

Yates County Airport Council Minutes

Wednesday August 27, 2025



CALL TO ORDER 7:33 am by DM

PRESENT: Rich Leppert (Seneca Flight / FBO), Doug Marchionda (Flying Club), Bill Middlebrook (Penn Yan Aero), Tim Dennis (Community Representative), Taylor Fitch (Marketing), Howard Bozenhard (AOPA), Doug Paddock (County Legislature), Richard Harper (County Representative – by phone)

GUESTS: Leigh Battin (Finance Director), Emilee Miller (Clerk of Legislature), John Frazee (C&S), Pat Hludzinski (C&S)

SPECIAL NOTE: Next Airport Council Meeting rescheduled to Monday, September 29 @ 7:30 AM due to scheduling conflicts

READ & ACCEPT MINUTES OF PREVIOUS MEETING: Minutes not available due to illness of Secretary – to be submitted at next Council Meeting for review and approval

REVIEW AND ACCEPT FINANCIAL REPORT

- Questions about drop off in collections in March 2025 still unanswered. Volume was lower but there are funds from March that have still not been collected. Altaport continues to pursue
- Finance Committee will be reviewing the 2026 Budget – Leigh has been finalizing. Any additions / changes need to be submitted soonest
- TD motioned to accept, BM 2nd. Accepted unanimously

CORRESPONDENCE & COMMUNICATIONS

- Nothing to report

SAFETY COMMITTEE REPORT:

- TREE REMOVAL 10/28. County to remove final trees in area in the Fall. RH to coordinate with Friendly Dodge to move vehicles that could be damaged.
- NYS DOT has area near approach end Runway 19 to dump animal bodies – attracts birds that present a hazard. RL reached out to State DOT Aviation Division and they were advised they would take stronger measures to cover bodies to discourage the birds. Committee will monitor and follow up
- SIGNS near tie down area reported to be a hazard. Determined dents in signs are from lawn mowers and not aircraft. Committee determined signs do not pose a hazard.

MARKETING COMMITTEE REPORT:

- Problem of lease cost for prospective tenants to lease airport property Proposed rate of \$3000 - \$5000 per acre for area not deemed usable for aeronautic use based on how many acres are being leased.
- Reviewed brochure used at KGFL Glens Falls Airport – Rich to contact Airport Manager to determine effectiveness of brochure

C&S REPORT:

1. Taxiway B Extension
 - Final inspections performed. C&S to send out paperwork to close out the project as well as the temporary SWPPP
2. 2023 NYSDOT 8 bay hangar Grant
 - Site grading design is complete. Foundation design is progressing – results expected in 09/2025.
 - Project remains on track for Fall/Winter 2025/2026 bidding with construction beginning soonest.
3. Airport Pavement Maintenance System
 - APMS Internal review underway – unclear when FAA review will be completed.
4. Purchase Snow Removal Equipment Project
 - Grant has been offered

5. ACIP
 - ACIP package submitted to NYADO for review
 - Annual meeting has not been scheduled at this time by NYADO

PASSERO OPEN PROJECTS:

1. 100LL fuel trailer
 - Transfueler has not picked up trailer for repairs as promised
 - RH to contact Transfueler. Council suggests getting County Attorney involved

SENECA FBO REPORT:

1. Fence Clearing / Cutting / general condition
 - Several sessions spraying over the past month – more to come
2. Revenue, occupancy and condition of T hangars
 - T hangers are full with 12 on the waiting list
3. Seneca completed survey of T Hangar rates in the region. Based on this survey, Council recommends to increase T hangar rates from \$250/\$275 to \$275/\$300 in January 2026. This is roughly a 10% increase (Higher number rounded down). TO be presented to Legislature at Public Works Meeting on September 3.
4. New Line Supervisor starting work 09/02
5. Seneca adding Citation Bravo jet to the NY fleet December 2025

OLD BUSINESS (ALL):

1. Brush clearing outside the perimeter fence
 - Nothing to report
2. FAA Airport Audit – County Attorney continues work
3. Mapping of airport utilities – Has been added to ACIP
4. Formation of sub committee for long term strategic plans – will fold into the marketing committee – Committee will be looking for new members to best address the goals
5. Possible development of land on airport – Addressed in Marketing committee

NEW BUSINESS:

1. TSA Survey – Forwarded to Sherrif for comments

ANY COMMITTEE / OPERATIONAL REPORTS:

2. Verification – Airport Emergency Contact list is accurate:
 - Removing John Clark from list – updated list attached
3. Equipment and Facilities Committee: update on equipment condition, needs and necessary maintenance around the Airport property:
 - No updates

ADJOURNMENT 9:11 am BM motion TD Second

Submitted by: Richard Leppert 08/27/2025