

E. New Business:

The community grant application is essential for securing funding for the five-year plan, and William Brash, our forestry consultant, will be assisting with the process. Ms. Whitford located the application form on the state's website and forwarded it to Gloria for review. Since the form includes financial codes and other technical details, input from committee members will be necessary. To streamline the process, a working group will be formed to divide tasks and ensure the application is completed efficiently.

To facilitate editing, the application form should be converted into a Word document. It will be distributed among key stakeholders, including Jason Gonter, the CFO, and the Mayor, for their input. Once all necessary information is gathered, it can be entered into the online application system. If any clarification is needed, we may seek additional guidance from the state.

F. Committee Leadership & Communication

There has been some confusion regarding our liaison.

Councilman Cioffi has been our liaison but hasn't been attending meetings due to other responsibilities and a busy schedule.

Barbara Ruane appears to be the new point of contact, but clarification is needed.

It would be helpful to have a clear organizational structure for reference.

G. Adjournment:

The meeting was adjourned at 7:10 PM. The next meeting will be on March 13th, 2025, 2nd Thursday of the month.

Respectfully submitted by:

Ellen Whitford
Chairperson