

**Board of Selectmen
Meeting Minutes
September 11, 2024**

Present: James Bailey – Chairman, Richard Pelletier – Selectman, Iris Campbell – Selectwoman and Laura Buono, Town Administrator

Others present: No public in attendance

Meeting opened at 6:00 pm
Pledge of Allegiance was recited.

1. MEETING MINUTES

Chairman Bailey made a motion to approve the meeting minutes dated August 28, 2024. Selectman Pelletier seconded the motion, the motion passed.

2. MANIFEST

Chairman Bailey made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 19640 – 19670 a/k/a Vouchers #36 & 37 in the amount of \$223,583.10 (includes 205 direct deposit stubs) and Accounts Payable Check numbers 032409 – 032473 a/k/a Voucher #32 in the amount of \$1,323,449.18. Selectman Pelletier seconded the motion, the motion passed.

**A/P Checks include payment to HDSO in the amount of \$1,068,320.59

3. CONSENT AGENDA

Chairman Bailey made a motion to approve the Consent Agenda for September 11, 2024. Selectman Pelletier seconded the motion, the motion passed.

- ARPA Request for Disbursement (Drinking Water Grant)
- Department of Revenue form MS-1

4. TRANSFER STATION – FULL TIME POSITION

Chairman Bailey made a motion to hire Thomas Norris as a Transfer Station Attendant at the hourly rate of \$20.44 per hour. Selectman Pelletier seconded the motion, the motion passed.

5. PARKING ORDINANCE – STICKERS FOR PARKING

Ms. Buono said she looked at where the parking and traffic ordinance was left once it was adopted. She said the Board needs to decide on the cost of the overnight parking fees in order to begin it for this winter, and then a public hearing needs to be held to add a new fee. Previously the amount of \$25 per year had been mentioned. The Board briefly discussed the fee and felt that \$25 is fair. Chairman Bailey made a motion to charge \$25.00 annually for overnight parking passes. Selectman Pelletier seconded the motion, the motion passed unanimously.

6. MUNICIPAL COMPLEX TOUR

Ms. Buono checked with the Board on a couple of dates to schedule a tour of the Hudson Police Department and the Derry Municipal Building. The date of October 9th was chosen for these tours. Ms. Buono and Chief Parsons will set them up.

7. SIDEWALK PROJECT

Ms. Buono reported the engineer will rework the rights of ways for the sidewalk project relating to the drainage system so that the Hagstrom's won't need to be dealt with since they are being uncooperative. She said that the fair market, and approved value was offered to them for a drainage easement however, they have voiced that they feel the easement is worth \$100,000. Ms. Buono said the rights of ways still need to be finalized for the Knight Brothers properties and the golf course. Chairman Bailey said he can speak with the Knight Brothers about finalizing their paperwork. She said currently, the project is still on scheduled for 2025.

8. ASSOCIATED ELECTRIC PROPERTY

Ms. Buono made a correction, the last meeting she reported the barrels would be removed. Selectman Pelletier visited the site and learned the barrels are being tested first, then they will be removed. Selectman Pelletier asked what happens after the barrels are removed. Ms. Buono explained that she has applied for a demolition grant. If the grant is approved the building will be removed and then dig out some of the soil with guidance from the Department of Environmental Services. Selectman Pelletier would like to tour the building when all the barrels are removed.

9. WEBSITE

The new website has gone live and is undergoing updates and minor changes by the staff. Selectman Pelletier wants the website to have the same look and feel across each of the pages on the site.

10. PHASE II HILLSBOROUGH HEIGHTS

Chairman Bailey showed the Board a plan for phase II which will include another 42 apartments, senior housing, and condos. The Board reviewed the plans for the proposed future development. Chairman Bailey said this phase will be presented to the Planning Board on Wednesday, September 18th.

11. GRIMES FIELD

Selectwoman Campbell reported the Eagle Scout project for dog waste has been abandoned. Selectman Pelletier said he spoke with Jim Clough, Parks Director, about the possibility of building two more pickleball courts since the game is so popular. He said that Mr. Clough will measure the area to see if two more pickle ball courts can fit. Selectwoman Campbell feels the fields need more attention, raking and filling in holes. Ms. Buono said Mr. Clough and HYAA have talked about buying a rototiller attachment for our tractor and HYAA has agreed to pay half. This attachment will help with working in the fields in less time and with less manpower. The field takes a beating from the annual fair, Selectman Pelletier suggested moving the fair to the school grounds. Chairman Bailey doesn't feel the school area is large enough and it definitely doesn't have the infrastructure needed.

Meeting adjourned at 7:06 pm

A true record
Mary Whalen
Recording Secretary

Date: _____

Approved by:
Hillsborough Selectboard

James C. Bailey, III, Chairman

Iris Campbell, Selectwoman

Richard Pelletier, Selectman