



City Council Communication

AGENDA DATE: June 2, 2025

LEGISTAR ITEM #: Ord 2689

SUBMITTED BY: Theresa Wilson

DEPARTMENT: Finance

☒ Ordinance	☐ Resolution	☐ Presentation
☐ Admin Business	☐ Public Hearing	☐ Other

REQUEST

Approve an ordinance to amend the 2025 Budget by appropriating unencumbered fund balance in the General Fund to transfer to the Capital Expenditures Fund for use on a community ice rink and holiday market for the 2025/2026 season.

BACKGROUND

At the December 16, 2024 regular meeting, City Council discussed potential additions to the city's slate of special events and a \$300,000 budget allocation related to special events and community gatherings in the city. Subsequently, at the April 21, 2025 regular meeting, City Council approved Ordinance No. 2670 to amend the 2025 Budget to appropriate this \$300,000 in the following ways:

- \$80,000 was earmarked for use on two additional Music in the Park concerts to include free food (\$30,000) and new food truck festivals with live music (\$50,000).
- \$220,000 was earmarked for use on a community ice rink and holiday market for the 2025/2026 season.

The original cost estimate for providing an ice rink and holiday market for the 2025/2026 season was \$600,000-700,000. However, staff conducted a Request for Proposal (RFP) and has since refined this amount.

Ordinance 2689 is presented for City Council consideration to appropriate the additional funds needed to provide an ice rink and holiday market for the 2025/2026 season. In addition to this, Resolution No. 2025-071 is presented for City Council consideration to allow the City Manager to negotiate and execute a contract exceeding \$250,000 to facilitate

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providing these items. These two measures are related and both are needed to execute this effort.

Staff is seeking sponsorships for the 2025/2026 ice rink and holiday market and there is a reasonable expectation that this additional funding need may be off-set by sponsorships, however, the passage of Ordinance No. 2689 is still need to authorize the additional appropriation required.

FINANCIAL IMPACT

Contractor	TBD
Amount of Request/Contract	\$TBD
Amount Not To Exceed	\$TBD
Amount Budgeted	\$220,000
Budget Year	FY2025
Funding Source	General Fund Uncencumbered Fund Balance
Additional Funds Needed	\$99,000
Funding Source (if funds needed)	Additional funds will be transferred to the Capital Expenditures Fund for use on providing a community ice rink and holiday market for the 2025/2026 season.

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
November 1, 2025	January 15, 2026
Years and Months of Contract	Number of Times Renewable
TBD	TBD

JUSTIFICATION

☒ Council Goal	☐ Strategic Plan	☐ Work Plan	☐ Legal
Citation	City Unity and Wellness - Promote City unity and support our diverse community by encouraging		

CITY COUNCIL COMMUNICATION CONTINUED

	community connectivity, fostering civic pride, and improving resident health and wellness.
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BOARDS & COMMISSIONS ASSIGNED

Board or Commission	N/A
Recommendation	N/A
Date of Recommendation	N/A

PUBLIC OUTREACH

No community outreach was conducted for this item.
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AVAILABLE ACTIONS

• Available Action #1. Approve Ordinance 2689 as submitted. • Available Action #2. Propose amendment to Ordinance 2689. • Available Action #3. Provide additional or new direction to staff. • Available Action #4. Maintain status quo.
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STAFF RECOMMENDATION

Staff recommends Action #1, approval of the ordinance.
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