

Health and Social Services Committee Meeting Report
Hillcrest Home- Conference Room
5:00 P.M., WEDNESDAY, March 11, 2026

Members Present: Jan May, Jim Thompson, Mark Burton, Kathy Nelson, Bob Wachtel, Kippy Breeden, Shannon Bumann, and Marshall Jones, Dave Dobbels

Others Present: Erin Knackstedt, Randy Lindstrom, Raj Shah, Kartic Chandwani, Brooke Bailey, Kevin Powell

AGENDA

Call meeting to order.

- I. Approval of the agenda.
 - A. Member Dobbels moved to approve agenda as amended to include time change of next meeting to April 8th at 430pm at Hillcrest, Member Breeden seconded, all were in favor and motion carried.

- II. Approval of the February 11, 2025 Health and Social Services Committee minutes
 - A. Member Burton moved to approve the February 11, 2026 Health and Social Services Committee minutes, Member Bumman seconded, all were in favor and and the motion carried.

- III. Presentations
 - A. No presentations

- IV. Public Comment.
 - A. No public comment

- V. Facility Updates – Hillcrest Administrator
 - A. Infection Control-
 1. Administrator Kevin Powell stated that facility is no longer in influenza outbreak
 - B. Public Relations
 1. Administrator Kevin Powell stated that Hillcrest participated in local Geneseo radio show with Erin and Kippy.
 2. New Marketing Plan was presented to the committee to include improving google visibility and referral source relationships to improve volume of skilled admissions
 - C. Employee Issues/Staffing
 1. Administrator Powell suggested staffing is still an issue laying out current staffing challenges and the potential increase in agency utilization.
 2. Staff retention program “Getting to know your team” was mentioned to increase engagement and retention.
 - D. Census Update
 1. Admin Powell shared census Currently at 48 with goal of 60.
 2. Marketing plan laid out to help improve volume of referrals and admissions
 - E. Maintenance Report
 1. Administrator Powell shared facility repairs that have been carried out since last report.
 2. Cathy Nelson asked about battery costs, admin Powell answered
 - F. Gains/Goals Review

1. Administrator Powell laid out Financial improvements in running budget.
 2. Gains/goals sheet reviewed independently by members.
- VI. Presentation of claims.
- A. Admin Powell discussed financial performance of January and gave wide synopsis of financial report.
 - B. Check register missing from packet and will be presented next meeting.
- VII. Old Business
- A. Approval of room rate resolution.
 - a. Member Jones motioned to approve the room rate increase by 20 dollars per day, Kippy Breeden seconded the motion, a roll call vote was taken member Bumann voted no, all other members in favor and motion carried.
Members discussed the financial impact of the room rate resolution based on annualizing the difference based on current census. Further discussion on policy to review room rates every October after comments regarding extended duration since last rate increase. Some discussion on the timing of the changes being premature given the short duration of new operational leadership.
- VIII. New Business:
- A. Approval of extending courthouse HR and Payroll Stipends until the HR/Payroll position is filled.
 - a. Member Watchel moved to approve the extension of courthouse HR and Payroll Stipend until the HR/Payroll position is filled. Kathy Nelson Seconded, all were in favor and motion carried.
 - B. Strategic view of how to increase census and payor sources
 - a. Jan May referred to administrator report regarding strategic view of how to increase census and payor sources.
 - C. Discussion of Ancillary Costs
 - a. Discussion of ancillary costs tier system. Admin Powell to have system prepared by next month, but action to be taken on this system by October.
- IX. Next regular meeting date/time/location set for: April 18, 2026, 4:30 p.m., Hillcrest Home-Conference Room
- X. Adjourn meeting.
- a. Member Bumann motioned to adjourn which was seconded by Member Jones, all were in favor and the motion carried.

Respectfully submitted, Kevin Powell- Hillcrest Administrator