



Marshall County Emergency Management Agency

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Kim Elder, Coordinator

The Marshall County Emergency Management Commission met December 11, 2025 (Thursday) at 5:30 p.m. at 2369 Jessup Avenue, EOC/Training Room – 3rd Floor, Marshalltown Iowa 50158 with 8 members present. Present were: Dale Thompson, Ferguson (member); Glenda Thompson, Ferguson; Jodi Abrahams, LeGrand (member); Rhonda Braudis, MCCC; Marie Thomas, Marion Township; Kim Elder, EMA; Maddie Welton, Haverhill (member); Matt Vogeler, EMA (online); Evan Folk, Laurel (online, member); Josh Fuller, Melbourne (online, member/proxy); Mike Ladehoff, Marshalltown (online, member/proxy); Jarret Heil, BOS Co-Chair (online, member/proxy); Joel Phillips, Sheriff Chair (member).

MINUTES FOR DECEMBER 2025 LEMS MEETING:

Call to Order by Commission Chair Phillips at 5:33 p.m.

Motion to approve the agenda as presented for the December 11, 2025, meeting by Haverhill, seconded by Marshalltown. All in favor. None opposed. Motion passed.

Motion to approve the minutes as presented for November 13, 2025, meeting by Ferguson, seconded by LeGrand. All in favor. None opposed. Motion passed.

Old Business

Planning –City EOPs - Matt is working through these with the cities. Hazard Mitigation Plan - Meetings upcoming and a reminder that the class on January 12-13 (G205) will substitute for 2 additional meetings, Elder encouraged all members to get signed up.

The new website release is pending and should be available this month.

Discussion was had about the part-time Specialist position being moved to full-time starting January 1, 2026, at current rate per hour and move to salary instead of hourly.

Actual cost for January 1 – June 30, 2026, is in the current FY26 budget, using carry over dollars. Full-time for 6 months at current rate would be a total of \$37,893.08 in salary and benefits of which \$13,500.00 is currently budgeted for, making the additional total \$25,393.08 coming from carryover funds. Discussion was had about next FY (27) budget and if the commission would keep the position full time. A motion by Marshalltown to move the position of support specialist from part time hourly to full time salary starting January 1, 2026, at the current hourly rate. This motion was seconded by Laurel. Roll call vote: In favor (6) were Ferguson, Haverhill, Laurel, LeGrand, BOS, Marshalltown; Not in Favor (2): Sheriff and Melbourne. Motion carries.

Discussion was had about the purchase of new or used vehicle for EM Purchase vehicle within budget FY26 – funds currently in the budget for this purchase. New from state bid of Stew Hansen's 2026 Durango \$43,582 Budget was going to allow for purchase of new vehicle in FY27. This proposal is to allow for the purchase to happen before FY27 budget year. Discussion to have Elder check with Karl's to see if there are better options for pricing from them. Marshalltown motioned to table the purchase of another vehicle. This motion was seconded by Ferguson. All in favor. Motion passed to table the vehicle purchase discussion. Elder will do some research at Karl's and present at upcoming meetings.

New Business

Discussion of the updates of ESF/RSFs. Elder needs to have them adopted by the commission so they can be sent to the state for compliance. Motion by Haverhill to adopt County ESF 10, 4, 9 and 13, RSF Natural and Cultural Affairs Updates and have the chair sign. Seconded by LeGrand. All in favor and the chair will sign. Elder will submit to the state of Iowa.

Partner meetings – LEPC, Long Term Recovery, EMS taskforce, Board of Health, Peer Support, CERT – No updates

Budget/levy discussion and possible action – Attached proposed FY27 budget with details on changes or increases. Elder walked through all lines and changes in the proposed budget. Discussion about the possibility of using some of the carryover from FY26 to bring the levy total ask down. Elder will work with the budget and with BOS representative Heil to bring the levy total down some while leaving the budget line items the same and the carryover to remain above at least \$100,000. Motion by Ferguson to approve the publication of the proposed FY27 budget as presented, seconded by Marshalltown. Roll call vote: In favor were Ferguson, Haverhill, Laurel, LeGrand, BOS, Marshalltown, Melbourne (7); Not in Favor (1) was Sheriff. Motion carries. Elder will publish the proposed budget on December 22, 2025, in the Mid Iowa Enterprise and the Times Republican with the Communications Commission numbers (revenue and expenses in and out). A comment by Haverhill to work with Heil (BOS) to bring the carryover down as discussed to bring down the total levy request. Elder suggested looking at keeping

the levy at or close to the proposed amount in FY27 due to the change over from assessments (past funding method) to levy, to ensure that the proposed budget is on target and fully funded and look at taking a bigger decrease in levy for FY28. This would be a good way of making sure all increases in insurance lines, etc. are correctly funded, there are many changes in the budget this year due to increases in those lines and the new full-time position.

Newly elected official meeting –Elder reminded everyone to send their new people to the session on Wednesday, December 17, 2025, 5:30 p.m. – roles and responsibilities of EM Commission & Budgeting

Other Business – None.

Public Forum- No public attending.

Adjournment- There being no further business to come before the Commission, motion by Ferguson and seconded by Haverhill to adjourn. The meeting is adjourned at 7:25 p.m.

Next meeting Budget Hearing January 8, 2026 5:30 p.m. following 911 and Communications Commission.