

**OFFICIAL MINUTES  
TOWN OF HOLIDAY LAKES, TEXAS  
REGULAR MEETING  
DECEMBER 20, 2022**

**TOWN COUNCIL MEETING**

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, December 20, 2022, A.D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said town.

**INVOCATION AND PLEDGE OF ALLEGIANCE** – Mayor Pro Tem Disa Schulze

**Call to Order** – Mayor Norman Schroder called the meeting to order at 7:02 p.m.

**Record Members Present and Establish Quorum** – Town Secretary Cindy Clark called roll and ascertained that a quorum was present. The quorum included Mayor Norman Schroeder, Mayor Pro Tem Disa Schulze, Alderwoman Roberta Hamby, Alderman Lorenzo Macias Jr., Alderman Terry Mitchell and Alderwoman Kay Young.

**APPROVE/REJECT** – Minutes of Regular Council Meeting of November 15, 2022. After a brief discussion Alderman Terry Mitchell made a motion to approve the Minutes of Regular Council Meeting of October 18, 2022, as submitted. The motion was seconded by Alderman Lorenzo Macias Jr. and carried on a vote of 5 Ayes and 0 Nays.

**APPROVE/REJECT** - Pending Bills and Actual Disbursements for November 2022. After reviewing stipulated pending bills and actual disbursements, Mayor Pro Tem Disa Schulze made a motion to approve the pending bills and actual disbursements as submitted. Alderwoman Kay Young seconded the motion which carried on a vote of 5 Ayes and 0 Nays.

**PUBLIC COMMENTS** – There were no public comments.

**APPROVE/REJECT:** Presentation by Lt. A. Davis of the Holiday Lakes Police Department: Who is the National Director of Training for the Concealed Coalition and will be presenting Virtual Tactics. Lt. Davis started by stating to council that he would like to bring a level of training to the cities officers that will make them better officers. He will be training on De-escalation, Pepper Spray, Narcan, Wound Care, Firearms Training including judgement education. He feels like these trainings will enhance our officer's ability to respond to all types of calls. After the presentation Mayor Pro Tem Disa Schulze made a motion to approve the training for the officers. The motion was seconded by Alderman Terry Mitchell and carried on a vote of 5 Ayes and 0 Nays.

**APPROVE/REJECT:** Presentation by Sgt. Angie Keith and Mr. Keith: Sgt. Keith informed city council that the body cameras and tasers will have to be ordered directly from the manufacturers and cannot be purchased by vendors for resale. She stated that she will be gathering quotes for a future meeting.

**PRESENTATION OF POLICE DEPARTMENT REPORT FOR NOVEMBER 2022:** Chief A. Dorsey presented the report for the police department. There were 29 calls for service: 3 ambulance calls, 1 courtesy ride, 1 unauthorized use, 3 suspicious, 2 follow-ups, 1 911 hang up, 3 public service calls, 1 utility line down, 2 disturbances, 1 discharge of firearm, 1 warrant served, 8 traffic stops, 1 civil problem, 1 repossession. Vehicles were driven 418.5 miles, since vehicles are now fueled by Mr. Lawrence there is no record of gallons of fuel used.

**APPROVE/REJECT:** Ordinance 2022-06 Calling the May 6, 2023, Annual General Election: After review of stipulated ordinance Alderwoman Roberta Hamby made a motion to approve Ordinance 2022-06 as submitted. The motion was seconded by Mayor Pro Tem Disa Schulze and carried by a vote of 5 Ayes and 0 Nays.

**APPROVE/REJECT:** Bid on property ID 211202 from Maria Torres for \$1,900.00. After some discussion Alderman Terry Mitchell made a motion to reject the bid due to missing information and the fact that Ms. Torres was not present to answer questions. The motion was seconded by Alderman Lorenzo Macias Jr. and carried on a vote of 5 Ayes and 0 Nays.

**CLOSED EXECUTIVE SESSION:** In Accordance with the Open Meetings Act, Texas Government Code 551.074, to Discuss: Appointment, Employment, Evaluation, Compensation Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or Hear Complaints or Charges Against a Public Officer or Employee. Mayor Pro Tem Schulze made a motion to adjourn to executive session. The motion was seconded by Alderwoman Young and carried on a vote of 4 Ayes and 0 Nays. Mayor Norman Schroeder adjourned the open meeting for executive session at 7:30 p.m.

**ACTION TAKEN AS A RESULT OF THE CLOSED EXECUTIVE SESSION:**  
**APPROVE/REJECT:** Opening an ICS IntraFi Deposit Account with First State Bank of Louise to avoid going over insurable funds limits in Operating and Reserve Accounts. After a brief discussion Mayor Pro Tem Schulze made a motion to approve the opening of an ICS IntraFi Account with First State Bank of Louise Angleton Branch. The motion was seconded by Alderwoman Young and carried on a vote of 4 Ayes and 0 Nays.

**APPROVE/REJECT/DISCUSS:** Travel Trailer Permit Requests, City Secretary Cindy Clark reported none had been submitted.

**APPROVE/REJECT/DISCUSS:** Permit Requests for Manufactured Homes more than 5 years old, or variances to placement, Secretary Cindy Clark reported none had been submitted.

**PRESENTATION OF COURT REPORT:** City Secretary Clark presented the Court Report: There were two citations entered. We collected a total of \$230.00, of that \$140.51 was State Fees,

\$38.74 Court Costs, \$36.00 in Fines, \$6.63 Technology Fund, and \$8.12 Building Security Fund. One citation was paid, three sent to OMNI and 3 to collections.

**APPROVE/REJECT:** Increasing the cost of line tap fees and charging the additional to customers who have already paid. After serious consideration it was the consensus of the council to approve the increase charge by requiring customers to pay the cost of having the meter installed. For customers who have already paid they could have their money refunded, or use that as a down payment, however, before their meter can be installed, they need to have their property marked (at least the corners).

**APPROVE/REJECT:** Filing of criminal charges against a former resident for theft of service. After some discussion, the council agreed that the owner of the property would have to file civil charges since he has already paid the bill including all the charges for theft of service.

**ELECTED OFFICIALS' REPORTS - Governing Budgets; Finance & Purchasing; Water Plant; Street Signs & Lights; House Numbering; Code Enforcement; Ordinances; Regulations; Building.** Given there was a motion made by Alderwoman Kay Young to adjourn no reports were given.

**ADJOURNMENT:** Alderwoman Kay Young made a motion to adjourn, the motion was seconded by Alderman Lorenzo Macias and carried on a vote of 4 Ayes and 0 Nays.

Cindy K. Clark

Cindy K. Clark, City Secretary

Norman Schroeder

Norman Schroeder, Mayor

**ATTEST: THIS IS A TRUE AND CORRECT COPY OF THE TOWN COUNCIL MEETING CONDUCTED ON THE 15<sup>TH</sup> DAY OF NOVEMBER 2022.**

Cindy K. Clark

Cindy Clark, City Secretary