

# Public Safety Commission

## FIRE DEPARTMENT

March 5, 2025

\*\*Hybrid\*\*

City Hall – Room 208

### -----Meeting Minutes-----

#### 1. CALL TO ORDER

Commissioner Ford called the meeting to order at 6:39 p.m.

#### 2. ATTENDANCE

##### MEMBERS PRESENT:

Commissioner Darnell Ford  
Commissioner Tony Gennaro  
Commissioner Anthony Mangiafico  
Commissioner Kelly Sweeney

##### MEMBERS ABSENT:

Commissioner Linda Salafia

##### STAFF PRESENT:

Fire Chief Dave Albert  
Police Chief Erik Costa

#### 3. MINUTES OF PREVIOUS MEETING

Commissioner Ford asked for a motion to accept the minutes from December 15, 2025, Commissioner Sweeney so moved, Commissioner Mangiafico seconded, and all voted to accept the minutes as presented.

#### 4. PUBLIC HEARING

#### 5. CORRESPONDENCE

- Thank you received from Bristol Fire for station coverage provided so their members could attend the funeral service of one of their own

#### 6. MONTHLY REPORT

- Chief Albert gave the **monthly report**:
  - December had 356 calls for the month and January had 341
  - Calls of significance:
    - Fire on Long Hill Road
    - Mutual aid in Cromwell
    - Southington & Meriden were provided with mutual aid

- Town of West Hartford coverage provided so members could attend funeral services
- Storm coverage had two level 3 storms and one level 4 storm
- **Events:**
  - Attended all required monthly meetings
  - Helped with Southington oral boards
  - Assisted with Hamden oral boards
  - Attended Westfield Fire's swearing in of Chiefs
  - Had a City Hall emergency response plan follow up meeting after Active Shooter drills
  - Shelter plan review
  - Dispatch meeting held regarding calls
    - Went through all EMD cards
    - Chief Albert discussed a 9-1-1 call of a child seizure situation in which the ambulance took almost fifteen minutes to arrive
  - Annual Fire Prevention poster contest in Westfield was attended
  - Assistance to Firefighters Grant zoom meeting held in which all grant guidelines were discussed
  - Attended Vincent DePaul ground breaking
  - Command Staff meeting held
  - Attended Police Sgt. Smith's services
  - Held a Press Release with Congressman Larson at the firehouse for the AFG & Safer Grant
  - Attended apparatus press conference in West Hartford regarding price gauging – the Middletown Fire Department's Quint fire apparatus falls under this
  - Submitted next fiscal year's budget
  - Juneteenth meeting held
- **Training/Monthly EMS**
  - Monthly EMS refresher done
  - OSHA mandated training
  - Search & Rescue training done at houses donated by Wesleyan
  - Hands only CPR training done for City Hall, Water Department, & Public Works staff – MFD will assist them with OSHA requirements

## 7. OLD BUSINESS

- **Overtime:**
  - Heavy at this time
    - All vacancies filled
    - Several FMLA's currently across all four shifts with one platoon below daily minimum
    - Current status:
      - (1) nine month comp., (1) short term light duty, (1) long term light duty out 4-5 months, and (1) 400 day deployment
    - 1,100 plus hours of Ct. Paid Sick Leave used to date
    - Overtime line is taking a big hit due to the storms – appropriation requested
- **Apparatus update:**
  - Money has been added to the repair line

- Councilwoman Sweeney asked, for budget planning purposes, that the Chief bring the amount spent on emergency repairs and a list of what could have been done in house to the budget meeting

- **HQ**
  - A water leak occurred that goes down into the basement
  - The floors need to be resealed (last done 20 years ago)
  - Community Block Grant money left over will cover this
- **Cross Street roof update:**
  - Roof to be completed this week
  - Final inspection & walk through to follow
- **Training Building:**
  - In the process of setting up a purchase order
- **False fire alarms:**
  - Occurring at Ferry Street
  - Chief Albert thanked Chief Costa for assistance with this matter
  - State Fire Marshal has been called in and the refuge areas will be closed
- **City Wide EMS:**
  - 950 calls for December with one mutual aid ambulance
  - 853 calls in January with five mutual aid ambulances

8. **NEW BUSINESS**

9. **Other Matters Not on the Agenda:**

10. **Public Hearing Reopened – Other Matters**

11. **Monthly Summary of Action Taken by the Telecommunications Committee**

- Currently have 19 dispatchers
- Deputy Director position closed last week
- Month had 6,649 incidents, 1,933 9-1-1 calls, and 5,007 administrative calls

12. **ADJOURNMENT**

Commissioner Ford entertained a motion to adjourn, Commissioner Mangiafico so moved, Commissioner Sweeney seconded, and the meeting was adjourned at 7:02 p.m.

Respectfully submitted,

*Lori Ruffino*

Recording Secretary

**NEXT MEETING TO BE HELD ON MARCH 16, 2026**