



City of Woodinville

CLIMATE ACTION SUBCOMMITTEE – MINUTES

TUESDAY, APRIL 13, 2021 9:00 AM

Meeting was called to order at 9:00am.

Councilmembers Millman and Best-Campbell were present, as was City Manager Buchanan.

Business Items

1. Development of Scope for Climate Action Subcommittee for Council Consideration

Councilmember Best-Campbell shared a draft mission statement as a place to start from.

The group also discussed three pieces of “scope” for the Committee. They include creating an inventory of what the City has done, identifying short-term (3-6 months) actions for consideration, and ideas for longer term, bigger actions that might require budget allocation.

Councilmember Best -Campbell discussed her review of the recently released Climate Action Toolkit from King County. While she suggested it might have some useful information, much of what is included in that Toolkit may be beyond the scope or scale of the Climate Action Subcommittee.

The group discussed the idea that the scope of the subcommittee should be limited to actions the City can take and not be telling citizens that they have to take specific actions.

Discussion covered the need to apply a “fiscally conservative” consideration to any potential suggestions from the subcommittee to Council. Part of that consideration would be identifying grant opportunities that might support these types of actions or programs. Another part of this consideration is acknowledging the limitation of Staff resources to assist with the work of the subcommittee or the implementation of ideas that come from it.

The group discussed, that partly because of those staff limitations and partly to be as efficient with the subcommittee members time as possible, the best approach for the subcommittee would be for the subcommittee to discuss ideas and do some initial research, present those findings to Council for conceptual approval and direction on whether to pursue additional investigation or implementation.

Finally, the group recognized that the scope will naturally be limited by the fact that and suggestions from the sbcommittee will require Council action before anything is implemented.

City Manager Buchanan will create Staff Report to present draft subcommittee scope to City Council at the April 20, 2021 meeting.

The meeting adjourned at 9:55am.