

Berlin Airport Authority
January 15, 2025

Present were; Chair Cone, Commissioners Grenier, Morency, Fortin and Valerino. Commissioners Theberge and Higbee were absent.

Others present included Airport Manager Marcel Leveille, City Manager Phillip L. Warren Jr. and Eric Grenier, H.E.B. (Airport Engineer of Record)

Chair Cone opened the meeting at 5:30 p.m.

Minutes of October 9, 2024 BAA Meeting

Commissioner Morency moved to accept the minutes of the October 9, 2024 BAA meeting, Commissioner Grenier seconded and the motion carried by all in favor.

BAA's Right to First Refusal on Sale of Hangar – Correspondence from Armand Carignan

Mr. Warren presented the request received from Mr. Carignan to sell his hangar. Commissioner Morency moved to not exercise the Authority's right of first refusal, seconded by Commissioner Grenier. The motion carried with all in favor.

Consider National Guard Lease

Mr. Warren presented the lease documents, advised that the lease covers the use of the land, the proposed building and terms relating to both. Mr. Warren also discussed the memorandum of agreement, which covers fuel sales and the flight policy. Also discussed was the contract with the state which will compensate the authority for snow removal. Commissioner Grenier stressed the need for a public meeting with the Town of Milan and the NH Guard which Fortin is going to arrange. Warren asked that the authority approve the agreements subject to the outcome of the public meeting and that no action will be taken until after said meeting. Commissioner Valerino moved, seconded by Commissioner Morency, to approve the lease document and associated documents, subject to the public meeting in Milan. The motion carried by roll call vote with all in favor.

Adjourn

There being no further business Commissioner Valerino moved to adjourn; Commissioner Morency seconded and the motion carried by all in favor. The meeting ended at 6:08pm.

Respectfully Submitted
Phillip L. Warren Jr.
City Manager