

MINUTES
CITY OF ALVIN, TEXAS
BUILDING BOARD OF ADJUSTMENTS AND APPEALS
March 10, 2025

BE IT REMEMBERED, that on the above date, the Building Board of Adjustments and Appeals conducted a regular meeting in the First Floor Conference Room, at the Public Services Facility, 1100 West Highway 6, Alvin, Texas, at 6:00 P.M. with the following members present, Santos Garza; Betsy Grubbs; James Thompson; and Jerry Persefield. Also present were staff members Mike Collins, Building Official; Roy Sosa, Plans Examiner; and Sarah Gibbs, Executive Secretary. Sussie Sutton was absent.

1. Call To Order.

Call to order at 6:00 p.m.

2. Petition and Requests from the Public.

There were no petitions or requests from the public.

3. Approve the minutes of the Building Board of Adjustments and Appeals meeting of December 9, 2024. James Thompson motioned to approve the minutes of the Building Board of Adjustments and Appeals meeting of December 9, 2024. Seconded by Jerry Persefield, the motion carried on a vote of 4 ayes, 0 nays.

4. Conduct Dangerous Building Hearing regarding 1820 Rowan Burton under Section 108.1.5 of the Property Maintenance Code, City of Alvin, Texas.

Mike Collins, the Building Official, indicated that certified letters were sent out and were returned to Engineering, as undeliverable. Photos of 1820 Rowan Burton were presented. He stated that the structure is unsecure and has been deemed a dangerous building.

Santos Garza motioned for city staff to contact the owners and invite them to another BBOAA meeting, to discuss their plans for the building. Seconded by Betsy Grubbs. The motion carried on a vote of 4 ayes, 0 nays.

5. Conduct Dangerous Building Hearing regarding 112 S Hill under Section 108.1.5 of the Property Maintenance Code, City of Alvin, Texas.

Mike Collins, Building Official, presented photos of the structure at 112 S Hill St. The structure is unsecure and has been deemed a dangerous building. He stated that certified letters were sent out and were returned to Engineering, as undeliverable.

James Thompson motioned for city staff to contact the owners and invite them to another BBOAA meeting, to discuss their plans for the building. Seconded by Betsy Grubbs. The motion carried on a vote of 4 ayes 0 nays.

6. Staff report and update.

Mike Collins, Building Official, has declared that the Engineering Department will assume complete responsibility for managing all dangerous building cases, transferring this duty from the Code Compliance department. He also informed the board that the demolition of 416 N Shirley Street is scheduled to commence on March 12, 2025, and is expected to be finished by March 24, 2025.

7. Items of Community Interest.

Member Betsy Grubbs and member Santos Garza questioned several new restaurants and new buildings that are under construction, regarding their permits and opening dates. Mike Collins, Building Official, provided the necessary responses.

8. Adjournment.

Betsy Grubbs motioned to adjourn the meeting, seconded by Jerry Persefield. The motion carried on a vote of 4 ayes, 0 nays. The meeting ended at 7:29 p.m.