

Minutes of the Papillion Public Library Board of Advisors

Monday, February 23, 2026

The Board of Advisors of Papillion Public Library met in an open and public session at Sump Memorial Library on February 23rd, at 4:30 pm.

- A. Call to order: The meeting was called to order by Library Board Chair Stephanie Albers at 4:34pm.
 - 1. Roll call: Present were Board Members Stephanie Albers, Erin Jones, Melissa Panko, Peggy Montgomery, and Doug Rodgers. Also, present were Library Director Matt Kovar, Assistant Library Director Danielle Shultz, and Youth Services Manager Kelly Warehime.
 - 2. Affidavit of Publication in the Sarpy County Times: Notice of the meeting was given to the Sarpy County Times, the designated method of giving notice.
 - 3. Public announcement that a current copy of the Open Meetings Act is posted in the meeting room.
- B. Meeting Approval Items
 - 1. Approval of Agenda: Motion to approve the agenda: Montgomery; Second: Albers. Roll vote: Albers: yes, Jones: yes, Panko: yes, Montgomery: yes, Rodgers: yes. Motion Carried.
 - 2. Approval of the Minutes of January 26th, 2026, Board Meeting: Motion: Rodgers; Second: Jones. Roll vote: Albers: yes, Jones: yes, Panko: yes, Montgomery: yes, Rodgers: yes. Motion Carried.
- C. Library Director's Report
 - 1. Correspondence and Communications – Kovar shared a couple of impact stories featuring patrons who expressed appreciation for everything the library does, our storytimes, and ordering materials that they request.
 - 2. Financial Report – The previous month's report was discussed.
 - 3. Library Board Report – Board report reviewed with some key discussion items:
 - a. Youth Services updates – Kelly highlighted March programming including a K-pop crafting program for teens. There will also be a seed program for kids.
 - b. Adult Programming – There will be a seed giveaway program in March, and our fabric swap and Library Con will take place in April.
 - c. Our Staff Development Day is on April 24th and we have lined up a few outside presenters to provide more variety for staff.
- D. Agenda Items
 - 1. Old Business
 - a. Policy Reviews –
 - i. Expressions of Concern – Kovar explained this policy relates to how members of the public can submit general concerns. Currently, they can submit concerns directly to us or call the Mayor's Hotline. A draft of this policy will be provided next month.
 - ii. Hours of Operation – This policy lists how many hours of the week we're open to the public and the holidays we're closed for. Maintaining regular operating hours helps us with our accreditation points. Edits for this policy are still being made, and a draft will be provided next month.
 - b. Library Master Plan Update – Kovar presented library master plan updates to the group. The presentation included a site analysis, a space needs analysis, results from the focus groups, and recommendations and renderings from Clark & Enersen. A discussion followed with these key items:
 - i. Panko stated that our site analysis could potentially be a drawback since our ratings on the condition of the current facility were so high.

- ii. Panko mentioned that some community members might not think we need more space since we offer so much digitally now.
- iii. Albers and Jones expressed that the library's physical space is very important when you look at our large crowds for storytime. The idea of a "day in the life" video was brought up so people could experience how busy and crowded our programs get.
- iv. Jones stated it's a downfall we must require registration due to space because if kids come in that day, they can't join the program.
- v. It was discussed that two building entrances would be nice to split parking demands.
- vi. Panko mentioned a possible selling point could be that we could rent out our patios/meeting rooms for private events and the library could generate more revenue.
- vii. Jones asked what would happen to library services during the construction.
- viii. Kovar stated there will be an open house on March 24th from 6-8pm in the main atrium at Sump. Clark & Enersen will be present to discuss the plan with the public.

2. New Business: None.

E. Administrative Reports

1. Committee Reports: None.
2. Comments from the Public: None.
3. Comments from Library Board: None.
4. Comments from the Friends of the Library/Library Foundation: None.
5. Comments from the City: None.

F. Closed Session: Litigation, Personnel Matter, and Negotiations (if applicable): None.

G. Adjournment: Albers motioned to adjourn the meeting at 5:47pm. Second: Jones. Roll vote: Albers: yes, Jones: yes, Panko: yes, Montgomery: yes, Rodgers: yes. Motion Carried.

The meeting was adjourned at 5:47pm.

The next meeting will be on March 23, 2026, at 4:30pm.