



**Mission:**  
**Working Together to Deliver Quality Services Valued by the  
Community, Today and for Generations to Come.**

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**Regular Meeting of the Isanti County Board of Commissioners  
Government Center Board Room  
Tuesday, February 3, 2026, at 9:15 a.m.**

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Chairman Alan Duff, Commissioners: Bill Berg, Steve Westerberg, Todd Christensen

Members Absent: Kristi LaRowe

Others Present: A Usher, J Edblad, H Sward, A Larson, J Donnay, J Bergerson, W Seiberlich

Reporters: B Stickle and J Wagner

00o Chairman Duff called the meeting to order and led the assembly in the Pledge of Allegiance.

00o Public Comment Session. Public comment was made.

26/02-01 Motion by Duff, seconded by Christensen, to approve the February 3, 2026, County Board Agenda. Motion carried unanimously. Absent: LaRowe.

26/02-02 Motion by Christensen, seconded by Westerberg, to approve to approve the consent agenda, excluding item B-7, which was removed for separate consideration. Items approved under the consent agenda included: January 20, 2026, County Board Meeting Minutes and Minutes Summary, Community Health Board Actions, Personnel Action Items, the Rum River Outdoor Foundation Application for Exempt Permit to conduct a raffle at Bradford Pub and Grub and Back to Captains, revised January 6, 2026, minutes for Princeton Lions Club Gambling Permit on Green Lake, Utility Permits as follows: PERMIT NO. 26-02-05 - Connexus Energy - CSAH 5; Replace the overhead equipment along CSAH 5 at existing pole WL 2 (420' west of CSAH 5 & Baugh St NW intersection). PERMIT NO. 26-02-06 - Midcontinent Communications - CSAH 4; Install a 1.25" conduit with .715 cable on CSAH 4 starting in the southeast corner of CSAH 4 & Broadway Ave N intersection then bore northerly beneath CSAH 4 to the back 5' of the ROW then going easterly 434' towards Dollar General and then onto the outside of the ROW onto Dollar General's property, and claims and warrants totaling \$292,017.60. Motion carried unanimously. Absent: LaRowe.

26/02-03 Motion by Berg, seconded by Westerberg, to approve the On-Sale Liquor License Application for Purple Hawk Country Club Inc. Motion carries 3:1. Nay: Christensen. Absent: LaRowe.

26/02-04 Motion by Westerberg, seconded by Christensen, to approve the following Isanti County Health and Human Services consent agenda items: the Contract between Isanti County Health and Human Services, acting as the fiscal host for the Adult Mental Health Initiative and Linwood Group Meetings, the Contract between Isanti County Health and Human Services, acting as the fiscal host for the Adult Mental Health Initiative and Kanabec County Family Services, the Contract Amendment between Isanti County Health and Human Services and Lighthouse Child and Family Services, the Contract between Isanti County Health and Human Services and Family Pathways. Motion carried unanimously. Absent: LaRowe.

26/02-05 Motion by Christensen, seconded by Westerberg, to approve the lateral step offer to a Deputy candidate starting at a step 6. Motion carried unanimously. Absent: LaRowe.

26/02-06 Motion by Berg, seconded by Christensen, to approve Resolution Number 2026-003 A RESOLUTION ESTABLISHING AN ABSENTEE BALLOT BOARD AND COUNTY UOCA VA BALLOT BOARD WHEREAS, Isanti County is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee Ballot Board effective upon approval; and WHEREAS, the Isanti County Auditor as

the County's Election Official is required by Minnesota Statutes Chapter 203B.23 to establish a County UOCA VA (Uniformed and Overseas Citizens Absentee Voting Act) Ballot Board effective upon approval; and WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee and UOCA VA ballots to Isanti County; and THEREFORE, BE IT RESOLVED THAT, the Isanti County Board of Commissioners hereby authorizes Isanti County Finance and Property Services to implement an Absentee Ballot Board that would consist of a sufficient number of trained and qualified election judges and trained deputy county auditor staff to perform the required tasks as provided in Minnesota Election Law. THEREFORE, BE IT RESOLVED THAT, the Isanti County Board of Commissioners hereby authorizes Isanti County Finance and Property Services to implement a County UOCA VA Ballot Board that would consist of a sufficient number of trained and qualified election judges and trained deputy county auditor staff to perform the required tasks as provided in Minnesota Election Law. Motion carried unanimously. Absent: LaRowe.

26/02-07 Motion by Christensen, seconded by Duff, to table item F-1 until the February 17, 2026, County Board meeting. Motion carried unanimously. Absent: LaRowe.

26/02-08 Motion by Christensen, seconded by Berg, to approve the ENGINEERING AND CONSTRUCTION COOPERATIVE PROJECT AGREEMENT-COUNTY ROAD 54 RECONSTRUCTION IN THE CITY OF BRAHAM Isanti County Project No. CP-26-C-54-281 City of Braham Project No. 20993R This Agreement is entered into by and between the County of Isanti ("County") and the City of Braham ("City") pursuant to Minn. Stat.§§ 162.17 and 471.59. RECITALS WHEREAS, improvements are proposed to County Road 54 (CR 54) also known as Central Drive East, Beechwood Avenue South and 2nd Street Southeast within the corporate limits of the City of Braham; and WHEREAS, the proposed project includes roadway reconstruction, drainage improvements, storm sewer, concrete curb and gutter, and City-owned utility replacements or adjustments (collectively referred to as the "Project"); and WHEREAS, the City, as lead agency, will prepare the engineer's estimate of quantities, unit prices, and engineering/administration costs, with input and review by the County; and WHEREAS, it is contemplated that said work be carried out by the parties hereto under the provisions of Minn. Stat.§ 162.17, Subd. 1; NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties agree as follows: 1. DESIGN AND ENGINEERING The City, as lead agency, shall provide, or contract with consultants for, the preliminary and final design, engineer's estimate, construction engineering, and project administration. The County shall provide design input on roadway and drainage elements and shall review and approve the final plans and specifications prior to bidding. County participation for engineering shall be limited to drainage elements only. This amount shall be \$20,000.00. The Project shall be designed and constructed to current County Road Standards, as directed by the County Engineer. 2. BIDDING AND CONTRACTING The City shall advertise for bids, receive and open bids, and, upon concurrence of the County Engineer, enter into a contract with the successful bidder. The City shall prepare updated cost estimates prior to bid and upon receipt of the low bid. The contract shall reflect approved plans and specifications. 3. CONTRACT ADMINISTRATION The City shall have overall authority to administer the construction contract, including inspection, testing, and project records. The County shall provide construction engineering staff to oversee road construction including the tasks of bituminous paving inspection, bituminous plant inspection, and concrete plant inspection. Change orders or supplemental agreements affecting project cost shall require written approval of both City and County prior to execution. Final quantities and acceptance shall be subject to approval by both the City Engineer and County Engineer. 4. RIGHT-OF-WAY AND EASEMENTS The City shall identify all right-of-way and easements necessary for the Project. The County shall be responsible for acquiring easements necessary for County roadway and drainage improvements. The City shall be responsible for acquiring, or reimbursing the County for the full cost of acquiring any easements required solely for City utility improvements. 5. COST PARTICIPATION The County shall reimburse the City for its share of eligible costs per the County's Cost Participation Policy, as outlined in Exhibit A (Division of Cost Summary): Construction: County participation includes roadway, drainage, and storm sewer improvements. Engineering/design: County participation is limited to drainage improvement elements only. The City shall be solely responsible for watermain, sanitary sewer, and other City-owned utility improvements including any associated costs for design, construction, inspection, and

administration that are not attributable exclusively to County roadway or drainage elements. 6. PAYMENT PROCEDURE The County shall deposit fifty percent (50%) of its estimated share with the City, based on the contract award amount, within thirty (30) days of contract award, and the remaining fifty percent (50%) within 180 days of award with the City. The final County share shall be determined based on actual quantities and costs. Any balance due shall be paid or refunded upon project completion. No interest shall accrue on balances owed or refunded. 7. RECORDS AND AUDIT All project records shall be open for review by the County. Records and data shall be governed by Minnesota Statutes Chapter 13. 8. INDEMNIFICATION The City and County shall indemnify, defend, and hold harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorneys' fees which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents, or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligations pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or City of any statutory or common law immunities, limits, or exceptions on liability. 9. MISCELLANEOUS Employees of the County shall not be considered employees of the City, and vice versa. The provisions of Minn. Stat. § 181.59 (Civil Rights compliance) are incorporated herein. Motion carried unanimously. Absent: LaRowe.

26/02-09 Motion by Christensen, seconded by Westerberg, to adjourn (10:19 a.m.). Motion carried unanimously. Absent: LaRowe.

Amanda Usher, County Administrator

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Alan Duff, County Board Chairman

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By: Connie Kitner, Administrative Assistant III