

NEW PHILADELPHIA AIRPORT COMMISSION MEETING

ProAv FBO

Tuesday February 10, 2026

IN ATTENDANCE: *Don Kennedy (chair), Bob Bedard, Josh Limbacher, Brian Marsh, Councilman Dan Lanzer. Councilman Tom Simmerlink, Guests included Larry Lowdermilk, Jonalee Fernatt, Trent Woodard (ProAv), Yamini Gowda (MBI)*

MEETING CALLED TO ORDER AT 6:04pm by Don Kennedy.

1. Minutes from the January meeting were reviewed. Josh Limbacher made a motion to approve, seconded by Bob Bedard – **MOTION PASSED**
2. Reports
 - a. Financial
 - i. Mr Lowdermilk reported a \$121,735 balance in the x475 airport capital improvement account. The February rent for Magoo's has not been received. Three invoices have been paid since last meeting, totaling \$1609. The commission directed ProAv management to approve future invoices for payment by signature and date. A motion was made by Dan Lanzer, seconded by Brian Marsh to accept the financial report - **MOTION PASSED**
 - b. Airport Manager
 - i. Mr Woodard reported lower fuel sales due to unusually cold and wintery weather in January. No changes to the project list. Snow removal during the recent storm was discussed. Equipment limitations and taxiway constraints resulted in closure of much of taxiway A. The runway, however, is fully operational. A motion was made by Tom Simmerlink, seconded by Josh Limbacher to accept the financial report - **MOTION PASSED**
 - c. Airport Consultant
 - i. Ms Gowda presented the Michael Baker consultant's update
 - ii. Task Order #4 New Taxilane & T-Hangar F: The gravel road for Diversified Energy to access their wells is not eligible for grant funding and has been removed from the design documents. Appropriate light fixtures have been identified that will comply with the FAA's 'Buy American' requirements. Mr Lowdermilk to advise the city of their responsibility to provide verbiage for the Erosion & Sediment (E&S) bond. Advertisement for bids to begin on February 15, 2026. A motion was made by Josh Limbacher, seconded by Brian Marsh, to submit the 2026 T-hangar F and taxilane design for bid – **MOTION PASSED** A motion was made by Josh Limbacher, seconded by Bob Bedard, to change the bid opening date to Wednesday April 8, 2026 – **MOTION PASSED**
 - iii. Task Order #1 Taxiway A Shift: Ms Gowda to contact general contractor Shelley & Sands about completing the remaining

punchlist items. Approximately \$60K is being withheld until successful completion of these items.

- iv. Grant updates: The 5% (\$9k) ODOT match grant application was submitted on 12/10/25, but funds have not been received yet. The city received notification that it was not selected for the \$400k ODOT supplemental grant application related to the 2026 hangar F project. Direct grant applications for FY27 can be submitted in March 2026.
 - v. A motion was made by Bob Bedard, seconded by Brian Marsh, to submit the ACIP dated 1/10/26 for signature – **MOTION PASSED**
3. Old Business
 - a. None discussed
 4. New Business
 - a. Chairman Kennedy provided an overview of a conversation that he had with KCAK management regarding snow moving equipment that may become available. After further investigation it was decided that the equipment is not a good fit for KPHD or the city.
 5. Public Comment
 - a. None
 6. Good & Welfare
 - a. None

MEETING ADJOURNED AT 6:58 PM

For the Chair,



Robert Bedard
Member