMP](#)  
[-1800](#)

**Code:** PSC

**Attachments:** [REFERRAL LETTER - COMMAND LEADERSHIP TRAINING](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

19. [TMP](#)  
[-1869](#)

**Code:** FP

**Attachments:** [Referral Letter 255 Summit Avenue](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

20. [TMP](#)  
[-1856](#)

**Code:** FP

**Attachments:** [Staff Report Budget Specialist III 12-16-25](#)  
[URA](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:** Mayor Patterson - Howard: as long as we get CDBG funding, these positions will be grant funded and they are required.

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

21. [TMP](#)  
[-1857](#)

**Code:** FP

**Attachments:** [Staff Report Budget Specialist I 12-16-25](#)  
[URA](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

22.

**[TMP](#)**  
**[-1883](#)****Code:** FP**Attachments:** [Referral Letter Amendment Ordinance 12 add expenditure code for FEC 1.8.2026 November 2023 Ordinance](#)**Moved:** Council President Thompson, Seconded by Comptroller Morton**On the question:** none.**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson**Nay:** None**Absent:** None

23.

**[TMP](#)**  
**[-1882](#)****Code:** FP**Attachments:** [Referral Letter Amendment Ordinance 8 add expenditure code for FEC 1.8.2026 January 2024](#)**Moved:** Council President Thompson, Seconded by Comptroller Morton**On the question:** none.**Response:** Mayor Patterson - Howard: Its important to attend these conferences; we pay \$5K for membership and have received monies from them to fund projects.

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson**Nay:** None**Absent:** None

24.

**[TMP](#)**  
**[-1876](#)****Code:** FP**Attachments:** [Referral Letter Amendment Ordinance 31 add expenditure code for FEC 1.8.2026 FEC Contract Amendment Approved Legislation 8\\_19\\_2025](#)**Moved:** Council President Thompson, Seconded by Comptroller Morton**On the question:** none.**Response:** Mayor Patterson - Howard: explained the Mount Vernon financial empowerment center. IT is free for Mount Vernon residence regardless of income.approved

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**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

25. [TMP-1887](#)

**Code:** FP

**Attachments:** [COMP2026 – 1 - Extension of PFK O’Connor Davies for Independent Auditing Services for the 2021 & 2022 PFK Extension Letter 2026](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

**SALARY RESOLUTIONS**

26. [TMP-1888](#)

**Attachments:** [SALARY RESOLUTION NO. 4 \(ALL POSITIONS\) - COMMISSIONER OF PUBLIC WORKS - ADMINISTRATION AND SENIOR ACCOUNT CLERK - DEPARTMENT OF PUBLIC WORKS](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

27. [TMP](#)  
[-1889](#)

**Attachments:** [SALARY RESOLUTION NO. 9 \(ALL POSITIONS\) - LABORER AND SKILLED LABORER - POLICE \(DEPARTMENT OF PUBLIC WORKS\)](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

28. [TMP](#)  
[-1890](#)

**Attachments:** [SALARY RESOLUTION NO. 14 \(ALL POSITIONS - ASSISTANT ENGINEER, FIRST DEPUTY COMMISSIONER AND DEPUTY COMMISSIONER - DEPARTMENT OF PUBLIC WORKS\)](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

**RESOLUTIONS AUTHORIZING PARTIAL PAYMENTS - DPW**

29. [TMP](#)  
[-1891](#)

**Attachments:** [RESOLUTION FOR PARTIAL PAYMENT NO. 19 TO NATIONAL WATER MAIN CLEANING COMPANY FOR SEWER SYSTEM CLEANING & TELEVISIONING - PHASE 1 -\\$21,119.14](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:**

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

30. [TMP](#)  
[-1892](#)

**Attachments:** [RESOLUTION FOR PARTIAL PAYMENT NO. 3 TO INSITUFORM TECHNOLOGIES LLC - FOR YEAR TWO SEWER CLEANING & INSPECTION PROJECT - \\$270,183.38](#)

**Moved:** Council President Thompson, Seconded by Comptroller Morton

**On the question:** none.

**Response:** Comptroller Morton: What is the reimbursement time?

Deputy Comptroller Hamilton: It is HUD (Housing Urban Development), it is a 3 month turnaround.

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

**Agenda was concluded at 5:47 PM.**

**Chairwoman Patterson-Howard asked if there was new business:**

Mayor Patterson - Howard: Discussed multiple awarded grants and expanding the Deputy Commissioner job title.

**Mayor asked for a motion to adjourn.**

**Moved:** Council President Thompson, Seconded by Comptroller Morton

approved

**Aye:** Mayor Patterson-Howard, Comptroller Morton, and Council President Thompson

**Nay:** None

**Absent:** None

**There being no further business, the meeting was adjourned at 5:57 PM.**

**Jordan Riullano, JD**  
**Deputy City Clerk**