

# Almena City Council Minutes

The Almena City Council was called to order by Mayor Tracy Stutsman, on Monday, October 6<sup>th</sup>, 2025 at 7:02 pm. Answering roll call were Bob Hawks, Ethan Hays, and Sarah Montgomery. A quorum was declared. Minutes were read and approved from the September 2nd, 2025 meeting.

**Fire Chief Report** – (not present)

**Visitor Recognition**- none

**New Business-**

- At 7:06pm motion was made to enter into an executive session to discuss personnel matters. At 7:16, the meeting called back to order.
  - A motion was made to increase the amount of the City portion of Operators BCBS insurance of \$62.82 per month. All in favor- MOTION CARRIED.
  - A motion was made to appoint Lacy Hansen as the Treasurer for the City of Almena. Her appointment is effective November 1, 2025. All in favor-MOTION CARRIED.
- Information on Maintenance and Repair of Dwellings was provided. Council will review and discuss further at the November meeting.
- Customer inquired about placing a trailer house at 407 Benton – No further information received.

**Old Business**

- Logo Contest entries received- Council will decide on a logo at November meeting
- Tree Dump awaiting to be burned by firefighters when it is safe to burn
- Trash Can enclosures will be built by Mr. Lewis and students at NV. The city will purchase 3 cans to go inside of enclosures at \$60 each.

**Attorney Discussion/Report** (Attorney not present, but sent email update)

- Dog at Large Issue; Dog Bite issue will be sent to Judge Enfield on October 14, 2025.

**City Operator Report**

- Generator was damaged in delivery and was refused by City Operator. Replacement ordered.
- A replacement for our current 2017 side by side is needed. A quote from Miller Repair for a new Kioti K9 in the amount of \$25,700 was presented. A motion was made to accept the quote. MOTION CARRIED
- The City will begin flushing hydrants and exercising valves this month.
- Windbreak trees will be purchased for shop and other areas for an estimated \$350 for 20 trees.
- Testing for Water and Wastewater Certification on the 24<sup>th</sup> of this month.

**City Clerk Report**

- Informational papers were handed out regarding various subjects: Hand out on PWPCP, Shop Equipment List to compare with inventory of equipment, Appointment of Clerks and Officers page.
- Customer letter addressing common problems was presented- will review further with possibly adding verbiage regarding parking in front yard.
- CD maturing at FNB on 10/30. Council directed that it be cashed and put into General Checking due to Equipment purchases.

**Deputy City Clerk Report**

- Main Street Memorial Park Update- awaiting 2<sup>nd</sup> concrete quote to compare.
- Halloween/Home Oil Feed- it was agreed for City to purchase Hot Dogs and Cocoa for Oct 31<sup>st</sup> event
- Delinquent Account Status

**Financial Report**

- Approve Bills MOTION CARRIED.
- Balance Sheet
- Check register

With no further business it was moved and seconded to adjourn the meeting at 8:10pm. MOTION CARRIED. The next meeting will be held on Monday, November 3rd, 2025, at 7PM. Annette Puent, Deputy City Clerk. Minutes are not approved until the next meeting.