

MEETING AND PUBLIC COMMENT PROCEDURES: The Board of Trustees will meet in person. Any individual with a disability requiring a reasonable accommodation in order to participate in the meeting should contact Village Clerk Emily Stenzel at least 48 hours in advance of the meeting at (708) 447-2700 ext. 254. Public comments are welcome on any topic related to the business of the Public Body at Regular and Special Meetings during the portion of the meeting devoted to a particular agenda item, or during the period designated for public comment for non-agenda items. Individuals who wish to comment must be recognized by the Village President and then speak at the podium, beginning by identifying themselves.



**VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES REGULAR MEETING
Thursday, January 15, 2026
Room 4, Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546
6:30 p.m.**

Agenda

I. Call to Order The Regular Meeting of the Village of Riverside Board of Trustees was held on Thursday, January 15, 2026. President Pollock called the meeting to order at 6:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present: President Pollock
Trustee Gallegos
Trustee Kos
Trustee Evans
Trustee Fitzgerald
Trustee Mateo

Absent: Trustee Marsh-Ozga

Also Present: Village Manager Frances, Village Attorney Pickrell, Village Clerk Stenzel, Director Cyran, Building Inspector Koncius, Director Buckley, Deputy Chief Kotor, Director Tabb

IV. President’s Report

(This is an opportunity for the Village President to report on matters of interest or concern to the Village.)

- A. A Resolution of the Village of Riverside in Support of The Illinois America250 Commemoration
President Pollock read the resolution in support of the Illinois America250 Commemoration.

RESULT:	Approved [5-0]
MOTION:	Gallegos
SECOND:	Kos
AYES:	Trustees Gallegos, Kos, Evans, Mateo, Fitzgerald
NAYS:	

Pollock spoke on the recognition of the Village at Olmstead Society’s annual meeting on January 16, 2026, with the Landscape Restoration Award.
Pollock gave an overview of upcoming Board and Commission meetings.

V. Trustee Reports

(This is an opportunity for Trustees to inform residents of events or items of special interest.)

Trustee Fitzgerald read a proclamation from Congressman Chuy Garcia’s office in honor of the Village’s Sesquicentennial.

VI. Manager’s Report

(This is an opportunity for the Village Manager to report on matters of interest or concern to the Village.)

Manager Frances stated that Village Offices will be closed on Monday, January 19th in observance of Martin Luther King Jr Day.

VII. Public Comments – Non-Agenda Items

(This is an opportunity for members of the audience to speak about matters that are not included on this agenda. Members of the public may speak to matters on the agenda as those items are brought up and they are recognized by the Village President.)

VIII. Consent Agenda

(Matters on the Consent Agenda will be considered by a single motion and vote, because they have been fully considered by the Board at a previous meeting, or have been determined to be of a routine nature. Any member of the Board of Trustees or Member of the Public may request that an item be moved from the Consent Agenda to Pending or New Business for separate consideration.)

- A. Ratify Voucher List of Bills December 18, 2025
- B. Ratify Voucher List of Bills January 1, 2026
- C. Approve Voucher List of Bills January 15, 2026
- D. Approve Village Board of Trustees Regular Meeting Minutes December 4, 2025
- E. Review and File Board and Commission Minutes
 - I. Sesquicentennial Ad-Hoc Committee Regular Meeting Minutes March 10, 2025
 - II. Preservation Commission Regular Meeting Minutes November 3, 2025
- F. Review and File Department Monthly Reports
 - I. Police Department November 2025
 - II. Fire Department November 2025
 - III. Finance Department September 2025
 - IV. Finance Department October 2025
 - V. Finance Department November 2025
 - VI. Public Works Department November 2025
 - VII. Public Works Department December 2025
- G. A Resolution Authorizing the Village Manager to Create a Purchase Order for an Amount Not to Exceed \$32,200.56 for the Purchase of Rock Salt from Morton Salt, Inc. for 2026 Snow and Ice Control
- H. A Resolution Authorizing the Village Manager to Waive Competitive Bidding and Execute a Sales Agreement with Atlas Bobcat for a Total Amount Not to Exceed \$57,450.27 for the Purchase of a 2026 Skid Steer
- I. A Resolution Authorizing the Sale or Disposal of Personal Property owned by the Village of Riverside

RESULT:	Approved [5-0]
MOTION:	Gallegos
SECOND:	Fitzgerald
AYES:	Trustees Gallegos, Kos, Evans, Mateo, Fitzgerald
NAYS:	

IX. Department, Board and Commission Reports

(This is an opportunity for Commissioners and Board Members to update the public and the members of the Village Board regarding items of interest or concern to the Village.)

X. Pending Business

(This agenda item includes discussion and/or action on matters previously presented to the Board of Trustees.)

- A. An Ordinance to Provide for Nonparticipation of the Village of Riverside in Certain Assessment Relief Provided by the Property Tax Code, for Historic Buildings and

for Certain Residence Structures Located Within the Riverside Landscape Architectural District

Director Cyran stated that participation in the Historic Residence Assessment Freeze program would freeze a property tax assessment for eligible and participating properties. Cyran stated that the program is an opt out and that historically, the Village Board has voted to opt out since 1999. Cyran stated the project requirements related to eligible improvements, as well as how the property tax assessment freezes for 8 years, followed by a 4-year step-up.

RESULT:	Approved [5-0]
MOTION:	Kos
SECOND:	Mateo
AYES:	Trustees Gallegos, Kos, Evans, Mateo, Fitzgerald
NAYS:	

- B. A Resolution Authorizing an Extension of the Approval for Final Plans for the 28 and 30 East Burlington Street Planned Unit Development (PUD)

Director Cyran stated that this resolution would extend the special use for a Planned Unit Development that was Board approved until January of 2027. Cyran stated that the extension would allow the developer the time to get applicable permits and begin construction on the project in the spring of 2026. Cyran stated that unless the extension is approved, the special use approval would expire on January 17, 2026.

President Pollock noted that demolition permit issuance is close to being issued and steps have been taken in preparation of demolition.

RESULT:	Approved [5-0]
MOTION:	Gallegos
SECOND:	Fitzgerald
AYES:	Trustees Gallegos, Kos, Evans, Mateo, Fitzgerald
NAYS:	

XI. New Business

(This agenda item includes discussion and/or action on matters not previously presented)

- A. An Ordinance Amending and Updating Title 4, "Building Regulations," of the Village Code

Director Cyran stated that the ordinance would adopt the most recent versions of all building codes and bring the Village into compliance with State requirements while maintaining local amendments. Cyran stated that the ordinance would be effective 31 days after adoption, and all permits that are issued before the effective date would be reviewed under existing codes. Cyran stated that contractors would be notified of the updated codes, although most contractors are aware of the updated codes.

RESULT:	Approved [5-0]
MOTION:	Gallegos
SECOND:	Mateo
AYES:	Trustees Gallegos, Kos, Evans, Mateo, Fitzgerald
NAYS:	

B. An Ordinance Amending and Updating Title 5, "Fire Regulations," of the Village Code

Director Cyran stated that this ordinance is similar to the Building Code ordinance in that it would update the Fire Code to the most recent versions.

RESULT:	Approved [5-0]
MOTION:	Gallegos
SECOND:	Kos
AYES:	Trustees Gallegos, Kos, Evans, Mateo, Fitzgerald
NAYS:	

C. An Ordinance Amending Title 8, Chapter 13 of the Village Code Relating to Special Events and Village Property

Clerk Stenzel stated that the Ordinance is creating language in the code relative to Special Events and rental of Village property as well as including the updated fee for the Special Event application.

RESULT:	Approved [5-0]
MOTION:	Gallegos
SECOND:	Kos
AYES:	Trustees Gallegos, Kos, Evans, Mateo, Fitzgerald
NAYS:	

D. An Ordinance Amending Title 9 of the Village Code of the Village of Riverside, Illinois, Relating to Overweight and Oversized Vehicles

Director Buckley stated that there has been an increase in overweight and oversized vehicle traffic and the damage that overweight vehicles do to the parkways, lights, signs, and roadways. Buckley stated that the amendment increases the fines to the range of \$500 to \$750. Buckley introduced Deputy Chief Kotor to discuss the permitting process. Kotor discussed a web-based program that allows applications to permit operating an oversized vehicle in the Village. This process would include a \$100 fee to apply for, a \$100 permitting fee, as well as requiring a \$100 police escort for oversized and/or overweight vehicles through a direct route through the village.

Trustee Gallegos asked what happens when major roadways are closed and applicable routes are not passable. Buckley discussed measures in place to divert and escort the overweight vehicles to other applicable truck routes as needed.

RESULT:	Approved [5-0]
MOTION:	Gallegos
SECOND:	Fitzgerald
AYES:	Trustees Gallegos, Kos, Evans, Mateo, Fitzgerald
NAYS:	

E. Motion to Adopt Amended Fee Schedule

Clerk Stenzel stated that the amendment fee schedule includes fines and fees from four ordinances that the Board adopted early on the agenda. Stenzel also stated that the code dictates that the Manual Read Fee will increase on Jan 1, 2026, and each year thereafter and that this update is also included in the amended fee schedule.

RESULT:	Approved [5-0]
MOTION:	Mateo
SECOND:	Kos
AYES:	Trustees Gallegos, Kos, Evans, Mateo, Fitzgerald
NAYS:	

XII. Adjournment

RESULT:	Approved [5-0] at 6:59p.m.
MOTION:	Gallegos
SECOND:	Kos
AYES:	Trustees Gallegos, Kos, Evans, Mateo, Fitzgerald
NAYS:	

XIII. Executive Session

- A. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by 5 ILCS 120/2.06