



# City of Hinckley

## City Council Meeting Agenda

Tuesday, February 10, 2026 at 7:00 PM

Council Chambers (Community Room)

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106 First Street SE, P. O. Box 366 | Tel: (320) 384.7491 | Fax: (320) 384.7492 | [www.hinckleymn.gov](http://www.hinckleymn.gov)

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*Mayor and Councilmembers: Mayor Don Zeman | Councilmember Tim Burkhardt  
Councilmember John Frank | Councilmember Judy Hopkins | Councilmember Jace Scharpnick*

1. **Call to Order-Pledge of Allegiance**
2. **Approve Agenda**
3. **Minutes of Previous Meetings**
  - A. January 16, 2026 Special & Summary Minutes
4. **Public Hearings- None**
5. **Consent Agenda** (Those items listed under Consent Agenda are considered routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items unless the Mayor or a Councilmember so requests, in which event the item will be removed from the consent agenda and considered under New Business.)
  - A. American Legion Post 388- Bingo- Hinckley Community Center- March 28, 2026
  - B. American Legion Post 388- Bingo- Corner of Lawler Ave & Main St E- July 17 & 18, 2026
  - C. American Legion Post 388- Bingo- Hinckley Community Center- November 21, 2026
  - D. American Legion Post 388- Temporary Liquor License- March 28, 2026
  - E. American Legion Post 388- Temporary Liquor License- July 10, 11 & 12, 2026
  - F. American Legion Post 388- Temporary Liquor license- August 7 & 8, 2026
  - G. American Legion Post 388- Temporary Liquor License- November 21, 2026
  - H. Jim Jordan Chapter- MDHA- Raffle Permit- Grand Casino- April 25, 2026
  - I. Resolution 02-2026 Accepting Restricted Donation from Hinckley Finlayson Football Club- \$100.00
  - J. Resolution 05-2026 Accepting Restricted Donation from MN Department of Natural Resources Forestry Division- Equipment
  - K. Resolution 07-2026 To Adopt the 2025 Pine County Hazard Mitigation Plan
6. **Reports of Officers, Council Committees, & Citizens Committees**
  - A. Pine County Sheriff

- B. Bolton & Menk- Non-Selection Notice for Small Communities SWC
- C. PeopleService
  - 1. October O&M Report and WO Maintenance Report
  - 2. November O&M Report
  - 3. December O&M Report
  - 4. MPCA PFAS Source Identification & Reduction Strategy Grant- Invoice 02
- D. Building Official/Inspector- Northwoods Credit Union CUP - Drive-Up Use in GBD
- E. Hinckley Fire Department
  - 1. Monthly Run Report- Runs 1-10
  - 2. Retirement of Bradley Hopkins and Tony Stiel Effective February 2, 2026
  - 3. Grant Application Requests
- F. Firehouse Liquors - Manager's Report
- G. Library- January Highlights
- H. Standing Committees
  - 1. Planning Commission- January 27, 2026 Minutes
  - 2. Park Board- ECRAC Grant Award Notice
  - 3. EDA- None

**7. Unfinished Business**

- A. 2025 Budget Update
- B. Commonwealth Management LLC
- C. Minnesota Mayors Letter

**8. New Business**

- A. City Vision/Future Planning
- B. Fire Call Request- 602 Power Ave S
- C. Resolution 04-2026 Certifying Unpaid City Charges- City Utilities
- D. Resolution 08-2026 Agreement Between the County of Pine and the City of Hinckley- Election Funds

**9. Presentation of Claims**

- A. General Fund Payables- \$552,192.12
- B. Firehouse Payables- \$211,834.11
- C. EDA Payables- \$0.00
- D. Payroll Payables- \$53,481.06

**10. Notices and Communications**

- A. Hinckley Board of Appeal and Equalization- April 15, 2026, 8:00 AM at the Pine County Courthouse. *Council does not need to be present; the County runs this meeting. It is more like open counter hours for property owners.*

**11. Presentation of Petitions, Complaints, and Requests (3 minutes each)**

**12. Closed Session - None**

**13. Adjournment**