

**OFFICIAL MINUTES
TOWN OF HOLIDAY LAKES, TEXAS
REGULAR MEETING
JANURARY 19, 2021**

TOWN COUNCIL MEETING

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, January 19th, 2021, A. D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said Town.

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Pro Tem Disa Schulze

CALL TO ORDER – Mayor Norman Schroeder called the meeting to order at 7:04 p.m.

RECORD MEMBERS PRESENT AND ESTABLISH QUORUM – Town Secretary Cindy Clark called roll and ascertained a quorum was present. Quorum included Mayor Norman C. Schroeder, Mayor Pro Tem Disa Schulze, Alderwoman Kay Young and Alderman Terry Mitchell. Also present was Cpl. Bilbrey.

APPROVE/REJECT - PROPOSED MINUTES OF REGULAR COUNCIL MEETING OF NOVEMBER 17, 2020 AND DECEMBER 17, 2020 – After review of stipulated minutes, Alderman Terry Mitchell made a motion to approve the minutes of the regular council meetings of November 17, 2020 and December 17, 2020 as submitted. Alderwoman Kay Young seconded the motion which carried on a vote of 3 Ayes and 0 Nays.

APPROVE/REJECT - PENDING BILLS AND ACTUAL DISBURSEMENTS JANUARY 2020 – After a brief discussion, Mayor Pro Tem Disa Schulze made a motion to approve Pending Bills and Actual Disbursements for December 2019 as submitted. Alderwoman Kay Young seconded the motion which carried on a vote of 3 Ayes and 0 Nays.

APPROVE/REJECT- ORDINANCE 2021-01 Calling the 2021 annual general election, to elect three (3) alderpersons. Alderperson Position 3, position 4 and position 5. After perusal of Ordinance 2021-01 Mayor Pro Tem Disa Schulze made a motion to approve Ordinance 2021-01 as submitted. Alderman Terry Mitchell seconded the motion which carried on a vote of 3 Ayes and 0 Nays.

APPROVE/REJECT - ORDINANCE 2021-02 Naming of the Brazosport Facts as the Official Newspaper for the Town of Holiday Lakes of the 2021 Calendar Year. Alderman Terry Mitchell made a motion to approve Ordinance 2021-02 naming the Brazosport Fact as the Official Newspaper for the Town of Holiday Lakes for the 2021 calendar year. The motion was seconded by Mayor Pro Tem Disa Schulze and carried on a vote of 3 Ayes and 0 Nays.

APPROVE/REJECT TRAVEL TRAILER PERMITS AND/OR RENEWALS – After some discussion with the Parnell's Alderman Terry Mitchell made a motion to give them a 6-month permit to

allow them time to complete their home. Then because Ms. Chaney was not present it was the consensus of Town Council to deny Ms. Chaney's request.

APPROVE/REJECT BUILDING PERMIT REQUESTS – The only permit submitted was for Ms. Chaney, because she did not appear and her application was incomplete, Alderwoman Kay Young made a motion to deny her application. The motion was seconded by Alderman Terry Mitchell and carried on a vote of 3 Ayes and 0 Nays.

APPROVE/REJECT MANUFACTURED HOME PERMITS FOR HOMES MORE THAN FIVE YEARS OLD – Town Secretary Clark reported that none had been submitted.

APPROVE/REJECT INSTALLATION OF FIBER OPTIC CABLE AND OTHER NECESSARY UTILITIES AND FACILITIES- After a brief discussion it was decided that Alderwoman Kay Young would contact Comcast and see if they could have someone at the February Meeting to answer any questions Council may have and provide a Franchise Agreement.

POLICE DEPARTMENT REPORT – Cpl. Bilbrey reported in November the Department had responded to 31 calls: 2 Animal, 2 Disturbances, 1 Firearm, 1 flag down, 2 for information, 2 loud music, 1 public service, 2 repossessions, 1 smoke or fire, 1 theft, 1 threat, 14 traffic stops, and 1 welfare check. Total driven miles were 1,904 and 181 gallons of fuel was used. 404 volunteer hours logged, and Cpl. Bilbrey logged 159 hours. She reported in December the Department responded to 52 calls for service: 1 Disturbance, 1 smoke/fire, 18 traffic stops, 1 for information, 1 flag down, 3 welfare checks, 1 theft, 2 firearm, 10 loud music, 4 minor accidents, 1 deadly conduct, 1 suspicious person or vehicle, 2 animas, 2 follow-ups, 1 traffic hazard, 2 ATV complaints, and 1 open 911. Total driven miles were 1029 and 51 gallons of fuel was used. 346.5 Volunteer hours were logged, and Cpl. Bilbrey logged 195.25 hours.

PUBLIC COMMENTS – There were no public comments.

CLOSED EXECUTIVE SESSION - IN ACCORDANCE WITH THE OPEN MEETINGS ACT, SECTION 551.074, TEXAS GOVERNMENT CODE, CONCERNING EMPLOYEE PERFORMANCE EVALUATION, COMPENSATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL – It was the consensus of Council an executive session is not needed.

DISCUSSION AND ACTION ON ITEMS CONSIDERED IN EXECUTIVE SESSION – None.

ELECTED OFFICIALS' REPORTS – Governing Budgets; Finance & Purchasing; Water Plant; Street Signs & Lights; House Numbering; code Enforcement; Ordinances; Regulations; Building Repair & Maintenance; Grants; and Roads and Drainage: Mayor Pro Tem Disa Schulze reported the playground project is in motion. She also requested that the streetlights that are not working be reported again. She also requested that Public Works service the lawn equipment so it will work when needed.

ADJOURNMENT – Alderwoman Kay Young made a motion to adjourn. The motion was seconded by Mayor Pro Tem Disa Schulze and carried on a vote of 3 Ayes and 0 Nays. The meeting adjourned at 8:16 p.m.

Cindy K. Clark

CINDY K CLARK
TOWN SECRETARY

Norman C. Schroeder

NORMAN C. SCHROEDER
MAYOR

ATTEST: THIS IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE TOWN COUNCIL MEETING CONDUCTED ON THE 19th DAY OF JANUARY 2021.

Cindy K. Clark

CINDY K CLARK
TOWN SECRETARY

