

## **Meeting Minutes**

### **Whatcom County Commission on Salaries for Elected Officials**

**Date:** January 15th, 2025

**Time:** 4:00 PM PT

**Location:** Virtual Meeting

#### **1. Call to Order**

The meeting was called to order at 4:01 PM by Stacey Carroll, Facilitator

#### **2. Attendance**

Quorum confirmed. Members present:

- Rebecca Sadwick Shaddix
- Guy Occhiogrosso
- Gary Wrightson
- Karen Funston
- Sonya Luhm
- Ralph Foldenauer
- Brennen Brown
- Vanessa Bronsema

Absent:

- Tracie Gult
- Daniel Darwin

#### **3. Public Comment**

No attendees wished to make public comment.

#### **4. Introductions**

Stacey Carroll introduced herself as the Facilitator and let the committee know that she is not a voting member, and her job is to gather any information the committee request. All Commission members did a short introduction of themselves.

#### **5. Overview of Commission's Duties**

The Facilitator reviewed the commission's duties including reviewing Ordinance 2012-008, discussing the timeline for meetings and the due date for the final report and oriented commissioners to the website where information will be posted.

#### **6. Open Public Meetings Act Training**

The Facilitator reviewed the Expectation for Boards & Commissions and reminded everyone about the need to complete the Open Public Meetings Act Training. Commissioners wanted clarification on if the training is required if a training was completed through another service position and/or how long the training was good for. The Facilitator will get answers by the next meeting.

## **7. Information Review & Review of Data**

The Facilitator shared some information about the typical best practice of setting salaries. She also shared about the previous commissions process, final report and summary data. A motion was made by Commissioner Shaddix to request data from County staff and invite elected officials to speak at an upcoming meeting, seconded by Commissioner Occhiogrosso and approved by all commissions in attendance.

## **8. Future Meeting Schedule**

The Commissioners agreed that the meeting schedule going forward will be every other Wednesday from 4-6 p.m.

## **9. Election of Chair and Vice-Chair**

The facilitator gave a short introduction to the responsibilities of the Chair and Vice-Chair. Commissioner Occhiogrosso made a motion to elect Commissioner Shaddix as Chairperson. Commissioner Funston seconded the motion and after discussion, including accepting the responsibility by Commissioner Shaddix, all commissioners in attendance unanimously approved the motion.

Commissioner Brown made a motion to elect Commissioner Foldenauer as Vice-Chairperson. Commissioner Funston seconded the motion and after discussion, including accepting the responsibility by Commissioner Foldenauer, all commissioners in attendance unanimously approved the motion.

## **10. Public Comment**

Commissioner Funston made a motion that the public comment period would be at the beginning of each meeting and that each person would be allocated 3 mins to speak with a total of 18 mins dedicated to the public comment period. Commissioner Shaddix seconded the motion and all commissioners in attendance unanimously approved the motion.

## **11. Next Meeting**

The next meeting will be held on Wednesday, January 29<sup>th</sup> 2025 from 4-6 p.m. The facilitator will send our meeting invites so everyone has a calendar invite with the zoom link.

## **10. Adjournment**

The meeting adjourned at 5:23 PM by Stacey Carroll, Facilitator

**Prepared by:** Stacey Carroll, Facilitator

**Approval:** These minutes were approved on Wednesday, January 29<sup>th</sup> 2025, but the Salary Commission.