

**OFFICIAL MINUTES
TOWN OF HOLIDAY LAKES, TEXAS
REGULAR MEETING
FEBRUARY 21, 2023**

TOWN COUNCIL MEETING

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, February 21, 2023, A.D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said town.

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Pro Tem Disa Schulze

Call to Order – Mayor Norman Schroder called the meeting to order at 7:01 p.m.

Record Members Present and Establish Quorum – Town Secretary Cindy Clark called roll and ascertained that a quorum was present. The quorum included Mayor Norman Schroeder, Mayor Pro Tem Disa Schulze, Alderwoman Roberta Hamby, Alderman Terry Mitchell, Alderwoman Kay Young, and Alderman Lorenzo Macias Jr.

APPROVE/REJECT – Minutes of Regular Council Meeting of January 17, 2023. Alderman Terry Mitchell made a motion to approve the Minutes of Regular Council Meeting of January 20, 17, 2023, as submitted. The motion was seconded by Mayor Pro Tem Disa Schulze and carried on a vote of 5 Ayes and 0 Nays.

APPROVE/REJECT - Pending Bills and Actual Disbursements for January 2023. Secretary Clark reported that council has banking records but due to changing from Quick Books desk top to the online version, she was having difficulties getting the two formats to agree. She stated that both January and February reconciliations should be available by the March Meeting.

APPROVE/REJECT: Audit Engagement Letters from Curtis Craig for the 2020-2021 and 2021-2022 Annual Financial Audits. After perusal Mayor Pro Tem Disa Schulze made a motion to approve the engagement letters as submitted. The motion was seconded by Alderwoman Kay Young and carried on a vote of 5 Ayes and 0 Nays.

APPROVE/REJECT/PRESENTATION: Ms. Slaton addressed council about the land next to hers, stating that the original owner had been told he could not build there, however, it appeared that the new owner was intending to build. It was explained to Ms. Slaton that the current owner had been told he need to contact a sanitary engineer to ascertain whether he could put a septic system on the property with the home he planed to have, that would determine if he could build on the property or not.

APPROVE/REJECT/DISCUSS: Travel Trailer Permit Requests, City Secretary Cindy Clark reported none had been submitted.

APPROVE/REJECT/DISCUSS: Permit Requests for Manufactured Homes more than 5 years old, or variances to placement, Secretary Cindy Clark reported none had been submitted.

PRESENTATION OF POLICE DEPARTMENT REPORT FOR NOVEMBER 2022: Officer Sabrina Dodd presented the report for the police department. There were 29 calls for service: 1 ambulance

call, 2 unknown, 2 discharge of firearm, 6 animal, 2 disturbances, 1 burglary, 2 public service, 1 suspicious incident, 1 welfare check, 1 flag down, 1 follow up, 1 house fire, 2 traffic stops, 2 power lines down, 1 loose animal, 1 cruelty to animals, 1 gas release, and 1 theft. Vehicles were driven 1,144.8 miles, since vehicles are still fueled by Mr. Lawrence there is no record of gallons of fuel used.

APPROVE/REJECT: Background Investigations class for Chief Dorsey and Cpl. Bilbrey at a cost of \$425.00 each. After a brief discussion Mayor Pro Tem Disa Schulze made a motion to approve the classes for the Chief and the Corporal she also added to approve a grant writing class for Officer Dodd. The motion was seconded by Alderwoman Kay Young and carried on a vote of 5 Ayes and 0 Nays. Then Mayor Pro Tem stated that would be all the training for at least 6 months.

APPROVE/REJECT/PRESENTATION: Court Report was presented by Secretary Clark. There were 2 City Ordinance violations entered. We collected \$427.66 in State Fees, \$108.23 in Court costs, \$320.00 in Fines, \$24.55 in Technology Fund, \$30.06 in Building Security fund for a total collections of \$910.50. One warrant was closed, 2 payments were made, and 3 cases were deferred.

PUBLIC COMMENTS – There were no public comments made.

CLOSED EXECUTIVE SESSION: In Accordance with the Open Meetings Act, Texas Government Code 551.074, to Discuss: Appointment, Employment, Evaluation, Compensation Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or Hear Complaints or Charges Against a Public Officer or Employee. Mayor Pro Tem Schulze made a motion to adjourn to executive session. The motion was seconded by Alderwoman Young and carried on a vote of 4 Ayes and 0 Nays. Mayor Norman Schroeder adjourned the open meeting for executive session at 7:30 p.m.

ACTION TAKEN AS A RESULT OF THE CLOSED EXECUTIVE SESSION:
APPROVE/REJECT: There was no action to be taken as no executive session was held.

ELECTED OFFICIALS’ REPORTS - Governing Budgets; Finance & Purchasing; Water Plant; Street Signs & Lights; House Numbering; Code Enforcement; Ordinances; Regulations; Building. Mayor Pro Tem Disa Schulze was the only elected official with a report. She reported that she would be assisting Secretary Clark with the Audit work.

ADJOURNMENT: With no further business Mayor Schroeder adjourned the meeting at 8:46 p.m.

Cindy K. Clark
Cindy K. Clark, City Secretary

Norman Schroeder
Norman Schroeder, Mayor

ATTEST: THIS IS A TRUE AND CORRECT COPY OF THE TOWN COUNCIL MEETING CONDUCTED ON THE 21st DAY OF FEBRUARY 2023.

Cindy K. Clark
Cindy Clark, City Secretary