

## Minutes for PWA Meeting held on April 21th, 2025

Andrew Duarte, Acting Mayor

Anita Shelton, Trustee

Melissa Melton, Trustee

Minda Emswiler, Town Clerk

1. **Quorum present. Meeting called to order at 8:31 pm.**
2. Public Participation: none
3. Anita made the motion to approve the Minutes for March PWA meeting. Melissa 2<sup>nd</sup>.
  - a. Anita made the motion to approve the March/April Encumbrances, Melissa 2<sup>nd</sup>.
  - b. Anita made the motion to approve March's treasurer's report, Melissa 2<sup>nd</sup>.
4. Anita made the motion to approve the PWA Purchase Orders, Melissa 2<sup>nd</sup>
5. Reports from Water Superintendent Nathan Morgan: was not present but informed the mayor before the meeting that everything is running smoothly.
6. Anita made the motion to approve the purchase of the latest version of Neptune 36M software and equipment for the price of \$10,350.00 with the inclusion of a license to the product. Melissa 2<sup>nd</sup>.
7. Melissa made the motion to convene into executive session at 8:43 pm, Anita 2<sup>nd</sup>.
8. Melissa made the motion to convene out of executive session at 8:50 pm. Brittney Melton's yearly evaluation was discussed, and she gained a \$1.00 raise. Anita 2<sup>nd</sup>
9. No Comments from Trustees.

**Adjourned 8:53 pm.**

Approve \_\_\_\_\_

Date \_\_\_\_\_