



YATES COUNTY LEGISLATURE
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Leslie Church
Chairwoman
Emilee D. Miller
Clerk

PUBLIC WORKS COMMITTEE AGENDA
Location: Yates County Legislative Chambers
Date: February 2, 2026 at 12:00 p.m.

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/87886899484?pwd=ld1HUZhp8HgrZSY0yyiQKF2YGYFFGE.1>

Webinar ID: 878 8689 9484

Passcode:936596

Phone one-tap:

+16465588656,,87886899484# US (New York) 16469313860,,87886899484# US

Join via audio:

+1 646 558 8656 US (New York)

+1 646 931 3860 US

International numbers available: <https://us02web.zoom.us/j/87886899484?pwd=ld1HUZhp8HgrZSY0yyiQKF2YGYFFGE.1>

COMMITTEE MEMBERS: Sarah Purdy, Terry Button, Jesse Jayne, Bill Holgate, Dan Banach, George Lawson

- Sarah & Terry will do the audit this month
- Zoom Attendees/Attendance
- Approve minutes from the December 1st meeting
- Public Comment

BUILDINGS AND GROUNDS: Joe Reed

- Weights & Measures
- Inspections

HIGHWAY: Doug Rapalee

- Central Garage
- Traffic
- Administration

Resolution(s):

- Amend Resolution No. 407-25 (C & S Engineers, Not to Exceed Contract Authorization)
- Authorizing the Implementation and Funding of a State “Marchiselli” Program-Aid Eligible Transportation Federal-Aid Project, to Fully Fund the Local Share of Federal and State-Aid Eligible and Ineligible Project Costs and Appropriate Funds Therefore
- Authorization for the Chair of the Legislature to Sign an Intermunicipal Agreement with Steuben County & Schuyler County for the Tri-County Pain Truck
- Award Bid for Abrasive Sand

- Award Bid for Cold Patch Mix
- Award Bid for Gravel
- Award Bid for Crushed Stone
- Adopt Yates County Policy for Property Damage Insurance Claim Process, Procedures & Guidelines
- Maintenance
- Capital
- Bridges & Culverts
- Road Machinery
- Snow & Ice
- Other

AIRPORT: Sarah Purdy

Resolution(s):

- Appoint Disadvantaged Business Enterprise (DBE) Liaison Officer for the Yates County Airport DBE Program
- The design/construction of the 8-Bay T-Hangar and Taxi-lane capital project is now out to bid, with bids due by 2 p.m. on February 27
 - The pre-bid conference is scheduled for 10 a.m. on February 11 at Seneca Flight Operations
- C&S is working on getting the Runway 1-19 Runway End Identification Light System (REILS) construction capital project out to bid in February
- The Taxiway B Extension capital project is nearing close-out, with C&S expecting to issue its final invoice next month
- The proposed resolution appointing the DBE Liaison Officer reflects the change this year in the Legislature representative to the Airport Council

SENECA FLIGHT OPERATIONS: Rich Leppert

- Monthly Memo
- Runway Operation Reports

PUBLIC SAFETY FACILITY PROJECT: Doug Paddock

- Ad Hoc Public Safety Facility Committee Report –February, 2026

COUNTY ADMINISTRATOR: Jessica Mullins

- Nothing to report

Executive Session – if needed

PUBLIC WORKS COMMITTEE MEETING
2-2-2026

*BUILDINGS AND GROUNDS
AGENDA ITEMS*

- 1- **Weights and Measures:** See attached.

- 2- **Inspections:** This month the Elevators at COB and CH had their 6 month 3rd party inspection completed. Also the Uninterrupted Power Supply at PSB had annual inspection and testing completed.

Yates County Weights & Measures Department Monthly Report - January 2026

Last Inspection	Company	Establishment	Device	Quantity	Number Correct	Incorrect (+)	Incorrect (-)	Incorrect-other	Incorrect-visual	Number of Visits	Device Type
1/15/2026	Aldi's (#39)	Supermarket	Comp. Scale	1	1					1	NCR,7878-5001,30x0.01, #1,...1394, FE
1/15/2026	Aldi's (#39)		Comp. Scale	1	1					x	NCR,7878-5001,30x0.01, #2,...1158, FE
1/15/2026	Aldi's (#39)		Comp. Scale	1	1					x	NCR,7878-5001,30x0.01, #3,...1770, FE
1/15/2026	Aldi's (#39)		Comp. Scale	1	1					x	Magellan,9804,30x0.01, #1,...8515, self
1/15/2026	Aldi's (#39)		Comp. Scale	1	1					x	Magellan,9804,30x0.01, #2,...0741, self
1/15/2026	Aldi's (#39)		Customer Scale	1	1					x	Customer use scale- estimating only
1/15/2026	Aldi's (#39)		Comp. Scale	1	1					x	Magellan,9804,30x0.01, #3,...0745, self
1/15/2026	Aldi's (#39)		Comp. Scale	1	1					x	Magellan,9804,30x0.01, #4,...0743, self
1/15/2026	Aldi's (#39)		Comp. Scale	1	1					x	Magellan,9804,30x0.01, #5,...0742, self
1/15/2026	Empire Wash & Dry Laundry	other-laundry	Timing Device	23	5			18		1	19-dryers, 0.25 / 5m 4 @ \$1.00/10m
1/15/2026	Food For Life Kitchen	bakery	Misc.Scale	1	1					1	Defender 3000,D60BR,60x0.01
1/15/2026	Food For Life Kitchen		Misc.Scale	1	1					x	Defender 3000,D60BR,60x0.01
1/15/2026	Oak Hill Bulk Foods	Food Store/Deli	Customer Scale	1	1				1	1	Hobart,PS40,30x0.01
1/15/2026	Oak Hill Bulk Foods		Comp. Scale	1	1					x	Zebra,MP7001,30x0.01
1/15/2026	Oak Hill Bulk Foods		Comp. Scale	1	1					x	Zebra,MP7001,30x0.01
1/15/2026	Oak Hill Bulk Foods		Comp. Scale	1	1					x	Zebra,MP7001,30x0.01
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Hobart,Tti-LH,0-12x0.005,12-30x0.01
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Hobart,Hti-7LH3,0-12x0.005,12-30x0.01
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Hobart,Tti-LH,0-12x0.005,12-30x0.01
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Hobart,Hti-LH,0-12x0.005,12-30x0.01
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Hobart,Hti-LH,0-12x0.005,12-30x0.01
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Ohaus,D30BR,15x0.001
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Hobart,HLXWM,0-12x0.005,12-30x0.01
1/15/2026	Oak Hill Bulk Foods		Misc.Scale	0	0					x	AvaWeigh Portion Control,
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Hobart,Hti-LH,0-12x0.005,12-30x0.01
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Hobart,Hti-LH,0-12x0.005,12-30x0.01
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Hobart,Hti-7LH3,0-12x0.005,12-30x0.01
1/15/2026	Oak Hill Bulk Foods		Pre-Pack Scale	1	1					x	Hobart,Hti-7LH3,0-12x0.005,12-30x0.01
1/15/2026	Sugar Creek Foods	Food Store/Deli	Comp. Scale	1	1				1	1	Hobart PS40,0-30x0.01
1/15/2026	Sugar Creek Foods		Pre-Pack Scale	1	1					x	Hobart,HT-7LS,0-12x0.005,12-30x0.01
1/15/2026	Sugar Creek Foods		Pre-Pack Scale	1	1					x	Hobart,1840-F,30x0.01
1/15/2026	Sugar Creek Foods		Pre-Pack Scale	1	1					x	Hobart PS40,0-30x0.01

1/15/2026	Tops Friendly Market (#566)	Supermarket	Comp. Scale	1	1				1	Magellan,9502,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Magellan,9502,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Magellan,9502,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Magellan,9502,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Magellan,9502,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Magellan,9502,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1			1		x	Magellan,8504,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Magellan,8504,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1			1	x	Magellan,8504,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Magellan,8504,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Magellan,8504,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Magellan,8504,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Digi,SM5000,5300P,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Digi,SM5000,5300P,30x0.01
1/15/2026	Tops Friendly Market (#566)		Pre-Pack Scale	1	1				x	Digi,SM-720,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Digi,SM-720,30x0.01
1/15/2026	Tops Friendly Market (#566)		Comp. Scale	1	1				x	Digi,SM-720,30x0.01
1/15/2026	Tops Friendly Market (#566)		Customer Scale	1	1			1	x	Globe GL30
1/15/2026	Tops Friendly Market (#566)		Pre-Pack Scale	1	1			1	x	Digi,SM-720,30x0.01
1/15/2026	Tops Friendly Market (#566)		Pre-Pack Scale	1	1			1	x	Digi,SM-720,30x0.01
1/15/2026	Tops Friendly Market (#566)		Pre-Pack Scale	1	1				x	Teraoka,DPS4600,Packing,30x0.01
1/15/2026	Tops Friendly Market (#566)		Pre-Pack Scale	1	1				x	Hobart,PS40,30x0.01
1/15/2026	Tops Friendly Market (#566)		Pre-Pack Scale	1	1				x	Hobart,Quantum,30x0.01
1/15/2026	Tops Friendly Market (#566)		Pre-Pack Scale	1	1				x	Digi,SM-720,30x0.01
1/21/2026	Dudley Poultry	Fish/Butcher	Comp. Scale	1			1	1	1	Torrey,PC-80L,80x0.01
1/21/2026	Dudley Poultry		Comp. Scale	1	1			1	x	Torrey,PC-40L,40x0.01
1/21/2026	Dudley Poultry		Pre-Pack Scale	1	1			1	x	A&D,SJ-12KHS,26x0.01
1/21/2026	Dudley Poultry		Pre-Pack Scale	1	1			1	x	A&D,SJ-12KHS,26x0.01
1/21/2026	Dudley Poultry		Pre-Pack Scale	1	1			1	x	A&D,SJ-12KHS,26x0.01
1/21/2026	Dudley Poultry		Pre-Pack Scale	1	1				x	Fairbanks,PLB-HR5000-PQS,100x0.02
1/21/2026	Dudley Poultry		Pre-Pack Scale	1	1				x	Ricelake,200x0.2 w/CAS CI2001AS Ind.
1/21/2026	Dudley Poultry		Pre-Pack Scale	1	1				x	A&D,FG-30KBM,60x0.005
1/21/2026	Dudley Poultry		Non-Commercial	1	1				x	Taylor 16x0.001 gram scale
1/21/2026	Dudley Poultry		Comp. Scale	1	1			1	x	Torrey,PC-80L,80x0.02
1/21/2026	Dutch Kuntry Store	Food Store/Deli	Comp. Scale	1	1				1	HOBART HTI-7LH4W 30X.01
1/21/2026	Dutch Kuntry Store		Comp. Scale	1	1			1	x	EASYWEIGH, POS-60+
1/21/2026	Dutch Kuntry Store		Comp. Scale	1	1				x	HOBART, HTS 0-12x0.005, 12-30x0.01
1/21/2026	Dutch Kuntry Store		Pre-Pack Scale	1	1			1	x	HOBART, HTS 0-12x0.005, 12-30x0.01
1/21/2026	Dutch Kuntry Store		Comp. Scale	1	1				x	ZEBRA, MP7001 30X0.01

1/21/2026	E.B. Martin Roofing	Hardware	Misc.Scale	1	1					1	Salter Brecknell,B130,66x0.002
1/21/2026	E.B. Martin Roofing		Platform Scale	1	1					x	Ohaus,SD200, 440x0.2
1/21/2026	Lost Sock Laundry	other-laundry	Timing Device	5	5				2	1	8 Laundry dryers
1/21/2026	Vine Street Bubble Bath	Other-carwash	Timing Device	1	1				1	1	Carwash, \$5.00/5m
1/21/2026	Vintage Grains	Farm/Produce	Platform Scale	1	1					1	Platform Scale and weights
1/21/2026	Vintage Grains		Weights-other	4	4					x	100,200,300,400
1/26/2026	Abarrotes Ortiz	Food Store/Deli	Misc.Scale	2	2					1	(2) Brecknell,6710U, 30x0.01
1/26/2026	Burkholder Repair	LPG Dealer	Platform Scale	1	1					1	Fairbanks,1124,100x0.5lbs
1/26/2026	Burkholder Repair		Weights-other	4	4					x	100,200,200,400
1/26/2026	Crooked Lake Car Wash	Other-carwash	Timing Device	3	2			1		1	\$4.00/4min-cwash
1/26/2026	Crooked Lake Car Wash		Timing Device	3	3					x	\$2.00/4mn-2 motor vacs
1/26/2026	Crooked Lake Car Wash		Timing Device	3				3		x	\$2.00/3min-3 motor vacs
1/26/2026	Crooked Lake Car Wash		Timing Device	3				3		x	\$2.00/3min-shampoo-spot
1/26/2026	Crooked Lake Car Wash		Timing Device	3				3		x	\$2.00/3min-fragrance
1/26/2026	CVS Pharmacy	Drug	Presc.Scale	1	1				1	1	Torsion,RX-1,120g cap.
1/26/2026	CVS Pharmacy		Weights-Pharmacy	1	1					x	set (8 weights) 1-weight kit
1/26/2026	Knapp & Schlappi - Penn Yan	Hardware	Comp. Scale	1	1					1	Torrey,L-PC-40L,40x0.01
1/26/2026	Knapp & Schlappi - Penn Yan		Comp. Scale	1	1					x	MettlerToledo,8433,30x0.01
1/26/2026	Knapp & Schlappi - Penn Yan		Lin.Meas.Dev.	1	1					x	Olympic,1430,cordage meter
1/26/2026	Knapp & Schlappi - Penn Yan- Porpane	LPG Dealer	Platform Scale	1	1					1	Fairbanks,1124,platform
1/26/2026	Knapp & Schlappi - Penn Yan- Propane		Weights-other	4	4					x	100,200,200
1/26/2026	Tractor Supply #2287- Porpane	LPG Dealer	Weights-other	4	4					1	100,100,200,500
1/26/2026	Tractor Supply #2287- Propane		Platform Scale	1	1					x	Detecto,854F100P,100x0.5
1/26/2026	Tractor Supply #2287- Retail	Hardware	Comp. Scale	2	2					1	Ohaus,A71P15DNUS,0-15x0005,15-30x0.01
1/26/2026	Village Drug	Drug	Presc.Scale	1	1				1	1	Adventurer Pro,AV313.310x0.01g
1/26/2026	Walgreens Pharmacy #10218	Drug	Presc.Scale	1	1				1	1	SPX-GSE,664,310x0.01g
1/26/2026	Yates County Sheriff's Dept	Drug	Presc.Scale	1	1					1	ON AUS TRIPLE BEAM BALANCE SCALE

148 118 0 2 28 21 23

Yates County			
Total Devices:	622	Total Establishments	192
Completed Devices:	148	Completed Establishments:	23
Percent Complete:	23.79%	Percent Complete:	11.98%
Re-Inspected Devices:	0	Re-Inspected Establishments:	0
Petroleum Quality Tests:	0	Petroleum Quality Establishemnts	0
Milk Tanks Tested:	0	Milk Tank Establishments:	0
Total Test/devices YTD:	148	Total Establishments Visited YTD:	23

Total Combined for 3 Counties			
Total Devices:	2085	Total Establishments	498
Completed Devices:	320	Completed Establishments:	39
Percent Complete:	15.35%	Percent Complete:	7.83%
Re-Inspected Devices:	0	Re-Inspected Establishments:	0
Petroleum Quality Tests:	0	Petroleum Quality Establishemnts	0
Milk Tanks Tested:	0	Milk Tank Establishments:	0
Total Test/devices YTD:	320	Total Establishments Visited YTD:	39

HIGHWAY DEPARTMENT

January 1, 2026 – January 31, 2026

CENTRAL GARAGE

- Central Garage use ... 4,432 miles in January (through 1/23).
 - January 2025; 5,535 miles traveled.
- 2025 Central Garage Annual Report review (attached).
- Three (3) Chevy Equinox's have been ordered to replace CG-12, CG-13 and CG-14.

TRAFFIC

- Flashing Lights at Second Milo Road & Bath Road;
 - Back ordered parts have been delivered. Lighting is installed and operating.

ADMINISTRATION

- Resolutions;
 - C&S Engineers Final Contract Amendment Authorization.
 - Authorizing Additional Implementation & Funding for the Milo Street/Ridge Road bridge project.
 - Authorize Chair of Legislature to sign an Intermunicipal agreement with Steuben County & Schuyler County for the Tri-County Paint Truck.
 - Bid Award for Abrasive Sand
 - Bid Award for Cold Mix Patch
 - Bid Award for Gravel
 - Bid Award for Crushed Stone
 - Property Damage Insurance Claim Process, Procedures & Guidelines Policy.
- Bids;
 - Staff working on bids for Cold Millings, Warm Mix Asphalt, Liquid Bituminous, Paver Placed Surface Treatment and Ready-Mix Concrete for February.
 - Staff working on Vegetation Control bid for March.

MAINTENANCE

- Installation of new driveways on various county roads.

CAPITAL

- 2026 Capital Paving Projects;
 - Continued ditching on Havens Corners Road (CR14).
 - Completed tree removal project on North Main Street (CR19).

BRIDGES & CULVERTS

- Pre-emption Road Bridge;
 - Pre-construction meeting held on 1/29 with Vector Construction and Barton & Loguidice.
- Ferguson-Corners Road Bridge;
 - Preliminary design, environmental screening and draft design approval documents continue to progress.
- Hamlet of Bellona Culvert Replacement;
 - Completed survey mapping received by B&L. Design progress continues.

ROAD MACHINERY

- Snow plow trucks #80 & #81 have been placed in service.

SNOW & ICE

- Plow trucks out 17 days in January as of 1/28.
- Snow plow driver training and route familiarization with new employees continues.
- Highway and Buildings & Grounds completed snow removal from the Courthouse, COB and PSB as needed.
- Plowing of radio tower sites and landfill completed as needed.
- Completion of preparation of Grader G-4 for snow removal needs.

OTHER

- On-going work continued to clear northeast corner of site. Jersey barriers placed and SICP pipe has been relocated to its new storage location.

RESOLUTION NO. _____

**AMEND RESOLUTION NO. 407-25
(C & S Engineers, Not to Exceed Contract Authorization)**

WHEREAS, Resolution No. 422-21 authorized a contract with C & S Engineers, Inc. for design and engineering services on the Yates County Highway, Office of Emergency Services and Public Health Facility Project for an amount not-to-exceed \$900,000; and

WHEREAS, Resolution No. 154-23, 291-23, 28-24, 137-24, 314-24, 436-24 and 407-25 authorized a combined \$1,023,484.00 in additional services for a revised contract totaling \$1,923,484.00; and

WHEREAS, the required scope of services for the Highway, Office of Emergency Services and Public Health Facility Project is complete and requires a final amendment; and

WHEREAS, the balance of funding related to the Professional Design & Engineering Services will require a decrease in the contract amount by a total of \$6,217.21; and

WHEREAS, the balance of funding related to the Contaminated Soils Pre-design Investigation will require a decrease in the contract amount by a total of \$18.66; and

WHEREAS, the balance of funding related to the Contaminated Soils Injection Program, Oversight, Testing, Analysis, etc. will require a decrease in the amount of \$100,772.13; and

WHEREAS, the agreement shall be decreased by a total amount of \$107,008.00;

NOW, THEREFORE, BE IT RESOLVED, that the "Not-to-Exceed" amount of said contract be amended to \$1,816,476.00; and be it further

RESOLVED, that after approval by the County Attorney, the Chair of the Legislature is authorized to execute appropriate documents to affect the above amendment; and be it further

RESOLVED, that copies of this resolution be provided to the Director of Finance, the County Administrator, the Superintendent of Buildings & Grounds, the Highway Superintendent, the Director of Emergency Services, the Director of Public Health and C&S Companies.

RESOLUTION NO: _____

**AUTHORIZING THE IMPLEMENTATION AND FUNDING OF A
STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE TRANSPORTATION
FEDERAL-AID PROJECT, TO FULLY FUND THE LOCAL SHARE OF FEDERAL-
AND STATE-AID ELIGIBLE AND INELIGIBLE PROJECT COSTS AND
APPROPRIATING FUNDS THEREFORE.**

WHEREAS, a Project for the Yates County Bridge Rehabilitations BIN 2219440 Village of Dresden, Town of Torrey and BIN 3335640 Town of Milo, Yates County, P.I.N. 6755.77 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Yates desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Right of Way Incidentals and Acquisitions work for the Project or portions thereof, with the federal share of such costs to be applied directly by the New York State Department of Transportation ("NYSDOT") pursuant to Agreement

NOW, THEREFORE, the Legislature of the County of Yates, duly convened does hereby

RESOLVE, that the Legislature of the County of Yates approves the Project; and it is hereby further

RESOLVED, that the Legislature of the County of Yates hereby authorizes the County of Yates to pay in the first instance the full non-federal share of the cost of Right of Way Incidentals and Acquisitions work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$18,000 is hereby appropriated from the Yates County 2026 annual budget and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the non-federal share of the costs of the project exceed the amount appropriated above, the Legislature of the County of Yates shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Legislature of the County of Yates be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Yates with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately.

RESOLUTION NO. ____

AUTHORIZATION FOR THE CHAIR OF THE LEGISLATURE TO SIGN AN INTERMUNICIPAL AGREEMENT WITH STEUBEN COUNTY & SCHUYLER COUNTY FOR THE TRI-COUNTY PAINT TRUCK

WHEREAS, Yates County resolution #328-06 supported participation in a Shared Municipal Services Grant application with Steuben and Schuyler Counties for the purpose of purchasing a Pavement Marking Truck; and

WHEREAS, Yates County Resolution #382-16 authorized the Chair of the Legislature to sign a four-year inter-municipal agreement with Steuben and Schuyler counties; and

WHEREAS, Yates County Resolution #467-20 authorized the Chair of the Legislature to sign an inter-municipal agreement to continue these services between 2021 through December 31, 2025; and

WHEREAS, the Highway Superintendent is requesting that a new agreement be executed with Steuben and Schuyler County for 2026, 2027 and 2028;

NOW, THEREFORE, BE IT RESOLVED, to authorize the Chair of the Yates County Legislature to sign an Inter-Municipal Agreement with Steuben and Schuyler Counties contingent upon the approval of the Tri-County Inter-Municipal Agreement by the Yates County Attorney; and be it further

RESOLVED, that a copy of this resolution be sent to the Yates County Highway Superintendent, the Yate County Administrator, the Steuben County Commissioner of Public Works, the Steuben County Manager, the Schuyler County Highway Superintendent, the Schuyler County Manager, the Yates County Attorney, the Steuben County Attorney and the Schuyler County Attorney.

RESOLUTION NO. _____

AWARD BID FOR ABRASIVE SAND

WHEREAS, bids were requested for Abrasive Sand and received on January 29, 2026 at 10:00 a.m. and _____ firms submitted a bid to the Yates County Highway Department;

BIDDERS:			
FOB @ Vendor Yard (per ton)			
Pit Location			
Pit Location (if more than one)			
Delivered to: (per ton)			
Yates Co. Hwy - Benton			
Barrington Hwy - Bath Rd			
Benton Hwy - Benton			
Italy Hwy - Italy Valley Rd			
Jerusalem Hwy - Guyanoga Rd			
Middlesex Hwy - Mill St.			
Milo Hwy - Second Milo Rd			
Potter Hwy - Phelps Rd			
Starkey Hwy - Dundee Starkey Rd			
Torrey Hwy - Route 14			

NOW, THEREFORE, BE IT RESOLVED, that the F.O.B. at vendor's yard be awarded to all bidders; and be it further

RESOLVED, that the delivered prices shall be awarded to _____ for all delivered sites; and be it further

RESOLVED, that all awards will be contingent upon approval of vendor's material by the Yates County Highway Superintendent or his designee; and be it further

RESOLVED, that copies of this resolution be forwarded to all bidders, the Director of Finance, all Yates County Town Highway Departments and the Yates County Highway Superintendent.

RESOLUTION NO. _____

AWARD BID FOR COLD MIX PATCH

WHEREAS, bids were requested for Cold Mix Patch and received on January 29, 2026 at 10:00 a.m. and _____ firms submitted a bid to the Yates County Highway Department;

BIDDER	COARSE MIX AT SUPPLIER'S YARD	INTERMEDIATE MIX AT SUPPLIER'S YARD	HFMS-2GWS with PUG MILL (gallon)	SK MODIFIED	OTHER BID ITEMS FOB AT VENDOR SITE	SITE OF OPERATIONS

NOW, THEREFORE, BE IT RESOLVED, to award the bid to _____ for Intermediate Mix at Supplier's yard and HFMS-2GWS with PUG Mill. _____ for SK Modified, to _____ for UPM at the Vendor's Site, and to _____ for Course Mix at Suppliers Yard; and be it further

RESOLVED, that copies of this resolution be forwarded to all bidders, the Director of Finance, all Yates County Town Highway Departments and the Yates County Highway Superintendent.

RESOLUTION NO. _____

AWARD BID FOR GRAVEL

WHEREAS, bids were requested for Gravel and received on January 29, 2026 at 10:00 a.m. and _____ firms submitted a bid to the Yates County Highway Department;

BIDDER	ITEM I (FOB)		ITEM II (FOB)	
	Screened Gravel	Crushed Gravel	Bank Run Gravel	Site of Operations

WHEREAS, all gravel must be sampled and meet or exceed the required bid specifications parameter when tested by an independent laboratory;

NOW, THEREFORE, BE IT RESOLVED, that the award for F.O.B. gravel shall be made to all bidders, and the final purchase of product will be determined by combining the price per ton/cy at the vendors site of operation and the Yates County cost for hauling the materials to various job sites; and be it further

RESOLVED, that copies of this resolution be forwarded to all bidders, the Director of Finance, all Yates County Town Highway Departments and the Yates County Highway Superintendent.

RESOLUTION NO. _____

AWARD BID FOR CRUSHED STONE

WHEREAS, bids were requested for Crushed Stone and received on January 29, 2026 at 10:00 a.m. and ____ firms submitted a bid to the Yates County Highway Department;

	Bidder:				
	Stone Type:				
	Location:				
1 ST	FOB				
	Benton Barns				
Delivered To:	Guyanoga Barns				
1A	FOB				
	Benton Barns				
Delivered To:	Guyanoga Barns				
1B	FOB				
	Benton Barns				
Delivered To:	Guyanoga Barns				
#1	FOB				
	Benton Barns				
Delivered To:	Guyanoga Barns				
#2	FOB				
	Benton Barns				
Delivered To:	Guyanoga Barns				
#3	FOB				
	Benton Barns				
Delivered To:	Guyanoga Barns				

Bidder:

--	--	--	--	--

3/8" Modified

FOB

--	--	--	--	--

Benton Barns

--	--	--	--	--

Delivered To:

Guyanoga Barns

--	--	--	--	--

#1 & 1A Blend

FOB

--	--	--	--	--

Benton Barns

--	--	--	--	--

Delivered To:

Guyanoga Barns

--	--	--	--	--

#1 & 2 Blend

FOB

--	--	--	--	--

Benton Barns

--	--	--	--	--

Delivered To:

Guyanoga Barns

--	--	--	--	--

#2, 1 & 1A Blend

FOB

--	--	--	--	--

Benton Barns

--	--	--	--	--

Delivered To:

Guyanoga Barns

--	--	--	--	--

Gabion Stone

FOB

--	--	--	--	--

Benton Barns

--	--	--	--	--

Delivered To:

Guyanoga Barns

--	--	--	--	--

Medium Rip Rap

FOB

--	--	--	--	--

Benton Barns

--	--	--	--	--

Delivered To:

Guyanoga Barns

--	--	--	--	--

Heavy Rip Rap

FOB

--	--	--	--	--

Benton Barns

--	--	--	--	--

Delivered To:

Guyanoga Barns

--	--	--	--	--

	Bidder:				
Crusher Run (5/8)	FOB				
	Benton Barns				
	Delivered To: Guyanoga Barns				
Crusher Run (#1)	FOB				
	Benton Barns				
	Delivered To: Guyanoga Barns				
Crusher Run (#2)	FOB				
	Benton Barns				
	Delivered To: Guyanoga Barns				

WHEREAS, due to various worksites throughout the County, the bid award for F.O.B. crushed stone shall be awarded to all bidders and the purchase of F.O.B. crushed stone from any vendor shall be determined by combining the price per ton at the vendor yard and the Yates County cost for hauling the materials to the job site;

NOW, THEREFORE, BE IT RESOLVED, to award the bid for crushed stone to be delivered to the various sites listed on the charts above to all bidders by individual product type to the lowest responsible bidder, pending availability and specifications, for each delivery site; and be it further

RESOLVED, that copies of this resolution be forwarded to all bidders, the Director of Finance, all Yates County Town Highway Departments, and the Yates County Highway Superintendent.

RESOLUTION NO. ____

**ADOPT YATES COUNTY POLICY FOR PROPERTY DAMAGE INSURANCE
CLAIM PROCESS, PROCEDURES & GUIDELINES**

WHEREAS, The Highway Superintendent requested authorization to generate a policy regarding procedures and guidelines to be followed in the event of damage to Yates County owned assets; and

WHEREAS, the purpose of this policy is to minimize financial loss, recover incurred monetary costs and provide consistency when investigating and processing these incidents, accidents, etc.; and

WHEREAS, through collaboration by the Highway Superintendent, the Director of Human Resources and the Yates County Sheriff, a policy has been generated for review and adoption; and

WHEREAS, The Yates County Legislature has reviewed the “Property Damage Insurance Claim Process, Procedures & Guidelines” Policy and recommends its adoption;

NOW, THEREFORE, BE IT RESOLVED, that the Legislature does hereby approve the Yates County Property Damage Insurance Claim Process, Procedures & Guidelines Policy attached hereto and filed with the Clerk of the Legislature; and be it further

RESOLVED, That the Yates County Property Damage Insurance Claim Process, Procedures & Guidelines Policy is adopted and shall be effective on the date of this adoption; and further

RESOLVED, that copies of this resolution and attached policy be sent by the Human Resources Department to all county employees.

YATES COUNTY

PROPERTY DAMAGE INSURANCE CLAIM PROCESS, PROCEDURES & GUIDELINES

Policy:

The primary objective of this policy is to set forth the procedures for investigating incidents and seeking recovery of all costs incurred by the Highway Department, including but not limited to, labor, equipment, materials, contractor expenses, and allowable administrative overhead, required to repair and restore County property damaged by motor-vehicle accidents or other incidents, including but not limited to County roads, guiderail, road signage, shoulders, bridge/structures, and culverts.

Purpose:

The policy establishes the guidelines and procedures to minimize financial loss and recover costs incurred to restore County assets to their pre-incident condition.

Definitions:

- **County property (examples):** County roads, guiderail, traffic/road signs, shoulders, bridges/structures, culverts, traffic signals, lighting, and paved roadway surfaces.
- **MV-104A Police Accident Report (MV-104A):** Completed by the responding police agency for motor-vehicle accidents in New York State. It documents the facts and findings of the incident for DMV, insurance, and legal use.
- **Responsible party:** At-fault individual/entity and/or their insurer.
- **Allowable administrative overhead:** Overhead recoverable to the extent permitted by law, contract, or insurer.

Procedure:

Following the notification of an incident or accident, the following steps shall be followed:

Step 1 – Safety & Emergency Response

- Determine whether Emergency Services are needed. If so, dial 911.

Step 2 – Internal Notifications & Initial Response

- Employees designated as, County 1, County 2 and/or County 3 shall be notified of the incident/accident per the protocols currently in place with the Sheriff's Office E911.
- Highway staff shall respond to the location of the known incident/accident.
- Highway staff shall investigate the incident and determine a course of action to be followed; i.e. immediate repairs, roadway clean-up, temporary signage installation, road closures or other appropriate measures to be taken.
- Highway staff shall coordinate with the Sheriff's Office, if needed, depending upon the nature of the incident/accident.

Step 3 – Documentation at the Scene

- Highway staff shall take photos of the incident and damages for documentation purposes.

- Record date/time, location (GPS if possible), assets affected, and temporary measures taken.
- Coordinate with the Sheriff’s Office as needed.

Step 4 – Law-Enforcement Report

- Determine if the Sheriff’s Office, local or State police are aware of the incident/accident if the initial report was not provided by their office(s).
 - **If yes:** The Highway Department shall request a copy of the MV-104A.
 - **If no:** The Highway Department shall notify the Sheriff’s Office of the incident/accident and request a MV-104A be generated (if appropriate).
 - **If a MV-104A report cannot be issued:** Complete an internal incident/accident report to document the facts, damage, and witnesses (if any).
- If an incident/accident was not reported to the Highway Department, staff shall review MV-104A Police Accident Reports as they are forwarded by the Sheriff’s Office.
- If a report notes damage to County property maintained by the Highway Department, staff shall refer back to Step 2 and proceed with the initiate response and documentation.

Step 5 – Claims Eligibility & Claim File

- During the investigation, if there is damage to County property requiring repairs, an internal claim file shall be opened.
- Use the table below as a general guide (not exhaustive):

<u>Qualifies</u> <i>(Typically, recoverable via insurance)</i>	<u>Doesn’t Qualify for insurance</u> <i>(May be recoverable from a responsible party if identified)</i>
<ul style="list-style-type: none"> • Damage to traffic signals traffic signs highway lighting • Guiderail, curb bridges/structures • Oil spills or other roadway cleanup • Asphalt roadway (e.g., rutting, gouging, oil contamination) • Culvert pipe 	<ul style="list-style-type: none"> • Trees falling in road or onto County assets • Weather events (wind storms, flooding) • Potholes, sinkholes (non-MVA) • Private property damage (outside ROW) • Sidewalk damage • Vandalism • Hit-and-run MVAs with no identified party • Illicit discharges/illegal dumping

Step 6 – Cost Capture & Repair Plan

- Highway staff shall document the man-hours, materials and equipment utilized to make any immediate repairs and alterations to keep the roadway open and accessible to all traffic. These repairs may or may not be temporary depending upon the situation encountered.
- The Highway Superintendent or their designee shall review reports/photos and determines repair scope (e.g., asphalt milling/paving, chip seal, micro-surfacing, or monitoring with no repair if work would worsen conditions).
- Prepare an estimate for direct costs and allowable administrative overhead to determine the claim amount.

- The repair(s) implemented shall be at the discretion and recommendation of the Highway Superintendent or their designee. In some cases, no repairs will be performed when doing so would worsen the condition; the damage will be left as is and monitored.

Step 7 – Monetary Thresholds

- For incidents where the total direct repair cost is under \$500, the Highway Department will not initiate a third-party insurance claim or demand letter. These costs will be charged to routine maintenance accounts. Staff must still document the incident (brief log entry and photos) to support future trend analysis.
- Claims under \$500 are ordinarily not pursued due to administrative cost. If the at-fault party is known and repeated events cumulatively exceed \$500 within 180 days, the Highway Department may pursue recovery.
- If combined incurred costs and estimated permanent repair costs exceed \$500, initiate an internal insurance claim.

Step 8 – Preliminary Notice to Insured/Insurer

- Highway Department staff shall make a preliminary notification to both the involved or insured party and the respective insurance carrier by phone, e-mail or mail that Yates County intends to submit a request for reimbursement as a result of damages caused by the insured, so an insurance claim can be established.
- If the involved party or registered owner(s) of the vehicle is uninsured, proceed to Step 11.

Step 9 – Assemble the Claim Packet

- Once generated and available, Highway Department staff shall combine all required insurance claim supporting documents which include:
 - **Cost estimate** (labor, equipment, materials, allowable admin overhead)
 - **Work order(s)** and any related documentation
 - **MV-104A Police Accident Report** (if applicable)
 - **Internal incident report** (if no MV-104A)

Step 10 – Formal Submission & Tracking

- Upon receipt of the claim number from the insurance carrier, the Highway Department will complete and forward a formal cover letter (template in Appendix A) with the claim packet to the adjuster by email/fax/mail.
- Track all open claims in an Excel workbook (claim number, date submitted, carrier, amount, status, follow-ups).
- For unresolved claims, send a monthly reminder to the insurer/adjuster and record each contact.

Step 11 – Payment, Short-Pay, or No Insurance

- **Full payment received:** Forward deposit info to the Director of Finance; upon deposit, close the claim.

- **Short-pay:** Highway Superintendent or their designee decides whether the amount is acceptable (consider actual incurred costs if time has passed). If acceptable, close; if not, request explanation and keep the claim open.
- **Policy limits reached / denial:** Invoice the insured directly for the balance.
- **Uninsured responsible party:** Invoice the party directly for all costs.

Step 12 – Disputes & Escalation

- For disputed matters, the Superintendent may consult the County Administrator, Director of Human Resources, and/or County Attorney.
- If unresolved, notify the Public Works Committee for further direction.

Step 13 – Annual Review & Records

- Conduct an annual review of all open claims. If a claim remains open 12 months or longer and staff have made at least six (6) documented recovery attempts, the Highway Superintendent is authorized to seek assistance from the County Attorney.
- Retain claim records per the County’s records retention schedule.

APPENDIX A

NAME OF INSURED:
 DATE OF ACCIDENT:
 LOCATION:
 AMOUNT DUE:
 CLAIM NUMBER:

Dear [Insert Adjusters Name],

Enclosed is Yates County’s Accident Repair Report itemizing the costs to repair County property damaged in the above-referenced motor vehicle accident. Supporting documents (MV-104A Police Accident Report, work orders, and cost estimate) are included.

Please remit payment in the above amount by mailing a check, made payable to the order of Yates County Finance Office to my attention at the above address.

If you have any questions or concerns please contact me at (email) or 315-531-3200.

Thank you for your time and consideration regarding this matter.

Respectfully,

Yates County Highway Superintendent

2025 ANNUAL REPORT

Department: Central Garage

Department Head: Douglas M. Rapalee

Department Mission: The Yates County Highway Department is responsible for the operation, maintenance and repair of the County Central Garage fleet. This fleet includes eight (8) vehicles consisting of six (6) SUV's, one (1) sedan and one (1) minivan. Central Garage accomplishes its mission through various county departments reimbursing Central Garage at the IRS mileage rate for the use of these vehicles.

Revenue Generated from Department Usage:

Community Services:	\$2,302.30	3,289 miles
Dept. of Social Services:	\$32,901.40	47,002 miles
Workforce Development:	\$419.30	599 miles
Elections:	\$265.30	379 miles
Highway:	\$41.30	59 miles
Legislature:	\$474.60	678 miles
Probation:	\$6,843.20	9,776 miles
Public Health:	\$5,247.20	7,496 miles
Real Property:	\$92.40	132 miles
Treasurer:	\$107.10	153 miles
Finance:	\$0.00	0 miles
Veterans Service:	\$11,725.70	16,751 miles
IT:	\$16.80	24 miles
Personnel:	\$938.70	1,341 miles
County Clerk:	\$491.40	702 miles
Records Management:	\$249.20	356 miles
Highway Shop:	\$84.70	121 miles

Total: \$62,115.90 (88,858 miles)

Vehicle Usage:

CG-5 (2021 Chrysler Voyager)

Repairs - \$429.04

Fuel Cost - \$28.84

Total Cost - \$457.88

Assumed 2025 Depreciation - \$2,338.00

Total Cost w/ Depreciation - \$2,795.88

Miles – 249 (Starting Mileage: 35,192, Ending Mileage: 35,441)

Average Cost - \$1.84/mile

Average Cost w/ Depreciation - \$11.23/mile

CG-10 (2023 Chevy Equinox)

Repairs - \$98.63

Fuel Cost - \$94.70

Total Cost - \$193.33

Assumed 2025 Depreciation - \$2,684.66
Total Cost w/ Depreciation - \$2,877.99
Miles – 1,438 (Starting Mileage: 23,974, Ending Mileage: 25,412)
Average Cost - \$0.13/mile
Average Cost w/ Depreciation - \$2.00/mile

CG-11 (2023 Chevy Malibu)

Repairs - \$21.00
Fuel Cost - \$65.72
Total Cost - \$86.72
Assumed 2025 Depreciation - \$2,274.56
Total Cost w/ Depreciation - \$2,361.28
Miles – 957 (Starting Mileage: 20,722, Ending Mileage: 21,679)
Average Cost – \$0.09/mile
Average Cost w/ Depreciation - \$2.47/mile

CG-12 (2023 Chevy Malibu)

Repairs - \$216.48
Fuel Cost - \$600.98
Total Cost - \$817.46
Assumed 2025 Depreciation - \$2,032.76
Total Cost w/ Depreciation - \$2,850.22
Miles – 10,451 (Starting Mileage: 16,972, Ending Mileage: 27,423)
Average Cost - \$0.08/mile
Average Cost w/ Depreciation - \$0.27/mile

CG-13 (2023 Chevy Equinox)

Repairs - \$282.53
Fuel Cost - \$493.82
Total Cost - \$776.35
Assumed 2025 Depreciation - \$2,767.69
Total Cost w/ Depreciation - \$3,544.04
Miles – 5,308 (Starting Mileage: 10,028, Ending Mileage: 15,336)
Average Cost - \$0.15/mile
Average Cost w/ Depreciation - \$0.67/mile

CG-14 (2023 Chevy Equinox)

Repairs - \$272.34
Fuel Cost - \$917.47
Total Cost - \$1,189.81
Assumed 2025 Depreciation - \$2,377.29
Total Cost w/ Depreciation - \$3,567.10
Miles – 10,443 (Starting Mileage: 21,248, Ending Mileage: 31,691)
Average Cost - \$0.11/mile
Average Cost w/ Depreciation - \$0.34/mile

CG-15 (2024 Chevy Equinox)

Repairs - \$191.44

Fuel Cost - \$552.29

Total Cost - \$743.73

Assumed 2025 Depreciation - \$2,879.12

Total Cost w/ Depreciation - \$3,622.85

Miles - 10,321 (Starting Mileage: 10,832, Ending Mileage: 21,153)

Average Cost - \$0.07/mile

Average Cost w/ Depreciation - \$0.35/mile

CG-16 (2024 Toyota Sienna)

Repairs - \$106.61

Fuel Cost - \$986.17

Total Cost - \$1,092.78

Assumed 2025 Depreciation - \$3,863.37

Total Cost w/ Depreciation - \$4,956.15

Miles - 15,064 (Starting Mileage: 6,495, Ending Mileage: 21,559)

Average Cost - \$0.07/mile

Average Cost w/ Depreciation - \$0.33/mile

CG-17 (2025 Chevy Equinox)

Repairs - \$279.06

Fuel Cost - \$830.31

Total Cost - \$1,109.37

Assumed 2025 Depreciation - \$2,998.63

Total Cost w/ Depreciation - \$4,108.00

Miles - 13,183 (Starting Mileage: 121, Ending Mileage: 13,304)

Average Cost - \$0.08/mile

Average Cost w/ Depreciation - \$0.31/mile

Notes: Vehicle placed into service on March 14, 2025.

CG-18 (2025 Chevy Equinox)

Repairs - \$116.12

Fuel Cost - \$574.61

Total Cost - \$690.73

Assumed 2025 Depreciation - \$2,998.63

Total Cost w/ Depreciation - \$3,689.36

Miles - 10,353 (Starting Mileage: 66, Ending Mileage: 10,419)

Average Cost - \$0.07/mile

Average Cost w/ Depreciation - \$0.36/mile

Notes: Vehicle placed into service on March 14, 2025.

CG-19 (2025 Chevy Equinox)

Repairs - \$119.01

Fuel Cost - \$553.74

Total Cost - \$672.75

Assumed 2025 Depreciation - \$2,998.63

Total Cost w/ Depreciation - \$3,671.38

Miles - 11,091 (Starting Mileage: 68, Ending Mileage: 11,159)

Average Cost - \$0.06/mile

Average Cost w/ Depreciation - \$0.33/mile

Notes: Vehicle placed into service on March 20, 2025.

Total Vehicle Cost – **-\$7,830.91**

Total Assumed 2025 Depreciation (11 Vehicles) - **-\$32,590.63**

Total Cost w/ Depreciation (11 vehicles) - **-\$40,421.54**

Total Miles – 88,858 miles

Average Cost - \$0.09/mile

Average Cost w/ Depreciation - \$0.46/mile

Revenue - \$62,115.90

Net Revenue - \$54,284.99

Net Revenue w/ Depreciation Included - \$21,694.36

Vehicle Sales

The 2021 Chrysler Voyager (CG-5), 2023 Chevy Equinox (CG-10) and 2023 Chevy Malibu (CG-11) were removed from service in mid-March 2025 and sold. The total revenue from the sale of the vehicles was \$56,200.00; \$18,700.00, \$20,200.00 and \$17,300.00 respectively.

Depreciation:

- Depreciation costs included for the 11 current vehicles in the fleet in 2025 including the vehicle(s) that were sold and removed from service.
- Depreciation calculated based on a Straight-Line depreciation evaluation provided by the Highway Department internal monitoring program, G-Works (Pub-Works).
- Useful life of the vehicle noted at 10 years based on the average use of the Yates County fleet incurring an average of 10,200 miles per year per vehicle over the past 3 years.

Accidents

- CG-16; Minor collision with another vehicle in the church parking lot in February.
- CG-18; Car/deer accident on Italy Valley Road, No damage.

Please let me know if you have any questions. Thank you.

Respectfully Submitted,



Douglas M. Rapalee
Highway Superintendent

**APPOINT DISADVANTAGED BUSINESS ENTERPRISE (DBE) LIAISON OFFICER
FOR THE YATES COUNTY AIRPORT DBE PROGRAM**

WHEREAS, there is a need to appoint a new DBE Liaison Officer for the Yates County Airport DBE Program;

NOW, THEREFORE, BE IT RESOLVED, that Sarah Purdy, Legislative representative to the Airport Council, be appointed as DBE Liaison Officer (DBELO);

and be it further

RESOLVED, that copies of this resolution be furnished to the Yates County Finance Director, Yates County Administrator, Airport Council, and C&S Companies.



Seneca Flight Operations
A division of Seneca Foods Corporation



MEMORANDUM

TO: Yates County Legislature
FR: Rich Leppert
RE: Airport operations – January 2026
DATE: January 28, 2026

Attached is the monthly airport operations report generated by 1200.aero, an online tracking system that provides airport operating statistics using Automatic Dependent Surveillance – Broadcast (ADS-B) tracking from aircraft using the Penn Yan / Yates County Airport.

JANUARY 2026 (Through 01/26/2026)

TOTAL OPERATIONS	306
AVG OPS PER DAY	12
TOTAL JANUARY 2025	392

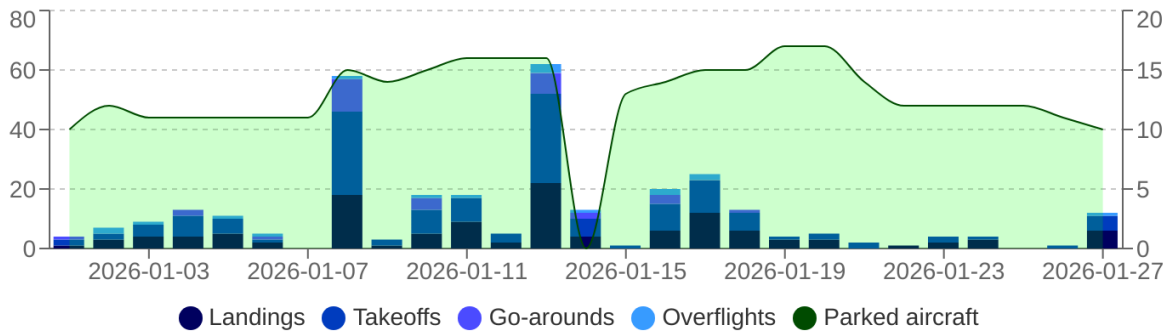
1. Trees need to be removed that block the view for Taxiway A on Runway 10/28. Sarah Prudy will be continuing the work with Friendly Dodge to obtain the necessary paperwork to remove the remaining trees. It should take less than a day to complete. Having leaves off trees has made it less of a hazard for now.
2. T Hangars are full – all 2025 tenants renewed and one added for 2026. With new rates for 2026, at full occupancy, the Hangars will bring \$62,400 annually in revenue.
3. Skydive Seneca Lake is working on final plans to bring skydiving to airport in 2026. They are waiting for feedback from Scott Falvey re: their Hold Harmless Agreement to see if the county needs any additional language added to that Agreement.
4. Flexjet and NetJets flights into the airport are up significantly since December. This is due to the deice program that is now in place.
5. Still seeking to schedule an airport tour and review for the Legislature in the future.

Penn Yan/Yates County | Runway Operations Report

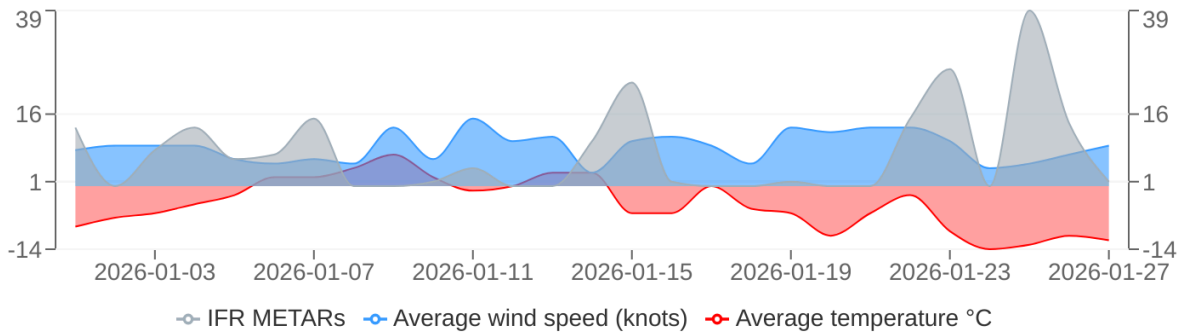
Report Date Range: 01/2026
 Report creation date: 01/28/2026 10:02
 Generated by: rleppert@senecaflight.com

Total Operations	Landings	Takeoffs	Go-Arounds	Overflights
318	122	147	32	17

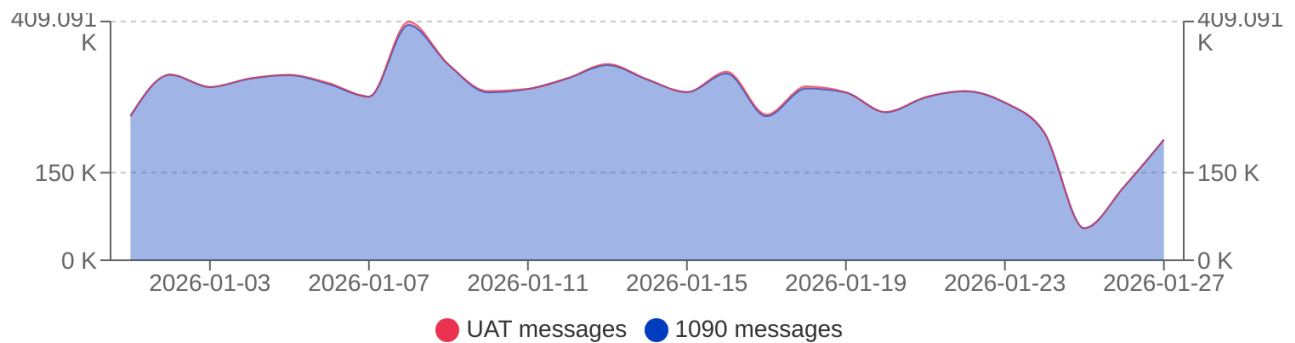
Operations by Day



Weather Conditions



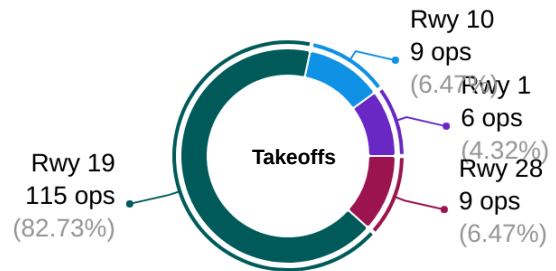
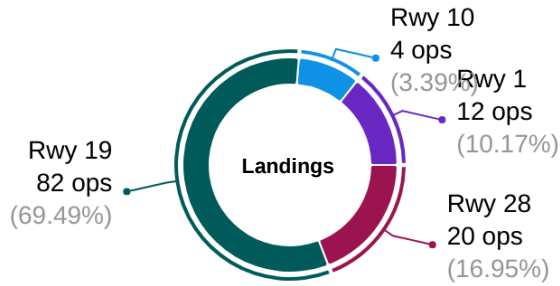
Receiver health



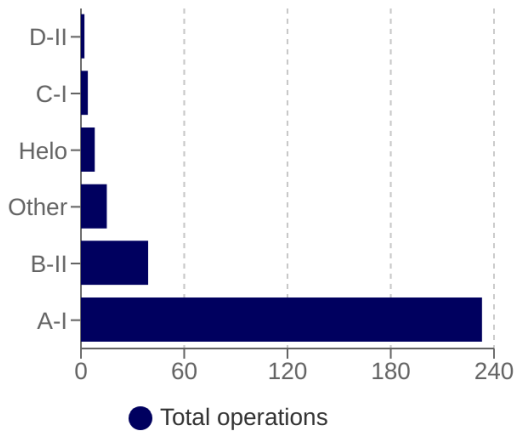
Penn Yan/Yates County | Runway Operations Report

Report Date Range: 01/2026

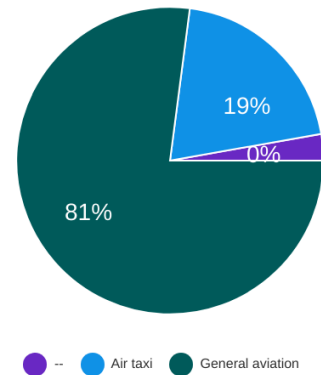
Operations by Runway



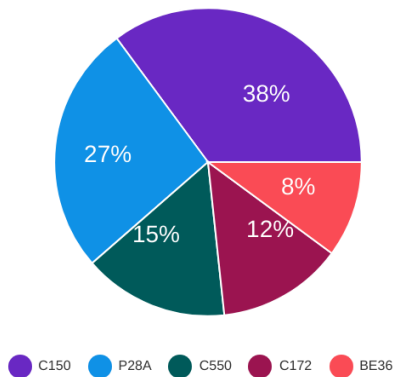
Operations by Category



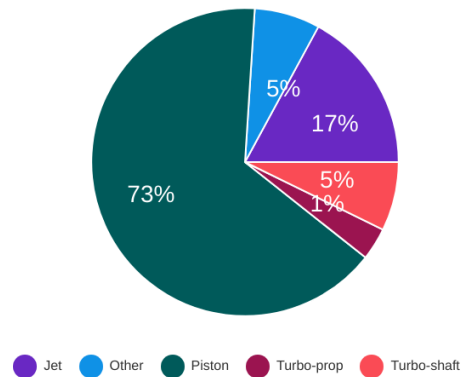
Operations by Type



Top Aircraft Types



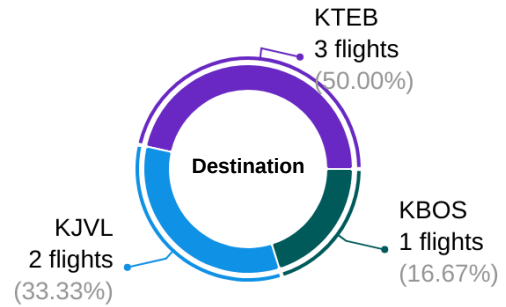
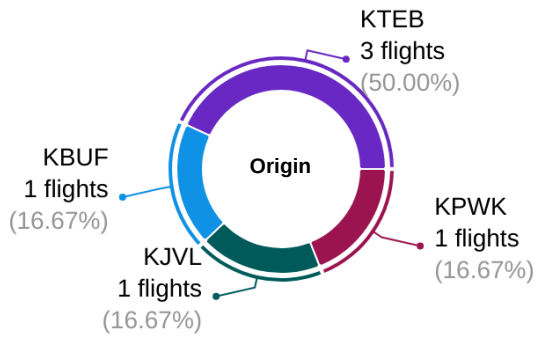
Operations by Engine Type



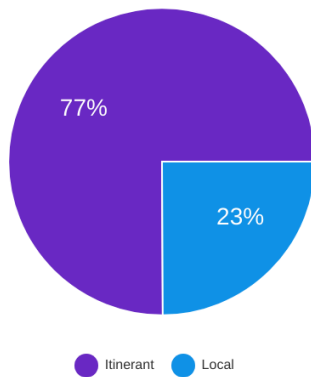
Penn Yan/Yates County | Runway Operations Report

Report Date Range: 01/2026

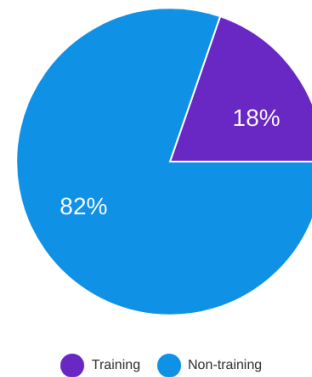
Top Airports



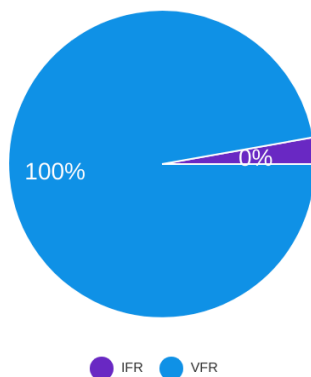
Local vs Itinerant Flights



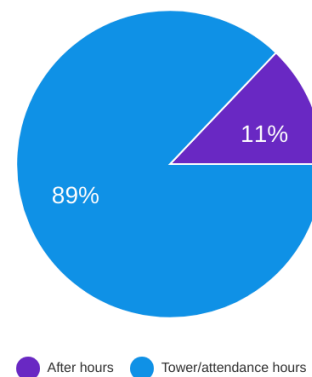
Training Operations



IFR vs VFR Flights



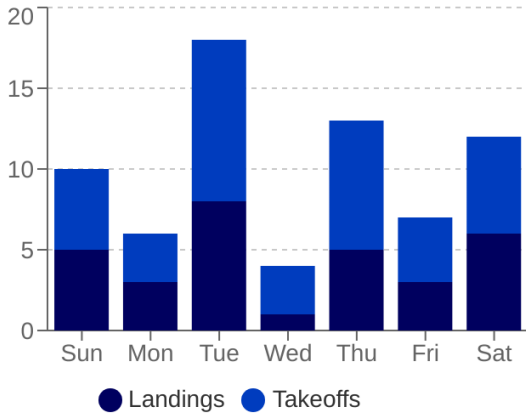
After Hours Operations



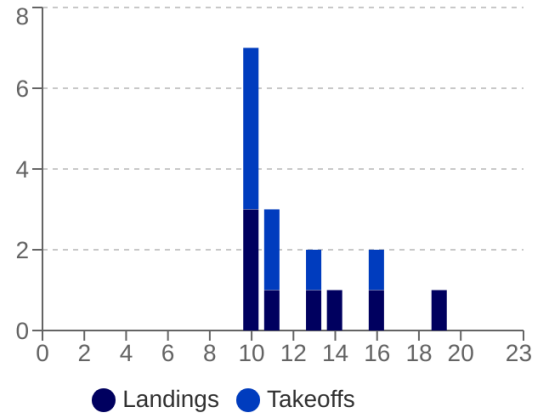
Penn Yan/Yates County | Runway Operations Report

Report Date Range: 01/2026

Operations by Day of Week

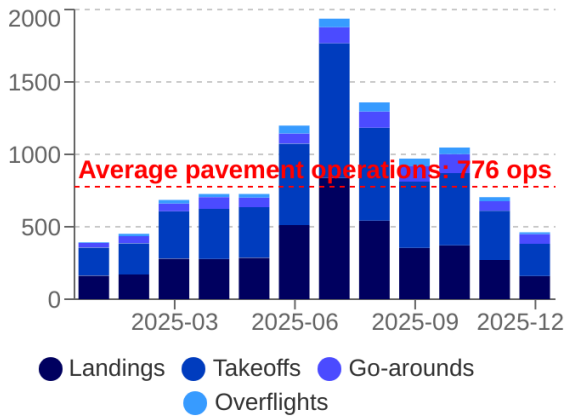


Operations by Hour



Historical Data

Landings and Takeoff By Month



Busiest Days on Record

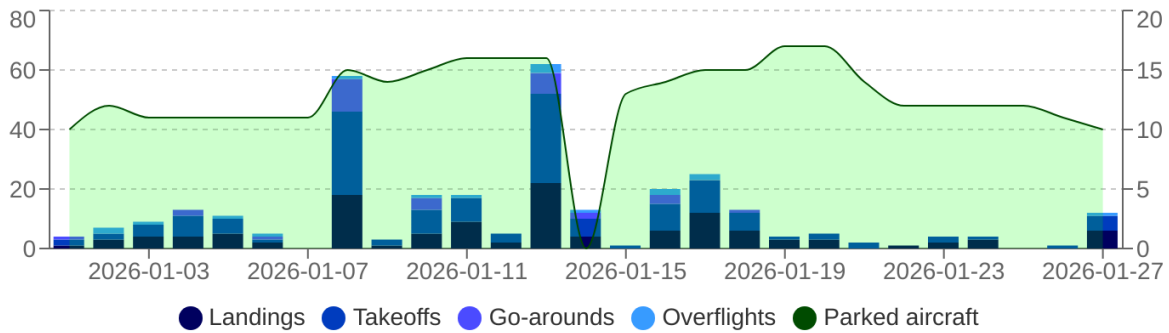
Rank	Date	Pavement ops	Aircraft
1	2025-07-04 (Fr)	298	72
2	2024-07-04 (Th)	218	39
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6	2025-01-10 (Fr)	94	19
6	2025-03-10 (M)	94	17
7	2024-06-28 (Fr)	92	25
8	2025-09-12 (Fr)	90	20
8	2024-08-15 (Th)	90	20

Penn Yan/Yates County | Runway Operations Report

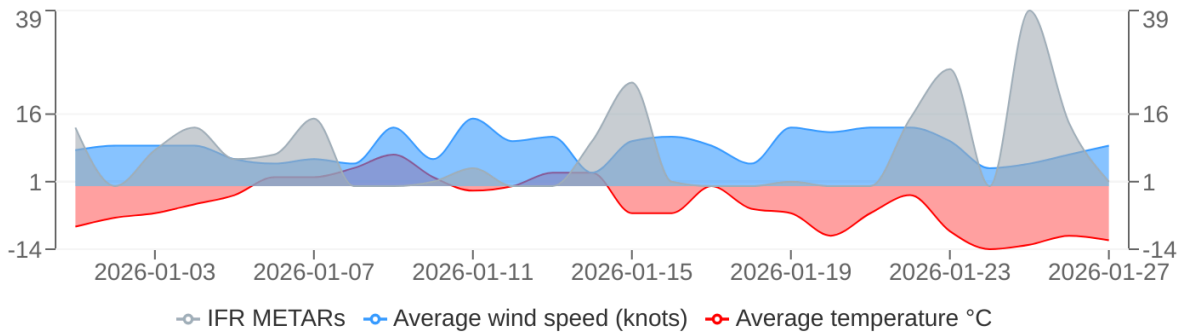
Report Date Range: 12/2025
 Report creation date: 01/28/2026 10:02
 Generated by: rleppert@senecafight.com

Total Operations	Landings	Takeoffs	Go-Arounds	Overflights
318	122	147	32	17

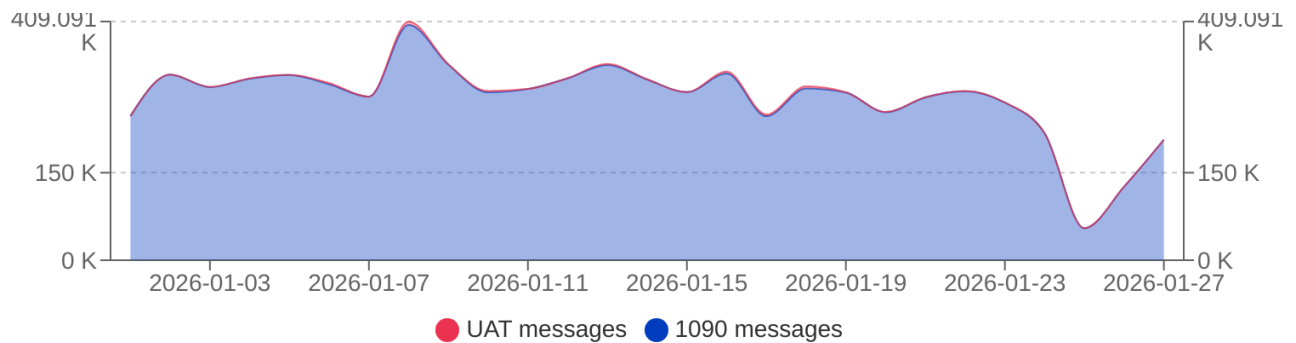
Operations by Day



Weather Conditions



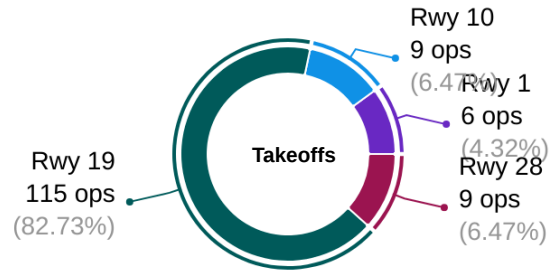
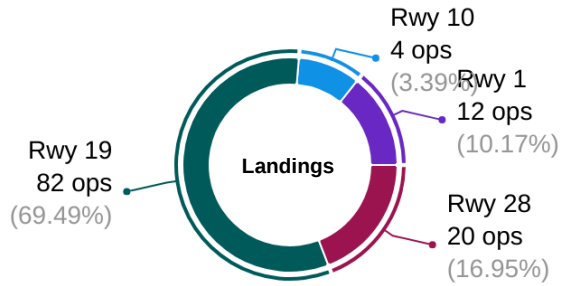
Receiver health



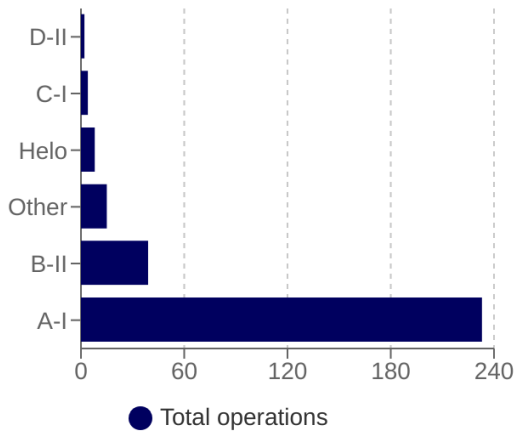
Penn Yan/Yates County | Runway Operations Report

Report Date Range: 12/2025

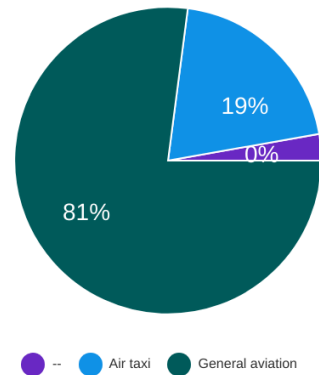
Operations by Runway



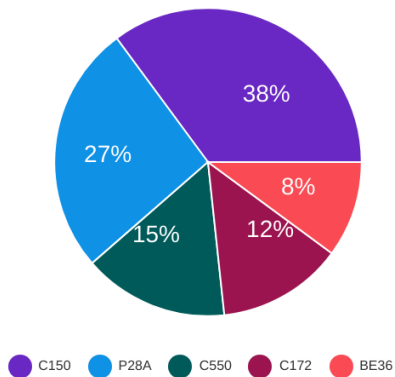
Operations by Category



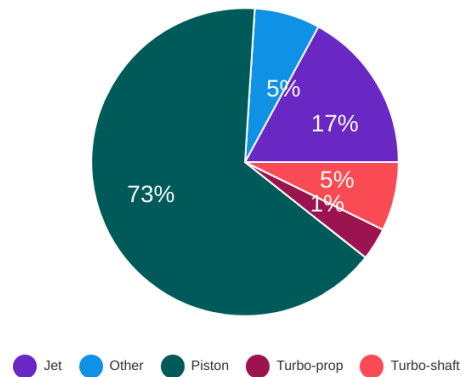
Operations by Type



Top Aircraft Types



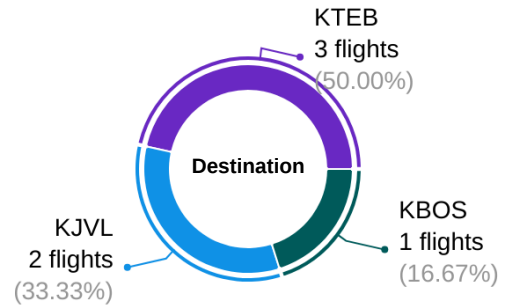
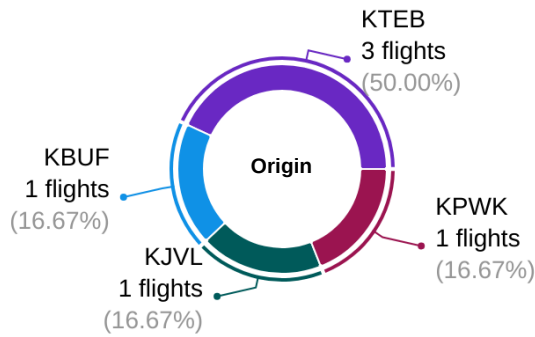
Operations by Engine Type



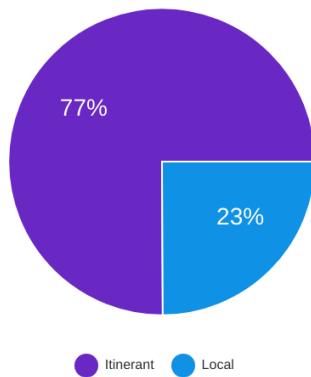
Penn Yan/Yates County | Runway Operations Report

Report Date Range: 12/2025

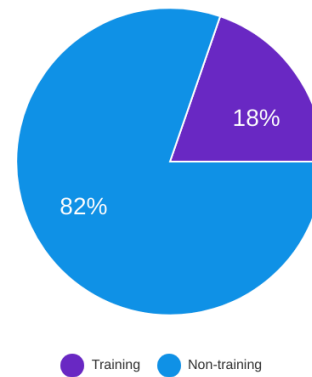
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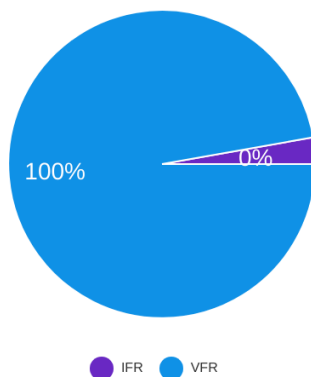
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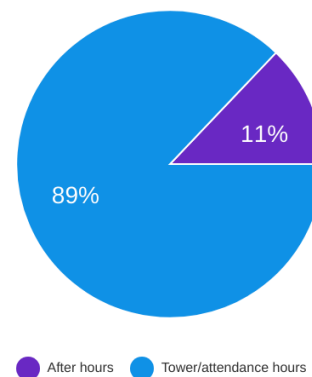
Training Operations



IFR vs VFR Flights



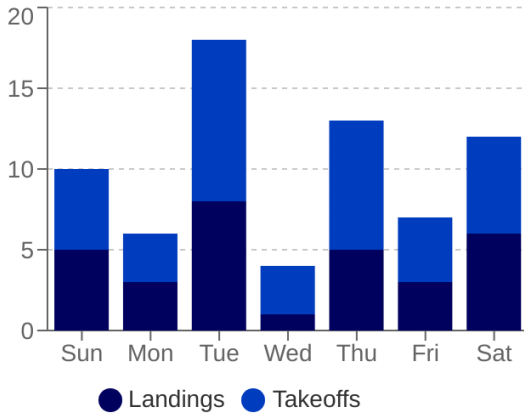
After Hours Operations



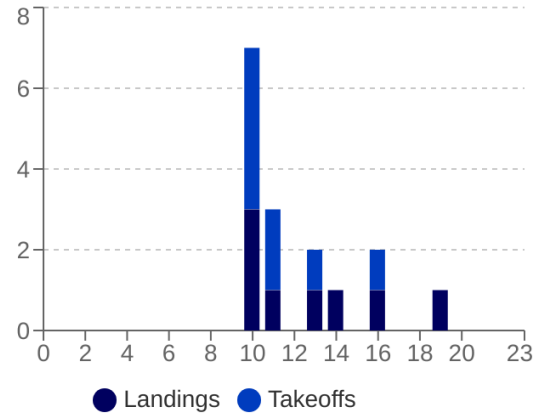
Penn Yan/Yates County | Runway Operations Report

Report Date Range: 12/2025

Operations by Day of Week

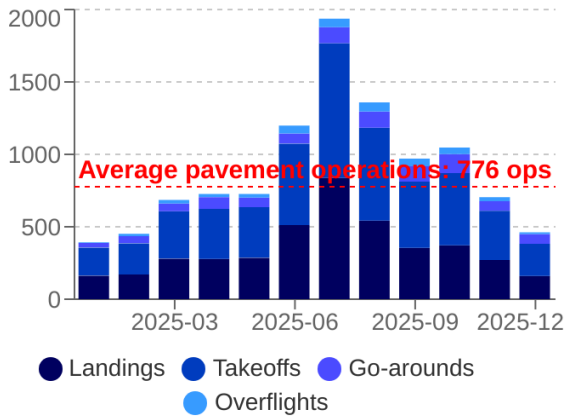


Operations by Hour



Historical Data

Landings and Takeoff By Month



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Ad Hoc Public Safety Facility Committee Report – February, 2026

1. A final contract for construction management services with Pike has been prepared by SMRT and is awaiting insurance documents. Once those are received, the contract can be executed.
2. Robert Cuttita, a consultant for SMRT and former employee of the NYS Department of Corrections and Community Services made a presentation on classification of incarcerated individuals at the January 12, 2026 legislature meeting.
3. Available members of the committee met on January 28th to review site evaluation criteria for facility alternatives.
4. The consultants are preparing conceptual plans and cost estimates for various approaches. A virtual meeting is anticipated next week or the following week to update status.