



City Council Communication

AGENDA DATE: April 7, 2025

LEGISTAR ITEM #: Ord 2676

SUBMITTED BY: Lee Zarzecki
Office

DEPARTMENT: City Attorney's

☒ Ordinance	☐ Resolution	☐ Presentation
☐ Admin Business	☐ Public Hearing	☐ Other

REQUEST

Approve an ordinance establishing the Environmental Policy and Innovation Commission (EPIC).

BACKGROUND

On June 7, 2021, City Council adopted Resolution 2021-38 which established the Environmental Policy Advisory Committee (EPAC). The committee was to meet seven times to discuss recommendations to staff, planning commission, and city council on methods to improve community environmental quality outcomes in an equitable manner. EPAC was to disband no later than December 31, 2022.

On February 3, 2023, City Council then adopted Resolution 2023-008, which made EPAC a standing committee. While Charter Sec. 11.1 speaks to Council's authority to create boards and commissions, it does not specifically mention "committees." Historically, EPAC, and the Parks, Recreation, and Golf Advisory Committee which is the only other "committee" created by City Council, have been treated the same as other boards and commissions.

Traditionally, all other boards and commissions have been created by ordinance and codified into the Commerce City Revised Municipal Code (CCRMC) for consistency in form, function, and manner.

On March 17, 2025, City Council approved a motion to request an ordinance be brought before the body to establish the Environmental Policy and Innovation Commission (EPIC) and codified into the CCRMC.

CITY COUNCIL COMMUNICATION CONTINUED

FINANCIAL IMPACT

Contractor	N/A
Amount of Request/Contract	\$N/A
Amount Not To Exceed	\$N/A
Amount Budgeted	\$N/A
Budget Year	FYN/A
Funding Source	N/A
Additional Funds Needed	\$N/A
Funding Source (if funds needed)	N/A

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
N/A	N/A
Years and Months of Contract	Number of Times Renewable
N/A	N/A

JUSTIFICATION

☐ Council Goal	☐ Strategic Plan	☐ Work Plan	☒ Legal
Citation	Commerce City Charter Sec. 11.1(a) "The council shall have the power and authority to create such boards and commission as it may desire or require..."		

BOARDS & COMMISSIONS ASSIGNED

Board or Commission	N/A
Recommendation	N/A
Date of Recommendation	N/A

PUBLIC OUTREACH

None.

AVAILABLE ACTIONS

• Introduce the ordinance by council as seated and approve on first reading. • Introduce the ordinance by council as seated and approve on first reading with amendments.

CITY COUNCIL COMMUNICATION CONTINUED

- Deny the ordinance.

STAFF RECOMMENDATION

Staff recommends Council introduce the ordinance by council as seated and approve on first reading.