

# Almena City Council Minutes

The Almena City Council was called to order by Mayor Tracy Stutsman, on Monday December 1<sup>st</sup>, 2025, at 7:04pm. Answering roll calls were Bob Hawks, Ethan Hays, Sarah Montgomery, and Kevin Sides. A quorum was declared. Minutes were read and approved from the November 10th, 2025, meeting.

**Fire Chief Report** – (not present)

**Visitor Recognition**- Bryce Marble and Josh Hawks

## **New Business**

- Oaths for incoming Mayor and Council Members were taken.
- Ordinance prohibiting parking in yards was reviewed and some changes were made. This will be reviewed again in January.
- Notice of Hearing for December 10<sup>th</sup> on the Hangar Pond.
- Trust account requires only 1 signature; the bank will be notified to change this to 2 signatures
- A motion was made to present gift cards for the Black Sheep Restaurant in the amount of \$150 for each of the outgoing council members for their service to our community. Motion carried. Thank you, Tracy Stutsman and Brian Sproul. The City appreciates all you have done.

## **Old Business**

- More information was provided regarding a request from Liz Howard for 609 Mills. Liz can have her property reclassified at the County Appraiser Office. This will not affect the current city boundaries.
- State Code on Maintenance and Repair of Dwelling and Code Enforcement was presented and discussed, as well as the need for code enforcement
- Compliance Issues for 601 Washington, 710 Washington, 311 Bryant were discussed and next steps to be taken.
- 130 Bryant Demolition Quote- owner not able to act at this time

**Attorney Discussion/Report** (Attorney not present, but sent email update regarding 609 Mills)

## **City Operator Report**

- Emergency Generator for Community Center- The website information was incorrect about the type of generator, so wrong generator was sent. Spoke to company (Northern Tool and Supply) regarding issue and they will be sending the correct generator. The new generator will cost less and should be arriving in a couple of weeks.
- Snow plow purchased for K-9. The Mason Lodge will be donating 5k towards K-9 this year and will be donating 3k toward the purchase of the blade.
- Wastewater and Water Operation Policy and Sampling Plan were presented. A motion was made to approve the policy and plan on the contingency the KDHE approves the documents. Motion Carried.

## **City Clerk Report**

- Application to bond City Treasurer was presented. Council decided to bond Lacy Hansen in the amount of \$25,000 a year.
- Rolled over CD at First State Bank in the amount of \$112,000 at 4.0% for 6 months

## **Deputy City Clerk Report**

- Main Street Memorial Park Update: Small change in design has sparked new interests for bids. Sign is now up on property for viewing. It was decided to terminate agreement with project manager and move forward with local contractors/volunteers in mind.
- Delinquent Account Status

## **Financial Report**

- P & L for November was presented by Treasurer, Lacey Hansen
- Approve Bills MOTION CARRIED.
- Balance Sheet
- Check register

With no further business it was moved and seconded to adjourn the meeting at 8:22pm. MOTION CARRIED. The next meeting will be held on Monday, January 12th, 2026, at 7PM. Annette Puent, Deputy City Clerk. Minutes are not approved until the next meeting.