Russell Library Governance Committee Meeting
Wednesday, January 14, 2026, 5:30 PM

Attending: Brandie Doyle, Jennifer Hadley (Chair), Ann Percival, Eamonn Wisneski

1. Call to Order: Chair Hadley called the meeting to order at 5:34 pm.

a. Review Community Dialogue Framework

Chair Hadley cited the dialogue framework to practice open and honest communication.

2. Approval of Minutes

a. MOTION: Approve minutes of the October 8, 2025 Governance Meeting

Trustee Wisneski made a motion to accept the October 8, 2025 minutes as presented. Chair Hadley seconded the motion. There were no questions or discussion. The motion passed unanimously.

3. Public Comment (Limited to 5 minutes) There were no members of the public present, nor had any emails been submitted that were relevant to the Governance Committee.

4. Unfinished Business

1. Meeting Room Use Policy

The committee closely reviewed the suggested changes and arrived at a tentative draft. Revisions to the Application to Present a Program and the application to reserve the Hubbard Room were suggested. Assistant Director Doyle will follow up on these application form changes. At our next meeting we will review the alignment of the Meeting Room Use Policy with the proposed changes on the two forms.

2. Policy Inventory and Update Schedule

The committee appreciates the clarity of the new graphic. Assistant Director Doyle identified the Corrective Discipline Policy as the next one due for review.

3. Board self-evaluations

Tabled until the next meeting.

4. Discussion of other policies to be reviewed
    a. Corrective Discipline

This policy will be discussed at our next meeting.

5. Discuss additional community member for committee

Present committee members had no names to put forward. President Wisneski invited members of the Russell Library Company to consider joining any Library committee, with a specific invitation to the Governance Committee, at the meeting held on January 13, 2026.

5. New Business

a. Review Standardized Agenda

The items on this standardized agenda represent the range of options one could include in a meeting. It is up to the discretion of the chair to select the agenda items for a given meeting. Chair Hadley offered to create some suggestions to this document to review at a future meeting.

b. By-laws – are there any changes we need to consider?

Tabled until our next meeting.

6. Discussion of Items to be Placed on Next Agenda

Unfinished Business:

a. Meeting Room Use Policy
b. Corrective Discipline Policy
c. Review Standardized Agenda
d. Board Self-Evaluations

New Business:

a. By-Laws – Are there any changes to consider?

7. Announcements

There were no announcements.

8. Open Forum/General Good and Welfare

None.

9. Additional Public Comment

There was no additional public comment.

10. Adjournment

Trustee Wisneski made a motion to adjourn the meeting. Chair Hadley seconded the motion. There were no questions or discussion. The motion passed unanimously. The meeting was adjourned at 6:39 pm .

Next regular Governance meeting: Wednesday, March 11, 2026 at 5:30 p.m.