

NOTICE OF PROCEEDINGS MEETING
City Council of the City of Defiance, Ohio
Charles D. Beard Council Chambers
City Hall, 631 Perry Street, Defiance, OH 43512

REGULAR MEETING OF COUNCIL
TUESDAY MARCH 24, 2026
7:00 P.M.

PUBLIC HEARING: NONE

SPECIAL GUEST: NONE

FEBRUARY 2026 FINANCIAL REPORTS

FIRST READING: AN ORDINANCE AUTHORIZING A TASK FORCE AGREEMENT FOR SHARED PERSONNEL WITH VARIOUS JURISDICTIONS COMPRISING THE MULTI-AREA NARCOTICS UNIT AND DECLARING AN EMERGENCY

FIRST READING: AN ORDINANCE AUTHORIZING THE PURCHASE OF A GAS MEMBRANE REPLACEMENT FOR THE WATER POLLUTION CONTROL PLANT AND DECLARING AN EMERGENCY

STUDY SESSION: NONE

CITIZEN CONCERNS: NAME & ADDRESS FOR THE RECORD (5 MINS)

LIAISON ASSIGNMENTS	TIME P.M.	DATE (2026)	AGENDA
COMMITTEE OF A WHOLE <i>McMASTER</i>	7:00	TUESDAY - MARCH	NO MEETING
BUILDING & LANDS <i>ENGEL</i>	7:00	TUESDAY - MARCH	NO MEETING
ECONOMIC DEVELOPMENT <i>HANCOCK</i>	7:00	TUESDAY - MARCH	NO MEETING
FINANCE & BUDGET <i>WAXLER</i>	7:00	TUESDAY - MARCH	NO MEETING
POLICE & FIRE <i>CORBITT</i>	7:00	TUESDAY - MARCH	NO MEETING
PUBLIC RELATIONS <i>KRUTSCH</i>	7:00	TUESDAY - MARCH	NO MEETING
PUBLIC UTILITIES, GAS & LIGHTS <i>KAUFMAN</i>	7:00	TUESDAY - MARCH	NO MEETING
SEWER & SANITATION <i>KAUFMAN</i>	7:00	TUESDAY - MARCH	NO MEETING
STREETS & SIDEWALKS <i>MAST</i>	7:00	TUESDAY - MARCH	NO MEETING
WATERWORKS – SERVICE <i>KRUTSCH</i>	7:00	TUESDAY - MARCH	NO MEETING
TRAFFIC COMMISSION: <i>MACK</i> . Mayor. Zeedyk. Herbert. Wittkop. Sprow. Waxler. Mast. Krutsch	5:00	TUESDAY - MARCH	NO MEETING
BOARD OF CONTROL MEETING: <i>MAYOR</i> . Mack. O'Donnell. Sprague	1:30 MONDAY 9:00 A.M. THURSDAY	MONDAY and THURSDAY	POSTED AT 631 PERRY STREET MEETINGS IN FRONT CONFERENCE ROOM



DATE: March 12, 2026

TO: Members of City Council
Mike McCann, Mayor
Ryan Mack, City Administrator
Sean O'Donnell, City Law Director

FROM: Kim Sprague, Finance Director

SUBJECT: Official Approval in Minutes of Various – **2026 Financial Reports**

Listed below are Monthly Financial Reports for your review and approval to be recorded in City Council minutes:

- Bank Reconciliation for February 2026
- Expense Report through February 2026
- Revenue Report through February 2026
- Statement of Cash through February 2026

I respectfully request a motion for the record to accept and approve the reports as presented. Thank you for your consideration, please let me know if you have any questions.

Kim Sprague

KDS:cah

*attachments

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A TASK FORCE AGREEMENT FOR SHARED PERSONNEL WITH VARIOUS JURISDICTIONS COMPRISING THE MULTI-AREA NARCOTICS UNIT AND DECLARING AN EMERGENCY

WHEREAS, the City is a member of the Multi-Area Narcotics Unit ("M.A.N. Unit") task force comprising of at least nine political subdivisions for the purpose of combatting drug trafficking and associated criminal activity; and,

WHEREAS, the City is willing to provide one of its Police Division employees to command the M.A.N. Unit in exchange for a full reimbursement of the employee's salary and benefits; and,

WHEREAS, Council finds the proposed agreement to be fair and equitable and in furtherance of its goals of identifying the sources of the illegal narcotics trade and unleashing unlimited punitive measures on those involved;

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: Council hereby ratifies and approves the proposed Task Force Agreement for Shared Personnel attached to this Ordinance and marked "Exhibit A" and directs the City Administrator to execute the same.

Section 2: This Agreement shall take retroactive effect from July 1, 2025 through June 30, 2026 and shall automatically renew year-over-year thereafter.

Section 3: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 4: This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that Council desires immediate entry into this Agreement to show its commitment to the task force and its goals. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: _____, 2026 _____
President of Council

Votes in Favor of Adoption: _____
Votes Opposed to Adoption: _____

Attest: _____, Clerk

Approved: _____, 2026 _____
Mayor

Task Force Agreement for Shared Personnel

This Agreement entered into this 1st day of January, 2026, by and between **CITY OF DEFIANCE** ("City"), the **DEFIANCE COUNTY SHERIFF** ("Sheriff"), the **MULTI-AREA NARCOTICS UNIT/MULTI AREA NARCOTICS TASK FORCE** (the "M.A.N. Unit"), and Lieutenant Ben Williams of the City of Defiance Police Division ("Employee").

Whereas, the City of Defiance ("City") is a municipal corporation organized pursuant to Art. XVIII of the Ohio Constitution; and,

Whereas, the Multi-Area Narcotics Unit ("MAN Unit") is a law enforcement task force serving six counties in Northwest Ohio operating through its membership of Defiance County, Ohio, Fulton County, Ohio, Henry County, Ohio, Putnam County, Ohio, Williams County, Ohio, Paulding County, Ohio, the City of Napoleon, Ohio, the City of Defiance, Ohio and the City of Bryan, Ohio, that combats drug trafficking and other major criminal activity operating within its participating jurisdictions pursuant to R.C. §§311.07(B), 505.43, 505.431, and 737.04; and,

Whereas, Lieutenant Ben Williams is a full-time employee of the City of Defiance, Police Division and agrees to assume this leadership role; and,

Whereas, the parties desire to appoint Lieutenant Ben Williams ("Employee") of the City of Defiance, Police Division as the commander of the MAN Unit and Employee intends to accept the appointment.

I. Purpose

The purpose of this Agreement is for the designation of a City employee to serve as Commander of the MAN Unit.

II. Term

The term of this Agreement shall commence on the 1st day of July, 2025 and end on the 30th day of June, 2030. This Agreement shall automatically renew year-over-year thereafter unless either party provides the other with at least sixty (60) days written notice of its intent to terminate the Agreement.

III. Consideration

In return for the City providing the aforementioned employee to the MAN Unit, the MAN Unit shall reimburse the City for its actual costs of employing Lt. Williams, including for the cost of his base salary, health insurance coverage, FICA/Medicare withholding, the required contribution from the City to the Ohio Police and Fire Pension, and Workers' Compensation. Employee shall be entitled to the same amount of vacation leave under this Agreement as he is entitled to take as a City employee. The MAN Unit shall bear responsibility for any payout of unused vacation hours in an amount not to exceed the lesser of the total number of hours accrued during the most recent

three-year period or three hundred sixty (360) hours as set forth by Section 147.13(c) of the Codified Ordinances of Defiance, Ohio.

The City Finance Director shall submit an invoice to the MAN Unit at the end of each quarter to the address provided below. The MAN unit shall promptly pay the amount due on the invoice to the City within sixty (60) days of receipt.

IV. Overtime

The Commander position is salaried leadership position at the MAN Unit and the commander is not entitled to overtime compensation. In the event that the position requires more than forty (40) hours per week, the employee shall be entitled to use "flex" time or compensatory time with the approval of the Control Board.

V. Resignation from the Collective Bargaining Unit

The parties agree that the Commander position is supervisory over other law enforcement personnel. The commander position comes with fiduciary duties owed to the MAN Unit and that membership in a labor union creates a potential conflict-of-interest. The Employee, upon accepting the position, hereby agrees to resign from membership in the Defiance Police Officers' Association Local 166 a/w, AFL-CIO ("Union"). The Employee represents that such resignation is made of his own free will and volition and without duress. Upon execution of this Agreement, the City agrees to cease deducting dues from the pay of Employee for the Union. The Employee agrees to refrain from rejoining or affiliating with the Union, or any similar collective bargaining unit for the duration of this Agreement without the written consent of all Parties.

VI. Liability

The City agrees to carry commercial general liability insurance and public officials' miscellaneous liability of an amount not to exceed \$2,000,000.00 per occurrence to cover Employee for his acts and omissions. The MAN Unit, through its participating members, agree to carry insurance in an amount sufficient to cover its other operations. In situations involving joint liability among the City and the MAN Unit, each party shall be responsible only for such losses, claims, and liabilities that are attributable to its own acts, errors, and omissions and those of its other employees. Neither the City nor the MAN Unit shall have the obligation to indemnify the other.

VII. Severability Clause

If any part of this Agreement is challenged by any party and ruled unenforceable, the parties agree all remaining provisions of this Agreement remain enforceable.

VIII. Governing Law

The Agreement shall be governed by, construed, interpreted, performed and enforced under the laws of the State of Ohio. In the event of any dispute arising hereunder, this Agreement shall not

be interpreted for or against any party hereto on the ground that such party drafted or caused to be drafted this Agreement or any part hereof.

IX. Miscellaneous

This Agreement shall constitute the full, final and complete understanding of the parties concerning this matter. Any amendments or modifications to this Agreement shall be in writing and signed by all parties. This Agreement may be executed in counterparts, and each counterpart, when executed shall have the efficacy of a signed original. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose. No waiver shall be binding unless in writing and signed by the party providing such waiver.

IN WITNESS WHEREOF, the parties have set their hands on the 27th day of February, 2026.

SHERIFF OF DEFIANCE COUNTY, OHIO



DOUG ENGEL, SHERIFF 2-27-26
Date

SHERIFF OF FULTON COUNTY, OHIO



ROY MILLER, SHERIFF 2-27-26
Date

SHERIFF OF HENRY COUNTY, OHIO



MARC RUSKEY, SHERIFF 2-27-26
Date

SHERIFF OF PAULDING COUNTY, OHIO



JASON LANDERS, SHERIFF 2/27/2026
Date

SHERIFF OF PUTNAM COUNTY, OHIO



BRIAN SIEFKER, SHERIFF 3-3-2026
Date

SHERIFF OF WILLIAMS COUNTY, OHIO



TOM KOCHERT, SHERIFF 2/27/26
Date

CHIEF OF THE CITY OF NAPOLEON, OHIO


ED LEGG, CHIEF 03/02/26
Date

CHIEF OF THE CITY OF BRYAN, OHIO


GREGG RUSKEY, CHIEF 2/27/26
Date

CHIEF OF THE CITY OF DEFIANCE, OHIO


FRANK HERBERT, CHIEF 2/20/2026
Date

CITY OF DEFIANCE, OHIO

By: _____
Ryan Mack, City Administrator Date

This document approved as to legal form.

Sean C. O'Donnell, Law Director Date


Ben Williams 2/20/2026
Date
City of Defiance, Police Division ("Employee")

FISCAL OFFICER'S CERTIFICATE

The undersigned, fiscal officer of the City, hereby certifies that the moneys required to meet the obligations of the City during the years 2025 and 2026 under the Agreement have been lawfully appropriated by the Legislative Authority of the City for such purposes and are in the treasury of the City or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances. This Certificate is given in compliance with Sections 5705.41 and 5705.44, Ohio Revised Code.

Kimberly Sprague, Director of Finance
City of Defiance, Ohio

Dated: _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE PURCHASE OF A GAS MEMBRANE REPLACEMENT FOR THE WATER POLLUTION CONTROL PLANT AND DECLARING AN EMERGENCY

WHEREAS, the Water Pollution Control Division uses a Dystor membrane system to contain the volume of methane gas produced from the decomposition of sludge; and,

WHEREAS, the outer membrane of this system collapsed in September 2025 and requires a full replacement; and,

WHEREAS, WesTech submitted a quote in the amount of \$183,600.00 for the replacement membrane; and,

WHEREAS, Section 2.12 of the City Charter provides Council with the authority to "fix the number of employees in the various departments of the City and fix the rate of their compensation. This assignment to the task force will require the City to hire an additional police officer in order to maintain its level of service for residents; and,

WHEREAS, Council finds that this vendor is a sole source supplier of this item and that the only viable competitor is exiting the market, thereby eliminating with the competitive bidding requirements;

Now therefore, be it enacted by the Council of the Municipality of Defiance, Ohio, that:

Section 1: The City Administrator is directed to enter into a contract for the purchase of a replacement gas membrane for the outer south digester at the Water Pollution Control Plant according to the quote provided by WesTech on file with the Water Pollution Control Superintendent and in the amount of \$183,600.00.

Section 2: The Finance Director is authorized to pay the contract price from Section 1 from appropriated funds allocated by expenditure from Line 590-540-52-980880 of the 2026 annual budget.

Section 3: It is found and determined that all legislative actions pertaining to the adoption of this Ordinance were taken in Public Session and that all deliberations that affected or influenced any such legislative act, including all deliberations in Committee, were conducted in Public Session or in Executive Session duly convened in accordance with law.

Section 4: This Ordinance is declared to be an emergency measure necessary to preserve the health, safety, or welfare of the community for the reason that swift replacement of this membrane is necessary to avoid the risk of release of methane gas into the atmosphere. As such, this Ordinance shall be effective immediately upon passage by an affirmative vote of not less than five (5) Members of Council and approval of the Mayor.

Passed: _____, 2026 _____
President of Council

Votes in Favor of Adoption: _____
Votes Opposed to Adoption: _____

Attest: _____, Clerk

Approved: _____, 2026 _____
Mayor