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**PUBLIC MEETING NOTICE
OFFICE OF THE EASTHAMPTON CITY CLERK**

TIME STAMP:

BOARD/COMMITTEE:	ECOA ad hoc Building Committee		
DATE:	January 14, 2024 (Tuesday)	TIME:	12:00 – 1:00 PM
BUILDING & ROOM: HYBRID MEETING	50 Payson Ave., Easthampton, MA 01027 Conference Room 1, Main Floor Google Meet Link - Council on Aging Ad Hoc Building Committee Video call link: https://meet.google.com/iph-vchp-zzt Or dial: +1 585-484-9853 PIN: 323625714 More phone numbers: https://tel.meet/iph-vchp-zzt?pin=9119803161918		
Clerk or board member:	Cynthia Tarail, Chair, Dan Rist (Vice Chair)		

All meeting notices must be filed and time stamped in the City Clerk's Office no later than 3 p.m. on the Thursday prior to the week in which the meeting is scheduled.

LIST OF TOPICS TO BE DISCUSSED

(Agenda)

- I. Call to Order
 - II. Approve minutes
 - III. Public Speak
 - IV. Report from Report Draft writers (Leslie, Cindy, Cathie, Tom)
 - a) Report will be a draft to the Mayor for her review and not published yet
 - b) Discuss Respite/Day Health option
 - c) Discuss any edits to be made to content
 - d) Discuss any edits to be made to formatting
 - e) Send final draft to Mayor by January 21st
 - V. Adjournment
- Next meeting: Thursday, January 28th, noon-1 PM