

**VILLAGE OF COXSACKIE
HISTORIC PRESERVATION COMMISSION MINUTES
July 12, 2022**

Chairperson Patricia Maxwell called the meeting to order at 6:00 p.m. Present were Historic Preservation Commission Members: Michael Rausch, David Dorpfeld, Nancy Harm, Wendy Warren, and Diane Fausel was in attendance via Zoom.

Public Hearings

Chairperson Patricia Maxwell called the Public Hearing to order at 6:00 p.m. for the proposal received from Sharon Mahota of 12 Reed Street. She is looking to replace the current entry doors with a 36” wide glass and wood door with sidelight panels. The paint color has yet to be decided. She stated that when Ms. Mahota does decide on a paint color, she can just submit an application to the Board, and it can be approved without a Public Hearing.

No public comments were offered.

A motion to adjourn the Public Hearing and return to the regular meeting at 6:19 p.m. was made by Wendy Warren and seconded by Michael Rausch. Patricia Maxwell voted yes. Michael Rausch voted yes. David Dorpfeld voted yes. Diane Fausel voted yes. Nancy Harm voted yes. Wendy Warren voted yes. The motion carried.

Regular Meeting

A motion to approve the minutes from the June 14, 2022 Historic Preservation Commission Meeting was made by Nancy Harm and seconded by Wendy Warren. Patricia Maxwell voted yes. Michael Rausch voted yes. David Dorpfeld voted yes. Diane Fausel voted yes. Nancy Harm voted yes. Wendy Warren voted yes. The motion carried.

Motions & Resolutions

A motion to approve the application received from Sharon Mahota at 12 Reed Street for a replacement door was made by Michael Rausch and seconded by Diane Fausel. Patricia Maxwell voted yes. Michael Rausch voted yes. David Dorpfeld voted yes. Diane Fausel voted yes. Nancy Harm voted yes. Wendy Warren voted yes. The motion carried.

New Business

Chairperson Maxwell stated that the owner of 10 Reed Street is looking to paint the exterior of

the building. He has gone through all of the proper procedures and assured the Board that the colors would not change from the original colors. The application is simply to repair and restore any woodwork that is in disrepair, to take the awning off to repair any molding that has rotted, and everything will be exactly replicated.

David Dorpfeld stated that it seems that it is in conjunction with the Board's new guidelines, so it does not require a Public Hearing.

A motion to approve the application received from Elesel Properties of 10 Reed Street for the exterior painting of the building, with all colors replicating the original ones, including detail on corbels and front pillars was made by David Dorpfeld and seconded by Wendy Warren. Patricia Maxwell voted yes. Michael Rausch voted yes. David Dorpfeld voted yes. Diane Fausel voted yes. Nancy Harm voted yes. Wendy Warren voted yes. The motion carried.

Old Business

Chairperson Maxwell stated that she did reach out to Aaron Flach regarding his application for 2-6 Reed Street & 33 South River Street (former Cumming's Hotel). Mr. Flach was asked to provide updated spec sheets showing dimensions, as well as pictures for the project. They needed more details on items such as doors, window sizes, transoms and finishes. She has not heard back from him, but he might very well be planning on continuing the HPC Board's review in conjunction with the Planning Board's review.

Nancy Harm asked if she was correct in understanding that the Planning Board review is for the use of the building.

Chairperson Maxwell stated that that is correct. It is for a change of use.

Other Items

Chairperson Maxwell stated that she believes there are training classes scheduled in August that are similar to those attended last year. She stated that when she receives the schedule she will forward it to the other Board members.

David Dorpfeld asked how many hours of training they need to complete.

Chairperson Maxwell stated that they need to complete 4 hours of training.

Chairperson Maxwell stated that she has drafted a letter to be sent to merchants and owners of buildings downtown. This is the letter that the Board originally looked at back in December of 2021 that she has updated. She is open to comments or suggestions, but if the Board has no

objections she will be giving it to the Village Clerk to assist in mailing. She said that she will be hand delivering as many as possible because she would like to see people face to face.

Wendy Warren stated that she would suggest changing the line that states, "...depending on the type of work involved...will require immediate approval...". She said that she rather stress the fact that it will be approved at the next regularly scheduled meeting, rather than immediate.

Chairperson Maxwell stated that she can make that change. She said that the Village amended Chapter 75 of the Code for the Historic Preservation District, and in doing that the HPC fine-tuned the definition of "ordinary maintenance and repair", to maintain a building and not let it go into disrepair, versus major improvements or something that requires a Public Hearing. As long as it is replacing exactly what is there, residents can get approval from the Board at one meeting and not have to wait for a Public Hearing.

Wendy Warren asked if a copy of the Historic District chapter of the Village Code will be sent with the letter.

Chairperson Maxwell stated that she will not be sending Chapter 75 of the Village Code as it is too large. Residents can obtain the code by going on the Village of Coxsackie website, contacting the Clerk's Office, or herself.

Nancy Harm suggested that a map of the Historic District be included on the letter.

Chairperson Maxwell stated that she can include that on the letter.

A motion to approve sending the drafted letter to Historic District building owners with the aforementioned changes was made by Michael Rausch and seconded by David Dorpfeld. Patricia Maxwell voted yes. Michael Rausch voted yes. David Dorpfeld voted yes. Diane Fausel voted yes. Nancy Harm voted yes. Wendy Warren voted yes. The motion carried.

Wendy Warren stated that it would be nice to send some type of official recognition to Janet Gerrain for her years of serving on the HPC. Something could be done for Betty June Cure as well. She stated that she would also like to address the trees on Reed Street. In front of Heartland Realty there are flowers planted around the tree, but other trees on Reed Street have roots/vines around them that need to be trimmed.

Chairperson Maxwell stated that they can ask the Department of Public Works to trim the weeds and saplings from around the trees.

Michael Rausch stated that he would like to thank Katlyn Irwin for loaning a painting of Nina Irwin's to place in the window of the Village owned building at 14 South River Street. He stated

that he also put some old milk bottles, some agricultural themed pictures, and a blown up picture of a receipt from Bauer's honey farm. He would like to place some ice tongs and an ice sign down there as well. The windows of the building really filled up this year and looks good.

Public Comment Period

No public comments were offered.

A motion to adjourn the Historic Preservation Commission meeting was made by Wendy Warren and seconded by Diane Fausel. Patricia Maxwell voted yes. Michael Rausch voted yes. David Dorpfeld voted yes. Diane Fausel voted yes. Nancy Harm voted yes. Wendy Warren voted yes. The motion carried.

The meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Nikki Berezna
Clerk