



BELLE PLAINE PARKS COMMISSION
NOTICE OF REGULAR SESSION AND AGENDA
CITY HALL, 218 NORTH MERIDIAN STREET
PLEASE USE THE NORTH ENTRANCE

MONDAY, JUNE 16, 2025
5:00 P.M.

1. CALL TO ORDER.

1.1. Roll Call.

2. OATH OF OFFICE.

2.1. Lynette Koeppe

3. APPROVAL OF AGENDA.

4. APPROVAL OF MINUTES.

4.1. Regular Session Minutes of February 18, 2025.

4.2. Work Session Minutes of March 17, 2025.

5. TREASURERS REPORT.

5.1. Park Fund 205 Budget Update.

6. DISCUSSION ITEMS.

6.1. Trail Map Final Approval.

6.2. Art Pieces Along Trail.

6.3. Next Upcoming Meeting Agenda Items:

7. Adjourn.

There may be a quorum of the Belle Plaine City Council present at the meeting.

**BELLE PLAINE PARKS COMMISSION
REGULAR MEETING
FEBRUARY 18, 2025**

OATH OF OFFICE

City Administrator Meyer administered the Oath of Office to incoming Commissioner Doug Crosby.

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Parks Commission met in Regular Session on Tuesday, February 18, 2025 at City Hall 218 North Meridian Street, Belle Plaine, MN. President Hartmann called the meeting to order at 5:03 PM with Commissioners Moonen and Mork present.

Also present was City Administrator Meyer. Council Liaison Otto was not present.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Mork, second by Commissioner Moonen to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. OATH OF OFFICE

City Administrator Meyer administered the Oath of Office to incoming Commissioner Doug Crosby.

4. ELECTION OF OFFICERS

1. Chair

MOTION by Commissioner Moonen, second by Commissioner Hartmann, to nominate Brianna Mork as Chair. ALL VOTEED AYE. MOTION CARRIED.

2. Vice Chair

MOTION by Commissioner Mork to nominate Molly Moonen as Vice-Chair. Commissioners Mork, Crosby and Hartmann VOTED AYE. Commissioner Moonen ABSTAINED. MOTION CARRIED.

3. Secretary

MOTION by Commissioner Moonen to nominate Hope Lawler as Secretary. Commissioners Moonen, Mork, Crosby and Hartmann VOTED AYE. MOTION CARRIED.

President Hartmann handed over meeting to new elected President Mork.

5. APPROVAL OF MINUTES.

5.1. Regular Session Minutes of December 16, 2024.

MOTION by Commissioner Moonen, second by Council Liaison Hartmann, to approve the Regular Session Minutes of December 16, 2024. ALL VOTED AYE. MOTION CARRIED.

6. TREASURERS REPORT.

6.1. Park Fund 205 Budget Update.

City Administrator Meyer reviewed the Treasurers Report and gave overview of Park Commissions role.

MOTION by Commissioner Moonen second by Council Liaison Hartmann, to accept the Treasurers Report. ALL VOTED AYE. MOTION CARRIED.

Council Liaison Otto arrived at 5:19pm

7. BUSINESS.

7.1. Review: Sidewalk/Trail Plan.

Administrator Meyer provided update on current street project.

Commissioners held discussion about future trails. It was consensus by the commissioners to hold a work session in future to go in-depth for creating a plan. Work session scheduled for 4:00p.p. on March 17, 2025.

7.2. Discussion: Murals

Commissioner Mork provided information and commissioners held discussion. It was consensus of the Commissioners to add this item to be discussed further at the workshop March 17, 2025.

Administrator Meyer provided information and handout for softball preliminary concept 1A and preliminary concept 1B. Commissioners held discussion.

Motion by Commissioner Moonen to recommend preliminary concept plan 1A with no additional building with a second by Commissioner Mork. ALL VOTED AYE. MOTION CARRIED.

8. ADMINISTRATIVE REPORTS.

8.1. Commissioner Comments.

Commissioner Moonen advised the parks are being utilized even in winter.

Commissioner Mork advised the removal of dead trees is nice.

8.2. Upcoming Meetings.

1. Next Workshop Meeting 4:00 PM, Monday, March 17, 2025.
2. Next Regular Meeting (Tentative), 5:00 PM, Monday, April 21, 2025

9. Adjourn.

MOTION by Commissioner Mork, second by Commissioner Moonen, to adjourn the meeting at 5:52 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Bonnie Vinkemeier
Acting Recording Secretary

UNAPPROVED

**BELLE PLAINE PARKS COMMISSION
WORK SESSION
MARCH 17, 2025**

1. CALL TO ORDER. 1.1. Roll Call.

The Belle Plaine Parks Commission met in Work Session on Monday, March 17, 2025 at City Hall 218 North Meridian Street, Belle Plaine, MN. Chair Mork called the meeting to order at 4:03 PM with Commissioners Moonen, Lawler and Crosby present.

Also present were Otto and City Administrator Meyer. Council Liaisons Hartmann arrived at 4:50 PM.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Moonen, second by Commissioner Lawler, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. DISCUSSION ITEMS.

3.1. Trail Map.

City Administrator Meyer explained the commission requested to look at the trail map to make recommendations.

The commission held a lengthy discussion going over the current trail map.

It was the consensus of the Commission to recommend removal of the 500 Block of Oak Street and the 100 and 200 Blocks of East Beaver Street. At the request of the Commission City Administrator Meyer agreed to inquire on adding crosswalk to State Street at Forest Street. It was the consensus of the majority of the Commission to add an extension of sidewalk along the 800 block of Main Street East on the south side and a crosswalk to the stoplight.

3.2. Art Pieces Along Trail.

Commissioner Mork reviewed images of art sculptures by nearby artists.

City Administrator Meyer explained the Commission should come up with a concept of what they are looking for, it would then go to Public Works Committee and Council for approval. Meyer explained the City would have requirements needed for placement of sculptures.

After discussion it was the consensus of the Commission to bring back ideas to the next meeting.

City Administrator Meyer explained she would pull the liability requirements for the next meeting.

4. Adjourn.

MOTION by Commissioner Mork, second by Commissioner Hartmann, to adjourn the Work Session at 5:32 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary

205 Park Fund Summary
Updated through 6/10/2025

Account Balance \$333,034.32

Paid Expenses Since Last Update

Revenues Since Last Update

May Interest \$721.58

Committed Expenses

Reserved for Park in Farmers Development \$68,813.00

Reserves

Trail Development \$25,000.00

Future Tax Revenue

Summary

Account Balance \$333,034.32

(-)Committed Expenses \$68,813.00

(-)Reserves \$25,000.00

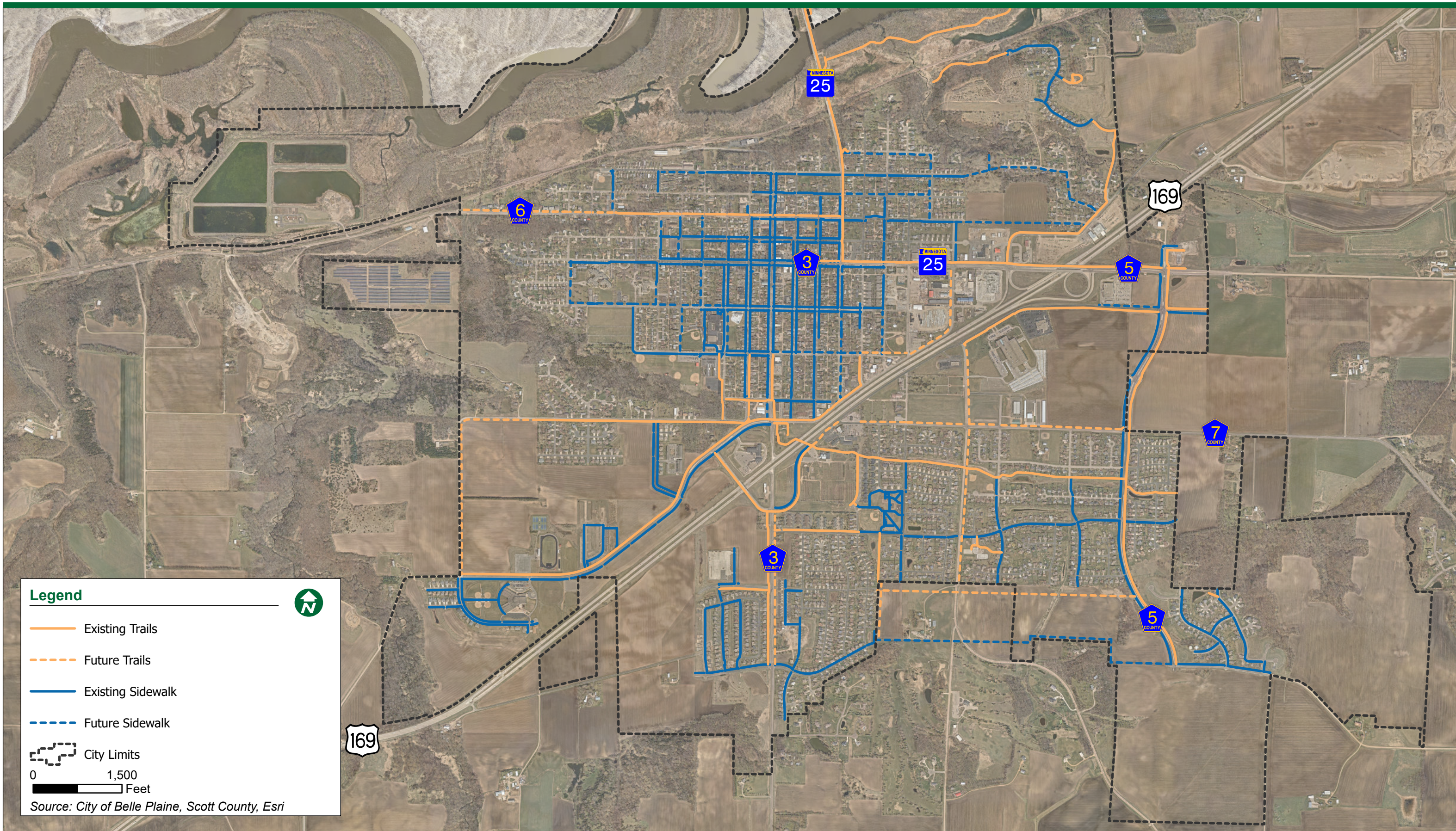
Actual Account Balance Unaccounted For \$239,221.32

DATE: June 16, 2025
TO: Parks Commission
FROM: Dawn Meyer, City Administrator
RE: Trail Map



The final trail map is attached for approval.

Note: The City Council removed Park Street from the 2025 Improvement Project.



Legend

- Existing Trails
- Future Trails
- Existing Sidewalk
- Future Sidewalk

City Limits

0 1,500 Feet

Source: City of Belle Plaine, Scott County, Esri



Map Document: \\arcserve1\BML_GIS\MINNESOTA\BELL_General\2025\General\Pro\Bel_SidewalkTrail.aprx | Username: johneh | Date Saved: 3/26/2025 3:39 PM

DATE: June 16, 2025
TO: Parks Commission
FROM: Dawn Meyer, City Administrator
RE: Art Pieces Along Trail



The Parks Commission requested regarding discussion on the art pieces along trail.

DATE: June 16, 2025
TO: Parks Commission
FROM: Dawn Meyer, City Administrator
RE: Trail Map



Council Liaison Hartmann has requested discussion of the following items at the next upcoming meeting.

- Dugouts
- Pickle Ball Courts
- Cross Walks North of Main.