

# Crawford County Board of Commissioners

## Regular Board Meeting of March 26, 2020

The Regular Virtual Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Shelly Pinkelman at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 26<sup>th</sup> day of March, 2020.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Lewis.

Roll Call: Pinkelman, Jamison, Priebe, McClain, Jansen, Powers and Lewis.

Absent – None.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller - Present.

Others present at various times: Doug Pratt and Kate Wagner.

### Approval of the Regular Board Minutes

Motion by Jansen, second by McClain, to approve the minutes for the February 27, 2020 Regular Board Meeting as presented. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.

### Approval of the Agenda

Motion by Lewis, second by Priebe, to accept the agenda as presented. Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Motion Carried.

### Brief Public Comment – None.

### Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Lewis, to authorize payment of the following claims:

General Fund:		Concealed Pistol License Fund	
Prepaid Invoices	\$228,919.12	Prepaid Invoices	\$123.10
Gross Payroll	<u>\$276,204.72</u>	Gross Payroll	<u>\$762.98</u>
Total General Fund	\$505,123.84	Total Concealed Pistol License Fund	\$886.08
S.T.I.N.G.		Building & Zoning Fund	
Prepaid Invoices	\$0.00	Prepaid Invoices	\$1,899.50
Gross Payroll	<u>\$6,718.77</u>	Gross Payroll	<u>\$8,214.10</u>
Total S.T.I.N.G. fund	\$6,718.77	Total Building & Zoning Fund	\$10,113.60
Millage/Road Patrol Fund		Sheriff Youth Services Fund	
Prepaid Invoices	\$4,071.11	Prepaid Invoices	<u>\$603.36</u>
Gross Payroll	<u>\$31,863.81</u>	Total Sheriff Youth Services Fund	\$603.36
Total Road Patrol fund	\$35,934.92		
Tri-County 46th Trial Court		Deeds Automation Fund	
Prepaid Invoices	\$5,537.73	Prepaid Invoices	<u>\$2,520.00</u>
Gross Payroll	<u>\$19,007.07</u>	Total Deeds Automation Fund	\$2,520.00
Total Tri-County Court	\$24,544.80		
Friend of the Court		Indigent Defense Fund	
Prepaid Invoices	\$309.23	Prepaid Invoices	\$34,516.68
Gross Payroll	<u>\$28,295.11</u>	Gross Payroll	<u>\$4,170.25</u>
Total Friend of the Court	\$28,604.34	Total Indigent Defense Fund	\$38,686.93
Sports Complex Fund		Central Dispatch Fund	
		Prepaid Invoices	\$868.91
		Gross Payroll	\$32,150.95

Prepaid Invoices	\$338.64	Total Central Dispatch Fund	\$33,019.86
Total Sports Complex fund	\$338.64		
Airport Fund		Correction Officers Training Fund	
Prepaid Invoices	\$287.84	Prepaid Invoices	\$175.00
Gross Payroll	\$60.78	Total Corrections Training Fund	\$175.00
Total Airport Fund	\$348.62	Courthouse Preservation Fund	
DHD#10 Fund		Prepaid Invoices	\$1,355.68
Prepaid Invoices	\$856.46	Total Courthouse Preservation Fund	\$1,355.68
Total DHD#10 Fund	\$856.46	Law Library Fund	
Landfill/Maintenance Fund		Prepaid Invoices	\$379.00
Prepaid Invoices	\$3,413.66	Total Law Library Fund	\$379.00
Gross Payroll	\$4,209.45	Homeland Security Fund	
Total Landfill/Maintenance fund	\$7,623.11	Prepaid Invoices	\$27,702.00
COPS in Schools Fund		Total HSGP Fund	\$27,702.00
Gross Payroll	\$5,286.91	Social Services Fund	
Total COPS Fund	\$5,286.91	Prepaid Invoices	\$105.00
Brownfield Redevelopment Fund		Total Social Services Fund	\$105.00
Prepaid Invoices	\$4,780.89	GIS Fund	
Total Brownfield Fund	\$4,780.89	Prepaid Invoices	\$5,071.75
Family/Probate Court		Total GIS Fund	\$5,071.75
Prepaid Invoices	\$18,725.02	Inmate Commissary Fund	
Gross Payroll	\$17,040.65	Prepaid Invoices	\$4,533.16
Total Family/Probate Court	\$35,765.67	Total Inmate Commissary Fund	\$4,533.16
Veterans Service Fund			
Prepaid Invoices	\$1,444.65		
Gross Payroll	\$4,413.57		
Total Veterans Service Fund	\$5,858.22		

Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Motion Carried.

### **Correspondence**

Motion by McClain, second by Jansen, to accept the correspondence as presented.  
Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, Motion Carried.

1. Arenac County Board – Resolution in Support of Second Amendment Sanctuary County.
2. Cass County Board – Resolution Affirming its support for Second Amendment Sanctuary County.
3. Charlevoix County Board – Resolution to Declare Charlevoix County as Sanctuary County.

4. Grand Traverse County Board – Resolution to Declare its Support for the Second Amendment; Resolution in Support of Passage of HB 5330 & SB 730.
5. Hillsdale County Board – Resolution Affirming the Board’s Support of Constitutional Rights.
6. Huron County Board – Resolution in Support of the Second Amendment.
7. Mecosta County Board – Resolution Affirming the Board’s Support of Constitutional Rights.
8. Menominee County Board – Resolution to Declare a Second Amendment Sanctuary County.
9. Monroe County Board – Resolution to Declare its Support for the Second Amendment.

**Unfinished Business** – None.

**Department Reports**

**Emergency Manager Report**

Emergency Manager Doug Pratt indicated we currently have 45 patients tested here in Crawford County for COVID 19. Of those, there is 1 positive at home in Roscommon County, 28 Negative Test, and 16 are still pending. There is 5 pending in-patient cases at Munson Grayling but none have tested positive. Mr. Pratt has been on conference calls daily and several times a day with local, regional and state partners over COVID 19. There is a scheduled meeting tomorrow at 1 pm to allow an update from all of our local leaders and regional partners, in which he sent invitations to. Mr. Pratt indicated the Firewise Grant has been frozen with \$1,800 spent thus far.

**Clerk Report**

County Clerk/Register Sandra Moore indicated she is keeping the department running at a minimum to allow important services to be resolved.

**Treasurer Report**

County Treasurer Kate Wagner is waiting for a Second Amended Judgment of Foreclosure for the 80 parcels that are on this year’s tax sale. The Order to be held until May 29, 2020 or 30 days after the termination of the state of emergency under section 3 of Order 2020-4. Ms. Wagner indicated she is working from home and planning to send the 2019 delinquent taxes out the second week of April.

**Controller Report**

Controller Paul Compo advised the Bond Anticipation Notes are Closing 3/31, Delay filing audit until after the closing on the building April 01. The Controller inquired on board members iPad/iCloud re-tool and plans to collect iPads and have everyone put on their own iCloud account which should address some of the issues.

The Controller inquired on future virtual meetings and it was discussed to continue to hold virtual meetings through April. To cancel committee meetings and schedule them as special meetings.

**April Board Meetings**

Motion by Lewis, second by Priebe, to cancel the April committee meeting and schedule it as a Special Virtual Meeting at 5:30 p.m. This will allow all actions to be done through full board action and not as recommendations. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Motion Carried.

**COVID-19**

Controller Compo advised he is meeting with the Chair and Emergency Manager regularly. They have had steady communication and coordination with the court, and on March 17<sup>th</sup> the Court instructed to effectively adjourn all non-essential cases. The Chair agreed to close the County Building to the public at the end of day March 17. The Controller informed staff March 20<sup>th</sup> which positions were considered essential and which positions would be laid off. Non-

essential staff were noticed that they would not need to report to work Monday and after two weeks of being paid while at home they would be laid-off. Paid leave extended through April 10th. Essential staff would receive an extra vacation day per week during that time.

March 23<sup>rd</sup> Executive Order 2020-21 required non-essential staff to stay home after midnight. The Order was discussed with the Chair. Told all non-essential staff to stay home through April 13<sup>th</sup> and they will be paid through that date.

All essential staff only taking ½ hour lunch and not leaving the building. They can come in ½ hour late or leave ½ hour early.

It was recommended we give essential county staff an extra leave day each week. The Jail/Road deputies are taking everyone's temperature as they arrive; they have sent all inmates that were being lodged for other counties home; determined a quarantine area for inmates or new arrivals, personal protected equipment (masks, gloves, etc) are now hard to find; Sheriff and Undersheriff are working from home; Identified 10 certified, non – road officers that could fill in if needed and Dispatch locked down so no one can go in without command authorization.

Motion by Jamison second by Priebe, to offer the same incentive for AFSCME union personnel that is being offered to Court personnel of an extra leave day each week worked through 4/10/2020. Roll Call: Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Prosecutors Office has been equipped to work from home.

The Controller inquired on how to move forward after April 13<sup>th</sup> and things to consider. It was asked if we bring everyone back because it's over, Lay-off, Keep essential staff, maintain health Insurance through June or July?

#### Budget Hits

Concern voiced over property sales coming to a halt (Recording Fees and Tax Certifications); Inmate lodging terminated; Officers not writing tickets unless imperative and State response unpredictable and FEMA monies are not a guarantee.

Motion by Jamison, second by Jansen, to notify all union members of the lay off effective April 14<sup>th</sup> and adjust as needed. Roll Call: Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Motion Carried.

Controller Compo advised the FY 2019 Audit is done and plans to have the Audit Report in April.

#### **Commissioner's Report**

##### **Commissioner Jamison**

##### **Northern Lakes Community Mental Health Appointment**

Motion by Jamison, second by Lewis, to reappoint Sherry Powers to the Northern Lakes Community Mental Health for a term ending March 31, 2023. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.

##### **Reappointment of Planning Commission Members**

Motion by Jamison, second by McClain, to reappoint the following members to the Planning Commission for terms ending 3/31/2023: Crawford AuSable School District – Wendy Kucharek, Frederic Township – Deb Friedman, Lovells Township – Denny Inman, Maple Forest Township – Gayle Desprez and South Branch Township – Cris Jones. Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison - aye, Motion Carried.

**Commissioner Priebe** - The Commissioner had no Law Enforcement Committee Recommendations to report.

**Commissioner McClain** – The Commissioner shared the following Ways & Means Committee Recommendations.

**Resolution of Agency**

Motion by McClain, second by Priebe, to adopt the Resolution 3262020RA establishing the Crawford County Delinquent Tax Revolving Fund pursuant to Section 87b of Act No 206, Public Acts of Michigan, 1893, as amended. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Motion Carried.

**Resolution to Borrow Against 2019 Real Property Taxes**

Motion by McClain, second by Lewis, to adopt the Resolution 3262020DT to borrow up to \$1,600,000 against Crawford County Anticipated Delinquent 2019 Property Taxes. Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, Motion Carried.

**Executive Session Minutes**

Motion by McClain, second by Jamison, to approve the Executive Session Minutes of March 11, 2020 as read. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Motion Carried.

**Commissioner Jansen** – The Commissioner advised the Road Commission met March 5<sup>th</sup> and are reviewing Military payment to repair 50 feet on the tank crossing section. Ron Larson is circulating petitions and announced he may be able to secure grant money for road repairs. The Commissioner announced Two River Deli has contracted with Camp Grayling for 15,000 meals this summer. The Commissioner provided Camp Grayling Stats:

2019 - 254,500 personnel-days \$1.27 million dollars spent in the local communities. Estimate for 2020 is \$1.5mm (18% increase)  
Workforce Payroll (92 civilians; 132 military; 5 contract employees) : \$11mm  
CGMTC Operating Costs: \$8mm  
Other Expenditures (New Construction/Major Repairs): \$7.5mm  
Equaling of \$27mm impact on to the local economies  
Anticipated / Estimated in 2020:  
Construction - \$14 million

The Commissioner announced the Census completion rate for Crawford County is 18% and 28% for the State. Please encourage constituents to fill out despite COVID crisis. The 2020 Census has 9 questions - Just 10 minutes to complete to impact our community over the next 10 years. The Commissioner indicated she was on the White House COVID-19 Briefing Call 3-25-2020. Encouraged blood donation - Visit [www.versiti.org](http://www.versiti.org) /call **231-935-3030** to schedule appointment. The State department encourages enrollment in the Smart traveler enrollment program for overseas citizens. Step.state.gov and depression and anxiety rates are increasing as social distancing measures and stay at home orders increase/occur. Telehealth HIPAA regulations have been relaxed to manage treatment.

**Commissioner Powers** – The Commissioner reported Substance Abuse Disorder (SUD) policy oversight board meeting was held March 2<sup>nd</sup> . The Liquor Tax request for Vaping campaign was partial approved. The curriculum and media campaigns were approved. SUD is still looking for schools who have detectors to see how it is working prior to approval. The Crawford Partnership for Substance Abuse Prevention meeting is looking to start a FAN (Families Against Narcotic's) group and needs members as well as a location. Northern Lakes was canceled due to Covid 19.

**Commissioner Lewis** – The Commissioner advised he has been inundated with District Health reports.

**Commissioner Pinkelman** – The Commissioner advised MAC has requested her to work on their taskforce for COVID19, her first virtual meeting is tonight.

**New Business.**

**Resolution to Preserve the Public Mental Health System**

Deferred to next meeting due to clarification with District Health Department.

**Citizens to Speak** – None.

**Announcements** – None.

**Adjournment**

Motion by McClain, second by Lewis, to adjourn the meeting at 10:53 a.m.  
Motion Carried.

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Shelly Pinkelman, Chairman  
Board of Commissioners

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Sandra Moore, County Clerk/Register