

APPROVED

**Visalia Parks & Recreation Commission
Meeting Minutes
February 10, 2026**

Call to Order/Roll Call

The Visalia Parks & Recreation Commission met in a regular meeting on Tuesday, February 10, 2026, at City Hall West located at 707 W. Acequia Avenue, in Council Chambers. The meeting was called to order by Commission Chair Samantha Wagner at 5:30pm.

Members Present: Samantha Wagner, Janelle Hickey, Nancy Hawkins, and Kaitlyn Lusk

City Staff Present: Jason Glick, Laurissa Roggenkamp, Ivan Nicar, Candace Harrington, Eric Ferreira, and Kathleen Machado

1. Public Comment:

- Amanda Wursher (Visalia, CA)

2. Review and Approve the Minutes of the Regular Meeting of January 13, 2026

MOTION: Motion to approve the minutes as presented, Hawkins/Lusk; Motion carried 4-0

3. Parks and Recreation Masterplan and Needs Assessment Kick-off Presentation – Presentation by Jason Glick, Parks & Recreation Director

Public Comment:

- Alice Lions (Visalia, CA)

4. Facility Use Agreements Review and Recommendation – Visalia Youth Baseball and Visalia Little League – Discussion led by Eric Ferreira, Recreation Supervisor

RECOMMENDATION: Staff are requesting the Parks and Recreation Commission make a recommendation to City Council for the approval of the facility usage agreements with Visalia Youth Baseball (VYB) and Visalia Little League (VLL) for the use of CR Shannon Baseball Complex, Saputo Field and Special Event Promenade at Riverway Sports Park.

Option 1: Move to recommend to City Council the approval of the Facility use Agreements with Visalia Youth Baseball and Visalia Little League with the following rates:

Field usage: 25% of the hourly Private Rate – Year One
Field usage: 37.5% of the hourly Private Rate – Year 2
Field usage: 50% of the hourly Private Rate – Years Three through Five
Field lights: Full Non-Profit Rate – Years One through Five
Concession Stand: \$30 per day of use – Years One through Five

Option 2: Move to Recommend to City Council the approval of the Facility Use Agreements with Visalia Youth Baseball and Visalia Little League at the following rates for all five years of the agreement:

Field usage: 25% of the hour Private Rate
Field Lights: Full Non-Profit Rate
Concession Stand: \$30 per day of use

MOTION: Motion to approve Recommendation Option 1 as presented, Hickey/Hawkins; Motion carried 4-0

5. Reports and Announcements

- **Recreation Programs and Special Events** – Laurissa Roggenkamp, Recreation Manager
 - Spring edition of the Live & Play Guide and Spring Season registration launched Monday, 2/9/26
 - Special Events
 - 2/11/26 - Parks & Recreation Master Plan public meeting at the Visalia Senior Center at 6:00pm
 - 2/6/26 –Galentine’s Brunch @ Visalia Senior Center
 - 2/13/26 - Visalia Senior Center Valentine’s Luncheon
 - 2/14/26 – Father Daughter Dance @ Visalia Convention Center
 - 2/16/25 – City offices closed for President’s Day
 - 2/19/26 - Visalia Senior Center Winter Dance featuring Tina Marie
 - 3/10/26 – Parks & Recreation Commission Meeting
 - 3/14/26 – Irish Festival @ Recreation Park
 - Parks & Recreation Master Plan needs assessment kicks of this week
- **Parks, Urban Forestry, Facilities and Trails** – Ivan Nicar, Parks & Facilities Manager
 - Parks Division Update
 - Perry Family Park – Installed sidewalk drainage
 - Riverway Sports Park, Softball Complex – Installed five new irrigation controllers
 - Stonebrook Park – Replaced to vandalized park benches
 - Buildings Division Update
 - Animal Services Building – Exterior lighting upgrade to 40-watt LED fixtures
 - Police Department, West Parking Lot – Exterior lighting upgraded to 60-watt LED fixtures
 - Fleet Maintenance Building, Lube Bay – Interior lighting upgraded to 20-watt LED fixtures
 - 222 W. Acequia Parking Structure – One elevator upgrade is complete; the second elevator upgrades are ongoing
 - Urban Forestry Division Update
 - Blankenship Subdivision (Santa Fe and Caldwell) - landscape plans approved
 - River Island Subdivision landscape and lighting district – maintenance responsibilities accepted
 - Tree maintenance - Pruned 425 trees; 42 trees removed for health and safety reasons
 - Trails Division Update
 - Cobblestone Basin – Twenty-on Valley Oaks and twelve-plus shrubs trimmed along the walking trail
 - Lisendra Basin – Trimmed 11 Sycamore trees and 4 Valley Oaks
 - Eastside Regional Park, Basin G – Turnover completed; added to the Trails Division inventory
 - Responses to Commissioner Hickey’s January 13th meeting inquiries - Graffiti has been removed and sunshades have been sent out for repair
- **Animal Care Center** – Candace Harrington, Animal Services Manager
 - Animal intake update:
 - 225 animals taken in
 - 8 adopted
 - 17 reclaimed
 - 20 trapped, spayed/neutered, released
 - 108 sent to non-profit rescue groups
 - Participating in national Adopt a Pet event in June

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- **Administrative Items** – Jason Glick, Parks & Recreation Director
 - 2/7/26 Youth Fishing Derby Update – led by Recreation Division staff, assisted by Parks Division staff; 200+ participant
 - Jason Glick - Parks Division Staff will take lead and assisted by Recreation Division staff, at Visalia Games Fishing Derby on 4/17/26 at Plaza Park
 - Parks & Recreation Master Plan meetings begin this week
 - Neighborhood Park - Elliott Property conceptual design has been approved by City Council; anticipated groundbreaking next Fall
 - Neighborhood Park - Pearl Wood Property going back to City Council in late Spring for amenities discussion
 - Had a second aquatics facility presentation; another is anticipated in late Spring or early Fall
 - East Side Regional Park, Basin G – officially turned over to the City on 1/15/26; we are now maintaining this space and will start discussing possible Recreation programming
 - Riverway Sports Park Fencing Project update; anticipate completion end of February pending weather; Spring season officially opens February 15th.

6. Commission Requests and Comments:

- Commissioner Hawkins – What are the dirt movers working north of East Side Regional Park?
 - Ivan Nicar – This will be part of East Side Regional Park, Basin B
- Commissioner Hickey – Langley Threads, who offer sewing classes, might be a good vendor for the Recreation Division
- Commissioner Lusk – Received great feedback from the Fishing Derby
- Commissioner Wagner – Riverway Sports Park, Baseball Complex scoreboards look really nice; the softball and baseball complexes feel secure
- Commissioner Lusk – Asked about the Riverway Sports Park perimeter fence operations
 - Jason Glick – Not yet; staff are still working with the contractor to complete various items identified during the walk-through per the punch list
- Commissioner Hickey – Visalia park playgrounds look great

7. Adjournment -

- Meeting adjourned at 6:18pm

MOTION: Motion to adjourn, Hickey/Hawkins; Motion carried 4-0

Respectfully submitted,
Kathleen Machado
Senior Administrative Assistant
City of Visalia, Parks & Recreation Department