

Camp Frances Board of Directors Meeting Minutes

January 13, 2026, 6:30 PM at Camp Frances, 1501 S. Cochran Ave. Charlotte MI 48813

Board Members Present: Margaret Bales, Cathy Bogner, Susie DeBack, Karen Perry, Amy Smith, D'Lynn Smith, Barb VanderMolen, Anne Watson and Anissa Buiskool DPW Representative

Agenda

1. Call to order
2. Approval of minutes from 11/11/2025 meeting
3. Additions to agenda - Request for Feb discussion about fundraising for the paved path to the firepit, request that the fire extinguishers be serviced. (call city)
4. Treasurer report - was unavailable
5. City of Charlotte report - Anissa Buiskool was introduced and met the board members. She is ready to assist where needed.
6. Renter and Rental check out concerns - A note was received from a renter stating that the fire pit was full of bagged dog feces that someone had left there. It was arranged to be picked up and discarded properly.
7. Building maintenance /repairs /concerns - Applying a non slip product to the deck and ramp was brought up along with cleaning the eavestroughs. Both will be worked on in the spring when the snow is gone. Discussed improvement to the basement floor. Will get suggestions and quotes from companies for an epoxy or similar product for the floor surface.

Old Business / Last Meeting Follow-up

1. Puzzle Competition - It was decided that the puzzle competition will be held on March 13 at 6:30 PM. D'Lynn is working on planning and posting a social media event. We will plan on 10 teams and will purchase 10 (500 piece) puzzles, the entry fee will be \$40 per team. We will provide light snacks. The first team to finish their puzzle receives a free rental at Camp Frances.
 2. Non Profit Network update - Susie attended an online seminar, Foundations of Board Governance. Cathy found helpful info on the Non Profit Network website on meeting minutes and agendas.
 3. Update on Bylaws: A copy of bylaws suggested by the Non Profit Network was given to the city attorney who is working on updating our bylaws. It is a simplified version. Waiting to view an update. The board discussed term limits and decided that we did not feel that term limits are necessary, as board members are all chosen for their relevance and dedication to Camp Frances.
 4. Board members finished the sign up for monthly checks. Cathy emailed an updated copy to the members
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New Business

1. Review of the Camp Frances Vision Statement: Discussed scheduling and planning more educational and recreational events at Camp Frances.
2. 2026 planning - Discussed and scheduled:
 - March 13th - Puzzle Competition
 - March 15th - Winter Campfire
 - May 17 - Spring Campfire
 - June 16 - 18 - Science Camp
 - August 30th - Summer Campfire (to be a Campfire Girls and Girl Scout reunion)
 - October - City of Charlotte Halloween Run
 - Oct 4 - possible opening up cabin for River Conservation event
 - November 8th - Fall Campfire
3. Business Expo is April 18 & 19 - We will be participating and filling out an application in February
4. Discuss city calendar details. Voted to remove rentals from calendar that are designated as "cancelled"
5. We will need 5 copies of the agenda printed for each meeting. Barb will print when she is able.

Next Meeting: The next meeting is scheduled for February 10, 2026 at 6:30 PM

Camp Check: Jan - Barb, Feb - Anne, March - D'Lynn