

CITY COUNCIL AGENDA NOVEMBER 25, 2024

Holiday Events



brightspeed **compleatKIDZ presents** Hosted by **PNC BANK**

City Lake
Lighting
Friday, December 6
6 p.m.

RM ROCKY MOUNT
PARKS AND RECREATION
THE CENTER OF IT ALL

The poster features a vibrant green Christmas tree with yellow lights and a star on top, set against a dark green background with bokeh light effects. Logos for brightspeed, compleatKIDZ, PNC BANK, and Rocky Mount Parks and Recreation are included.



ROCKY MOUNT, NC
THE CENTER OF IT ALL



[View Main Agenda](#)



ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

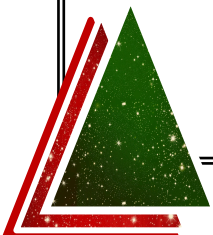
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

C. SAUNDERS ROBERSON, JR.

CITY COUNCIL

LIGE DAUGHTRIDGE, MAYOR PRO TEM
(WARD 5)

ANDRÉ D. KNIGHT (WARD 1)

REUBEN C. BLACKWELL, IV (WARD 2)

RICHARD E. JOYNER (WARD 3)

T. J. WALKER, JR (WARD 4)

TOM HARRIS (WARD 6)

JABARIS D. WALKER (WARD 7)

CITY STAFF

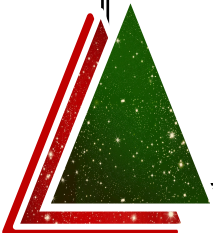
PETER F. VARNEY, *INTERIM CITY MANAGER*

KIM BATTS, *CITY CLERK*

ELTON DANIELS, *ASSISTANT CITY MANAGER*

NYKI HILL, *ASSISTANT CITY MANAGER*

COLIN McGRATH, *CITY ATTORNEY (INTERIM)*





ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

PUBLIC PETITIONS

The Public Petitions portion of the City Council meeting is an opportunity for public comment; and the City Council appreciates your attendance and values all citizen input.

This is an opportunity to express views and concerns about the City of Rocky Mount to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

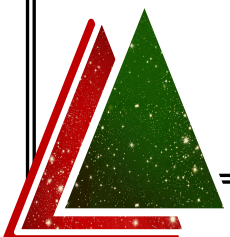
If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!





ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
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AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, NOVEMBER 25, 2024 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

The City will be using YouTube to livestream the City Council meeting. To view the meeting click here: <https://www.youtube.com/user/CITYTV19>

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of the following Minutes: [View](#)
 - a) Regular Scheduled City Council Meeting held August 26, 2024; and
 - b) Regular Scheduled City Council Meeting held September 9, 2024

Recommended Action: Approve Minutes

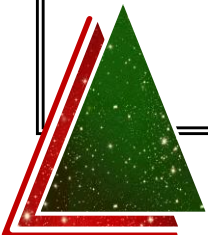
5. Consideration of Additions or Deletions to the Agenda
6. Community Update - Interim City Manager Peter F. Varney
7. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

8. **CONSENT AGENDA:**

- A. Consideration of the Following Tax Releases and/or Refunds: [View](#)
- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager; and
 - Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

City Manager Recommendation: Approve Tax Releases and/or Refunds





- B. Consideration of Request from the Public Works Department of an Ordinance Approving Temporary Street Closings for the Annual Christmas Parade (ordinance adoption requirement of NCDOT standards): [View](#)

The Temporary Closures are along the east side of Main Street from Marigold Street to E. Thomas Street, Thomas Street (US 64 Business West) from NE Main Street to N. Church Street and Church Street (US 301 Business) from W. Thomas Street to Bassett Street from 12:00 p.m. until 5:30 p.m. on Sunday, December 8, 2024

City Manager Recommendation: Adopt Ordinance

- C. Consideration of FY 2024-2025 Budget Ordinance Amendment Appropriating Funds to the General Fund for Expenses Associated with a Museum Grassroots Grant (\$75,000) [View](#)

City Manager Recommendation: Adopt Ordinance

- D. Consideration of FY 2024-2025 Budget Ordinance Amendment Appropriating Funds to the General Fund for the Safe Streets 4 All Safety Action Plan (Total Project Award is \$175,000 with \$140,000 provided by a grant from the U.S. Department of Transportation and \$35,000 in matching funds from the City) [View](#)

City Manager Recommendation: Adopt Ordinance

- E. Consideration of a Project Ordinance appropriating funds for the 2024 Bulletproof Vest Grant (BPV24) [\$43,082- will provide funding for replacement of 52 bulletproof vests; Federal DOJ Grant - \$21,541; 50% local match required - \$21,541] [View](#)

City Manager Recommendation: Adopt Ordinance

- F. Consideration of Task order Amendment with Green Engineering for engineering services: design, permitting and bidding services for the Old Mill Pump Station Replacement Project (Total Cost of additional service is \$175,000 – Funds were budgeted in the 2025 CIP) [View](#)

City Manager Recommendation: Approve Task Order Amendment and Authorize the Mayor and City Clerk to Execute same on the behalf of the City

- G. Consideration of Task Order with Kimley-Horn and Associates for Engineering Services: I-95/US 64 Economic Development Site – provides for miscellaneous engineering services related to preparation of land use plans, due diligence and marketing material for the 336-acre economic development site (\$117,500) [View](#)

City Manager Recommendation: Approve Task Order Amendment and Authorize the Mayor and City Clerk to Execute same on the behalf of the City





H. Consideration of Task order with Green Engineering for engineering services: N. Old Carriage Sewer Extension – provides for design of sewer outfalls for economic development site (\$132,600) [View](#)

City Manager Recommendation: Approve Task Order Amendment and Authorize the Mayor and City Clerk to Execute same on the behalf of the City

I. Consideration of Resolution Declaring the City’s Official Intent to Reimburse Expenditures made for the Replacement of Equipment required in connection with FY 2025 Installment Financing - \$3,894,000 [View](#)

<u>Item</u>	<u>Equipment</u>	<u>Fund</u>	<u>Estimated Cost</u>
1.	Labrie Wittke Starlight Front Loader (Environmental Services)	General	\$422,000
2.	Aerial ladder Truck (Fire)	General	\$1,557,500
3.	(2) Typhoon Pumpers (Fire)	General	\$1,914,500
Total Estimated Cost			\$3,894,000

City Manager Recommendation: Adopt Resolution

J. Consideration of Water Assessment Contract with John R. Brackett and Suzanne P. Brackett for water service at 1895 Singletree Lane, Rocky Mount 27804 (\$1,500 water connection fees prepaid; remaining \$3,150 to be assessed) [View](#)

City Manager Recommendation: Approve Water Assessment Contract; Authorize the Mayor and City Clerk to execute contract on behalf of the City

K. Consideration of Declaring Certain Personal Property Surplus and Authorizing Disposal by Electronic Auction via Auctions International [View](#)

City Manager Recommendation: Adopt Resolution Declaring Property Surplus and Authorizing Disposal by Electronic Auction

L. Consideration of Resolution Declaring Real Property located at 811 and 815 Hammond Street as Surplus Property and Authorizing Sale by Sealed Bid pursuant to NCGS 160A-268 [View](#)

City Manager Recommendation: Adopt Resolution

M. Consideration of amendment of Policy No. 11.24 (Downtown Major Investment Incentive Program) by specifying expenditure milestones for incremental release of grant funds (Policy change will ensure the grant project is more than 50% complete before releasing the first payment to the grantee) [View](#)

City Manager Recommendation: Approve Amendment to Policy

N. Consideration of Canceling the Second City Council Meeting in December (2nd regular meeting date falls on December 23, 2024)

City Manager Recommendation: Approve Cancellation of Meeting





O. Consideration of Bids:

- 1) Installation of an Electric System for the used Catepillar 1500KW Generator at Substation 9 – award to Gregory Poole Equipment Company @ a total cost of \$147,782.42 (Issue PO per Sourcewell Contract #092222-CAT – Electrical Energy Power Generation Equipment with Related Parts, Supplies and Services) [View](#)
- 2) Repair Services for the Generator located at The Cheesecake Factory – award to Gregory Poole Equipment Company @ a total cost of \$129,287.39 (Issue PO per Sourcewell Contract #092222-CAT – Electrical Energy Power Generation Equipment with Related Parts, Supplies and Services) [View](#)
- 3) Re-Bid HVAC Maintenance Reassignment of Contract – award to Allred Mechanical Services, Inc. @ total cost of \$1,100,000 – Yr 1 base price \$300,000 – repairs \$200,000; Yr 2 base price \$400,000 – repairs \$200,000 (Due to unresolved performance issues the contract with the lowest bidder, MSS Solutions, Inc., has been terminated) [View](#)

City Manager Recommendation: 1) Award Bids as Recommended;

2) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (1), (2) in Accordance with the Council's Award; and

3) Authorize the Mayor and City Clerk to Execute the Bid Contract for (3) on Behalf of the City.

Recommended Action: Approve Consent Agenda inclusive of:

- 1) Approve Tax Releases and/or Refunds;
- 2) Adopt Ordinance and Resolutions;
- 3) Approve Task Order Amendments and Authorize the Mayor and City Clerk to Execute same on the behalf of the City;
- 4) Approve Amendment to Downtown Major Investment Incentive Policy;
- 5) Approve Cancellation of Meeting (December 23, 2024); and
- 6) Award Bids as Recommended; Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document in Accordance with the Council's Award

9. Consideration of Comprehensive Parks and Recreation Master Plan (Adoption of plan indicates the City Council has reviewed the plan and approves it; Adoption of plan **does not** include obligation for funding)

[View](#)

Recommended Action: Approve Master Plan

10. Consideration of Recommendations for FY 2024-2025 CDBG-CV Public Service Awards (\$70,400):

[View](#)

- a) The Wright's Center - \$20,000; [View](#)
- b) Ripple Effects Group - \$17,400, [View](#)
- c) Boys & Girls Club of Tar River Region - \$0;
- d) United Christian Ministries (UCM) – House the Children at the Bassett Center - \$13,000; and [View](#)
- e) United Christian Ministries (UCM) – Community Shelter - \$20,000 [View](#)

Recommended Action: Approve Recommended Funding Requests and Authorize the and Mayor and City Clerk to Execute Required Documentation on Behalf of the City

