



# City of Hinckley

## City Council Meeting Agenda

Tuesday, March 10, 2026 at 8:33 AM

Council Chambers (Community Room)

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106 First Street SE, P. O. Box 366 | Tel: (320) 384.7491 | Fax: (320) 384.7492 | [www.hinckleymn.gov](http://www.hinckleymn.gov)

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*Mayor and Councilmembers: Mayor Don Zeman | Councilmember Tim Burkhardt  
Councilmember John Frank | Councilmember Judy Hopkins | Councilmember Jace Scharpnick*

1. **Call to Order-Pledge of Allegiance**
2. **Approve Agenda**
3. **Minutes of Previous Meetings**
  - A. February 10, 2026, Regular & Summary Minutes
  - B. **January 13, 2026, Regular & Summary Minutes**
4. **Public Hearings**
  - A. SMALL CITIES DEVELOPMENT PROGRAM APPLICATION – Owner-Occupied Housing Rehabilitation
5. **Consent Agenda** (Those items listed under Consent Agenda are considered routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items unless the Mayor or a Councilmember so requests, in which event the item will be removed from the consent agenda and considered under New Business.)
  - A. Resolution 10-2026 Accepting Restricted Donation from Northern Natural Gas for Hinckley Fire Department- \$2,000
  - B. Hinckley Athletic Association- Temporary Liquor License- July 17 & 18, 2026
  - C. Hinckley Lions Club- Raffle Permit- Hinckley Community Center- April 20, 2026
6. **Reports of Officers, Council Committees, & Citizens Committees**
  - A. Pine County Sheriff
  - B. Bolton & Menk
    1. Lead & Copper Line Replacement PPL Application MN Department of Health
  - C. PeopleService- None
  - D. Building Official/Inspector - None
  - E. Hinckley Fire Department
    1. Monthly Run Report- Calls 11-21
    2. Resolution 11-2026 Hiring Hannah Collier as Fire Department Employee and Heather Liss as

Unpaid Volunteer First Responder  
3. February Grant and Donation Request

- F. Firehouse Liquors
  - 1. January Monthly Report
  - 2. February Monthly Report & Manager's Report

- G. Library-
  - 1. February Highlights
  - 2. Library Volunteer Reading Program
  - 3. Historical Stats

- H. Standing Committees
  - 1. Planning Commission- None
  - 2. Park Board
  - 3. EDA- February 2, 2026 Regular Meeting Minutes

## **7. Unfinished Business**

- A. 2025 Budget Update
  - January 2026 Financials
  - February 2026 Financials
- B. USDOT Thriving Communities Program Update
- C. 2026 Small Cities Development Program Application
- D. Old City Shop Repair
- E. Park & Recreation Board
- F. Community Center Doors

## **8. New Business**

- A. City Vision/Future Planning
- B. Highway 23 Coalition Support Request
- C. Fire Department 2027 Proposed Preliminary Budget & Fire Contracts
- D. Policies for Expenditures, Purchasing, and Contracts Update
- E. Firehouse Liquors Baler Repair Quote

## **9. Presentation of Claims**

- A. General Fund Payables - \$177,480.60
- B. Firehouse Payables - \$193,498.04
- C. EDA Payables - \$557.65
- D. Payroll Payables - \$39,755.47

## **10. Notices and Communications**

- A. Northern Natural Gas, Thank You for Response to Willow River Area Pipeline Incident
- B. Google Review- Community Center

- C. Hinckley Board of Appeal and Equalization- April 15, 2026, 8:00 AM at the Pine County Courthouse. *Council does not need to be present; the County runs this meeting. It is more like open counter hours for property owners.*
- D. 2026 MS 150 Ride Change
- E. Fox 9 Town Ball Tour will be in Hinckley on July 1, 2026, for the Hinckley Knights game. Live broadcast starting at 5 p.m. at Brennan Field. <https://www.fox9.com/news/town-ball-tour-schedule-2026>

**11. Presentation of Petitions, Complaints, and Requests (3 minutes each)**

**12. Closed Session - None**

**13. Adjournment**