

**BELLE PLAINE PLANNING & ZONING COMMISSION
JANUARY 13, 2025**

PLEDGE OF ALLEGIANCE

Chair Romness led those present in the Pledge of Allegiance.

1. CALL TO ORDER. 1.1. Roll Call.

The Planning and Zoning Commission met in Regular Session on Monday, January 13, 2025 at City Hall 218 North Meridian Street, Belle Plaine, MN. Chair Romness called the meeting to order at 6:00 PM with Commissioners Schmitz and Petersen present. Commissioner Crapser was absent. Commissioner Duklet arrived at 6:03 PM.

Also present was Council Liaison Otto and Community Development Director Smith Strack.

2. APPROVAL OF AGENDA.

MOTION by Commissioner Schmitz, second by Commissioner Petersen, to approve the Agenda as presented. ALL VOTED AYE. MOTION CARRIED.

3. APPROVAL OF MINUTES. 3.1. Regular Session Minutes of December 9, 2025.

MOTION by Commissioner Schmitz, second by Commissioner Petersen, to approve the Regular Session Minutes of December 9, 2025. ALL VOTED AYE. MOTION CARRIED.

4. RECOGNITION OF INVOLVED CITIZENS.

*Persons may make statements to the Planning Commission pertaining to items **not** on the agenda. Maximum of three (3) minutes per speaker. No official action will be taken.*

None.

5. PUBLIC HEARINGS. None.

6. BUSINESS.

6.1. Subdivision Code (Ordinance) Update.

Community Development Director Smith Strack reviewed the Subdivision Code Updates as proposed for Design Standards, Lot & Block Standards, Park/Public Land Dedication, Easements, Other Standards, Required Improvements, Minor Subdivision and Miscellaneous items.

The Commission asked minimal clarifying questions.

It was the consensus of the Committee requested updates are straight forward and no additional discussion is needed.

Community Development Director Smith Strack will schedule a Public Hearing for the February Meeting.

6.2. Resolution 25-01: Resolution Recommending Approval of Final Plat for Belle Plaine Water Resource Recovery Facility.

Community Development Director Smith Strack reviewed the final plat for the Water Resource Recovery Facility. Smith Strack noted the seven separate parcels will now be one. Smith Strack explained the City Attorney opinion letter was received today to allow moving forward with the approval.

A brief discussion regarding the reduction of City lots and its benefits.

MOTION by Commissioner Duklet, second by Commissioner Schmitz, to approve Resolution 25-01: Resolution Recommending Approval of Final Plat for Belle Plaine Water Resource Recovery Facility. ALL VOTED AYE. MOTION CARRIED.

7. ADMINISTRATIVE REPORTS.

7.1. Commissioner Comments.

No comments were made.

7.2. Director's Report.

Community Development Director Smith Strack noted the Director's Report is in the packet.

Commissioner Duklet inquired on the storefront change. Community Development Director Smith Strack explained what was Andy's is becoming The Steel Horse Tavern.

7.3. Upcoming Tentative Meetings.

1. Regular Meeting, 6:00 p.m., Monday, February 10, 2025.

The Commission was reminded of the upcoming tentative meetings as listed.

8. ADJOURNMENT.

MOTION by Commissioner Schmitz, second by Commissioner Petersen, to adjourn the meeting at 6:38 PM. ALL VOTED AYE. MOTION CARRIED.

Respectfully Submitted,

Renee Eyrich
Recording Secretary