

**CITY OF SIMI VALLEY
STAFF REPORT**

AGENDA ITEM NO.

Consent (5)

January 26, 2026

To: City Council

From: Department of Environmental Services
Stratis Perros, Environmental Services Director

Subject: Approval of the first amendments to contracts for California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) consulting services

Staff Recommendation

It is recommended that the City Council approve the first amendments to contracts for California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) consulting services with Aspen Environmental Group, EcoTierra Consulting Inc., Psomas, and Rincon Consultants Inc., extending each of the contracts' terms through June 30, 2028, and increasing each Not to Exceed Contract Amount to \$300,000.

Background

In December 2022, a request for a Letter of Intent to provide the City with CEQA and NEPA (not including Environmental Impact Report) consulting services was sent to eight local consulting firms with relevant experience. Of the eight firms contacted, four responded: Aspen Environmental Group, EcoTierra Consulting, Psomas, and Rincon Consultants, Inc. Each firm was evaluated by staff and demonstrated the knowledge, skills, and abilities to perform the services required. Staff recommend contracting with all four firms to ensure consultant availability. Should one consultant become unavailable due to a conflict of interest or workload, others would be available.

On July 10, 2023, the City Manager awarded contracts with all four consultants, each with a Not to Exceed Amount of \$100,000 and valid through June 30, 2026, with an option to extend for an additional one-time, two-year term.

As pass-through contracts, all expenses to date have been paid for with applicants' money deposited into trust funds and have no financial impact on the City.

Discussion

All four consultants have provided excellent service to the satisfaction of City staff and applicants. Their work has ranged from peer review of studies for a residential development, preparation of sections of a Mitigated Negative Declaration, and a complete Mitigated Negative Declaration for industrial projects, among others.

There is currently no dedicated Environmental Planner on staff who can perform the same service as the consultants. The consultants provide highly specialized work that the City currently lacks both the time and expertise to perform. The use of consultants helps Planning staff address CEQA issues efficiently and effectively. This ensures that project deadlines and deliverables are met despite staff capacity. Additionally, utilizing the consultants allows staff access to a deep level of institutional knowledge with regards to the latest CEQA developments and application to a range of complex projects. The City will also require the consultants' expert guidance on AB 130 and SB 131, implemented in 2025, that changes how CEQA is applied to projects in the near future.

The alternative would be to expand City staff and hire two or more Environmental Planners to provide dedicated NEPA and CEQA services. Additional funding would also need to be allocated to ensure staff are up to date on the latest NEPA and CEQA requirements.

The Schedules of Fees for each consultant are attached to the amendments that will take effect on July 1, 2026, when the current term of the contract ends, and the extension begins. The amendments stipulate there will be a one-time three (3%) percent increase beginning July 1, 2027. The addition of \$200,000 on each amendment, totaling individual Not to Exceed Amounts of \$300,000, reflects the consultants' rising rates and the need for additional studies due to existing and anticipated development projects.

The City acts as the pass-through agency between the applicant and consultant. The purpose of these four contracts and their respective amendments is to grant the City the authority to pay the consultants with funds from trust funds deposited by applicants. Staff projects that all expenses incurred on the amendments will again be entirely paid for by developer fees.

Staff requests the City exercise the option for each Agreement for an additional two-year term. Further, staff requests the Agreement's individual total Not to Exceed amounts be increased to \$300,000.

Financial Impact

The total cost is not-to-exceed \$800,000. However, expenditures for these contracts will continue to be paid from applicant-deposited trust funds, with no cost to the City.

City Council Priority

This item supports the Excellent City Government Pillar of Excellence.

Suggested Motion

I move to:

1. Approve the First Amendment to Agreement 3240042 with Aspen Environmental Group for CEQA and NEPA consulting services to extend the term through June 30, 2028, and increase the total Not to Exceed Amount to \$300,000.

2. Approve the First Amendment to Agreement 3240041 with EcoTierra Consulting Inc. for CEQA and NEPA consulting services to extend the term through June 30, 2028, and increase the total Not to Exceed Amount to \$300,000.
3. Approve the First Amendment to Agreement 3240013 with Psomas for CEQA and NEPA consulting services to extend the term through June 30, 2028, and increase the total Not to Exceed Amount to \$300,000.
4. Approve the First Amendment to Agreement 3240012 with Rincon Consultants Inc. for CEQA and NEPA consulting services to extend the term through June 30, 2028, and increase the total Not to Exceed Amount to \$300,000.

Summary

In December 2022, a request for a Letter of Intent to provide the City with CEQA and NEPA consulting services was sent to eight local consulting firms with relevant experience. Of the eight firms contacted, four responded: Aspen Environmental Group, EcoTierra Consulting, Psomas, and Rincon Consultants, Inc. Each firm was evaluated by staff and demonstrated the knowledge, skills, and abilities to perform the services required. Staff recommends approving the first amendments with all four firms to ensure consultant availability.

Prepared by: Hannah Schiff, Management Assistant

Attachments

- Attachment A – First Amendment to Agreement No. 3240042 with Aspen Environmental Group
- Attachment B – First Amendment to Agreement No. 3240041 with EcoTierra Consulting
- Attachment C – First Amendment to Agreement No. 3240013 with Psomas
- Attachment D – First Amendment to Agreement No. 3240012 with Rincon Consultants, Inc.

**FIRST AMENDMENT TO
AGREEMENT NO. 3240042 BETWEEN
THE CITY OF SIMI VALLEY AND
ASPEN ENVIRONMENTAL GROUP**

THIS FIRST AMENDMENT ("Amendment") is made and entered into this 26th day of January 2026, by and between the CITY OF SIMI VALLEY, a general law city and municipal corporation ("CITY"), and ASPEN ENVIRONMENTAL GROUP a California C-Corporation ("CONSULTANT").

1. Pursuant to Section 8 (Amendments) of Agreement No. 3240042 ("Agreement"), the parties agree as follows:

a. Section 2 (Term) is amended to read as follows:

The term of this Agreement will be from the date entered through June 30, 2028. Rates contained in the "Schedule of Fees" as set forth in Exhibit "B-1" will take effect as of July 1, 2026 and receive a three percent (3%) increase beginning July 1, 2027.

b. Subsection A of Section 4 (Compensation and Payment) is amended to read as follows:

A. The total compensation payable to CONSULTANT by CITY for services under this Amendment will not exceed the sum of \$200,000 for a total Not to Exceed Amount of the Agreement of \$300,000. Compensation will be earned as the work progresses. Payment will be made based on the rates contained in the "Schedule of Fees" as set forth by Exhibit "B-1" attached hereto and incorporated herein this Amendment. CONSULTANT acknowledges that CONSULTANT is not guaranteed to receive the Not to Exceed Amount or any particular or minimum amount of compensation or work under this Amendment.

c. Exhibit "B" Schedule of Fees is deleted and replaced with Exhibit "B-1" Schedule of Fees attached to this Amendment as Attachment 1, which is incorporated by reference.

2. **ELECTRONIC SIGNATURES.** This Amendment may be executed by the Parties on any number of separate counterparts, and all such counterparts so executed constitute one Amendment binding on all the Parties notwithstanding that all the Parties are not signatories to the same counterpart. In accordance with Government Code §16.5, the Parties agree that this Amendment will be considered signed when the signature of a party is delivered by electronic transmission. Such electronic signature will be treated in all respects as having the same effect as an original signature.

City of Simi Valley
First Amendment to Agreement No. 3240042
Aspen Environmental Group
Page 2 of 4

3. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

4. Except as modified by this Amendment and Attachment 1, all other terms and conditions of Agreement No. 3240042 remain the same.

[SIGNATURES ON NEXT PAGE]

City of Simi Valley
First Amendment to Agreement No. 3240042
Aspen Environmental Group
Page 3 of 4

IN WITNESS WHEREOF the parties hereto have executed this Amendment the day and year first hereinabove written.

Attest:

City of Simi Valley, A Municipal Corporation

Lucy Blanco, City Clerk

By: _____
Dee Dee Cavanaugh, Mayor of the
City of Simi Valley, California

Approved as to Form:

Aspen Environmental Group

Algeria R. Ford, City Attorney

By: _____

Print Name: Neda R. Delmont

Approved as to Content:

Title: COO

Samantha C. Argabrite, City Manager

By: _____

Print Name: Vicky Tinkjian

Johanna Medrano,
Deputy Administrative Services Director/
Budget & Purchasing

Title: CFO

Stratis Perros,
Environmental Services Director

City of Simi Valley
First Amendment to Agreement No. 3240042
Aspen Environmental Group
Page 4 of 4

ATTACHMENT 1
SCHEDULE OF FEES



5020 Chesebro Road, Suite 200
 Agoura Hills, CA 91301
 (818) 597-3407
 www.aspeneg.com

HOURLY RATE SCHEDULE 07/01/26-06/30/27

Aspen Labor Category	Project Rates
Principal Associate IV	\$350
Principal Associate III	\$296
Principal Associate II	\$269
Principal Associate I	\$258
Senior Engineer	
Senior Engineer IV	\$275
Senior Engineer III	\$247
Senior Engineer II	\$231
Senior Engineer I	\$214
Senior Associate	
Senior Associate IV	\$231
Senior Associate III	\$214
Senior Associate II	\$198
Senior Associate I	\$181
Associate	
Associate IV*	\$170
Associate III*	\$160
Associate II*	\$145
Associate I*	\$137
GIS Specialist	
Senior GIS Specialist	\$150
GIS Specialist III*	\$132
GIS Specialist II*	\$120
GIS Specialist I*	\$104
Staff	
Staff II*	\$115
Staff I*	\$99
Technician*	\$75
Project Coordinator*	
Project Coordinator*	\$145

HOURLY RATE SCHEDULE 2026-2027
continued

Aspen Labor Category	Project Rates
Administrative	\$95

Rates are valid through 06/30/27, and are subject to a 3.5% escalation thereafter

* Indicates those labor categories subject to overtime rates

NOTE:

All non-labor costs are billed at cost, in addition to a 10% Aspen fee

**FIRST AMENDMENT TO
AGREEMENT NO. 3240041 BETWEEN
THE CITY OF SIMI VALLEY AND
ECOTIERRA CONSULTING INC.**

THIS FIRST AMENDMENT ("Amendment") is made and entered into this 26th day of January 2026, by and between the CITY OF SIMI VALLEY, a general law city and municipal corporation ("CITY"), and ECOTIERRA CONSULTING INC., a California S Corporation ("CONSULTANT").

1. Pursuant to Section 8. Amendments, of Agreement No. 3240041 ("Agreement"), the parties agree to amend the Agreement to read as follows:

a. Section 2. Term is being amended to read as follows:

The term of this Agreement is extended two (2) years from July 1, 2026 through June 30, 2028. Rates contained in the "Schedule of Fees" as set forth in Exhibit "B-1" will take effect as of July 1, 2026 and will receive a three percent (3%) increase beginning July 1, 2027.

b. Section 4. Compensation and Payment subsection A. is deleted in its entirety and replaced with the following:

A. The total compensations payable to CONSULTANT by CITY for services under this Amendment shall not exceed the sum of \$200,000 for a total Not to Exceed Amount of the Agreement of \$300,000. Compensation shall be earned as the work progresses. Payment will be made based on the rates contained in the "Schedule of Fees" as set forth by Exhibit "B-1" attached hereto and incorporated herein this Amendment. CONSULTANT acknowledges that CONSULTANT is not guaranteed to receive the Not to Exceed Amount or any particular or minimum amount of compensation or work under this Amendment.

c. Exhibit "B" Schedule of Fees is deleted and replaced with Exhibit "B-1" Schedule of Fees attached to this Amendment.

2. **ELECTRONIC SIGNATURES.** This Amendment may be executed by the Parties on any number of separate counterparts, and all such counterparts so executed constitute one Amendment binding on all the Parties notwithstanding that all the Parties are not signatories to the same counterpart. In accordance with Government Code §16.5, the Parties agree that this Amendment will be considered signed when the signature of a party is delivered by electronic transmission. Such electronic signature will be treated in all respects as having the same effect as an original signature.

City of Simi Valley
First Amendment to Agreement No. 3240041
EcoTierra Consulting Inc.
Page 2 of 4

3. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

4. Except as modified by this Amendment, all other terms and conditions of Agreement No. 3240041 remain the same.

[SIGNATURES ON NEXT PAGE]

**City of Simi Valley
First Amendment to Agreement No. 3240041
EcoTierra Consulting Inc.
Page 3 of 4**

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

Attest:

City of Simi Valley, A Municipal Corporation

Lucy Blanco, City Clerk

By: _____
Dee Dee Cavanaugh, Mayor of the
City of Simi Valley, California

Approved as to Form:

EcoTierra Consulting Inc.

Algeria R. Ford, City Attorney

By: _____

Print Name: Craig Fajnor

Approved as to Content:

Title: Secretary/Treasurer/CFO

Samantha C. Argabrite, City Manager

By: _____

Print Name: Curtis Zacuto

Johanna Medrano,
Deputy Administrative Services Director/
Budget & Purchasing

Title: President

Stratis Perros,
Environmental Services Director

City of Simi Valley
First Amendment to Agreement No. 3240041
EcoTierra Consulting Inc.
Page 4 of 4

ATTACHMENT 1
SCHEDULE OF FEES

EcoTierra Fee Schedule

EcoTierra Consulting, Inc. Fee Schedule 2026	
Principal	\$235/hour
Senior Project Manager	\$215/hour
Project Manager	\$200/hour
Senior Environmental Planner	\$180/hour
Air Quality/Noise Specialist	\$160/hour
Environmental Planner	\$180/hour
Assistant Planner	\$160/hour
Graphics	\$95/hour
Word Processing	\$95/hour
Administrative Assistance	\$80/hour
<p><i>Direct expenses would not generate billable hours but rather would be considered as overhead. These include but are not limited to those items presented below, will be reimbursable upon provision of proper documentation:</i></p> <p><i>Purchase of project materials; reproduction, printing, and photographic costs; postage, messenger, and overnight mailing; mileage at IRS-approved rate; records searches or other data purchases; technical sub-consultant costs; and other miscellaneous costs directly related to the project.</i></p> <p><i>Any proposal based on the above schedule is a firm offer for a 180-day period. This rate schedule shall be in effect for the duration of the contract. All future invoices shall reflect these rates and shall include sufficient descriptions of all hours and direct costs. If requested, the City shall award any annual cost-of-living adjustments (COLA) at its discretion and shall not be obligated to grant a COLA.</i></p>	

**FIRST AMENDMENT TO
AGREEMENT NO. 3240013 BETWEEN
THE CITY OF SIMI VALLEY AND
PSOMAS**

THIS FIRST AMENDMENT ("Amendment") is made and entered into this 26th day of January 2026, by and between the CITY OF SIMI VALLEY, a general law city and municipal corporation ("CITY"), and PSOMAS, a California C Corporation ("CONSULTANT").

1. Pursuant to Section 8 (Amendments) of Agreement No. 3240013 ("Agreement"), the parties agree as follows:

a. Section 2. Term is being amended to read as follows:

The term of this Agreement will be from the date entered through June 30, 2028. Rates contained in the "Schedule of Fees" as set forth in Exhibit "B-1" will take effect as of July 1, 2026 and receive a three percent (3%) increase beginning July 1, 2027.

b. Subsection A of Section 4 (Compensation and Payment) is amended as follows:

A. The total compensation payable to CONSULTANT by CITY for services under this Amendment will not exceed the sum of \$200,000 for a total Not to Exceed Amount of the Agreement of \$300,000. Compensation will be earned as the work progresses. Payment will be made based on the rates contained in the "Schedule of Fees" as set forth by Exhibit "B-1" attached hereto and incorporated herein this Amendment. CONSULTANT acknowledges that CONSULTANT is not guaranteed to receive the Not to Exceed Amount or any particular or minimum amount of compensation or work under this Amendment.

c. Exhibit "B" Schedule of Fees is deleted and replaced with Exhibit "B-1" Schedule of Fees attached to this Amendment, which is incorporated by reference.

2. **ELECTRONIC SIGNATURES.** This Amendment may be executed by the Parties on any number of separate counterparts, and all such counterparts so executed constitute one Amendment binding on all the Parties notwithstanding that all the Parties are not signatories to the same counterpart. In accordance with Government Code §16.5, the Parties agree that this Amendment will be considered signed when the signature of a party is delivered by electronic transmission. Such electronic signature will be treated in all respects as having the same effect as an original signature.

3. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

City of Simi Valley
First Amendment to Agreement No. 3240013
Psomas
Page 2 of 4

4. Except as modified by this Amendment and Attachment 1, all other terms and conditions of Agreement No. 3240013 remain the same.

[SIGNATURES ON NEXT PAGE]

City of Simi Valley
First Amendment to Agreement No. 3240013
Psomas
Page 3 of 4

IN WITNESS WHEREOF the parties hereto have executed this Amendment the day and year first hereinabove written.

Attest:

City of Simi Valley, A Municipal Corporation

Lucy Blanco, City Clerk

By: _____
Dee Dee Cavanaugh, Mayor of the
City of Simi Valley, California

Approved as to Form:

Psomas

Algeria R. Ford, City Attorney

By: _____

Print Name: Jennifer Marks

Approved as to Content:

Title: Vice President

Samantha C. Argabrite, City Manager

By: _____

Print Name: Alia Hokuki

Johanna Medrano,
Deputy Administrative Services Director/
Budget & Purchasing

Title: Vice President

Stratis Perros,
Environmental Services Director

City of Simi Valley
First Amendment to Agreement No. 3240013
Psomas
Page 4 of 4

ATTACHMENT 1
SCHEDULE OF FEES

FEE SCHEDULE
Environmental Services
 (Effective through 12/31/2026)

<u>Classification</u>	<u>Hourly Billing Rates</u>
Contract Administrator	\$260-290
QA/QC Manager	\$260-290
Principal-in-Charge	\$260-290
Senior Project Manager	\$240-280
Project Manager III	\$205-235
Project Manager II	\$180-200
Project Manager I	\$166-179
Assistant Project Manager	\$155-165
Environmental Planner III	\$141-154
Environmental Planner II	\$131-140
Environmental Planner I	\$115-130
Senior Technical Manager	\$200-250
Technical Manager	\$175-200
Technical Specialist III	\$135-175
Technical Specialist II	\$100-135
Technical Specialist I	\$85-100
Field Technician	\$65-85
Biological Resources Manager	\$237-275
Sr. Project Manager	\$200-236
Project Manager	\$160-200
Assistant Project Manager	\$130-159
Senior Restoration Ecologist	\$200-236
Restoration Ecologist	\$145-165
Regulatory Permitting Manager	\$215-236
Senior Regulatory Specialist (Reg Permitting Specialist)	\$201-214
Regulatory Specialist	\$160-200
Assistant Regulatory Specialist	\$125-145
Senior Mammal Specialist	\$220-245
Mammal Specialist	\$195-219
Senior Biologist	\$150-170
Senior Botanist	\$160-170
Arborist Services Manager	\$200-235
Senior Arborist	\$150-175
Biologist	\$120-156
Botanist	\$125-150
Certified Arborist	\$125-145
Support Services Manager	\$135-160
GIS Manager	\$165-225
Senior GIS Analyst	\$140-165
GIS Analyst	\$115-140
GIS Specialist	85-115
Senior Word Processor	\$135-160
Word Processor	\$100-135
Project Assistant	\$100-150
Project Support	\$85-100
Technical Editor	\$85-120

Reimbursable Costs

Mileage	Federal Standard Mileage Rate
Reprographics (Outside)	at cost plus 10%
Reprographics (Inside)	Request Printing fee sheet
Other Out-of-pocket Expenses	at cost plus 10%
Subconsultants	at cost plus 10%
Color Bond	\$1.50 per sq ft
Color Photo Gloss	\$2.50 per sq ft
Aerial Maps: Fewer than 500 acres	\$200
Aerial Maps: 500–1,500 acres	\$350
Aerial Maps: Greater than 1,500 acres	\$500

¹ Air Quality/Climate Change/Noise Analysis, Biological Resources, and Cultural Resources

**FIRST AMENDMENT TO
AGREEMENT NO. 3240012 BETWEEN
THE CITY OF SIMI VALLEY AND
RINCON CONSULTANTS INC.**

THIS FIRST AMENDMENT ("Amendment") is made and entered into this 26th day of January 2026, by and between the CITY OF SIMI VALLEY, a general law city and municipal corporation ("CITY"), and RINCON CONSULTANTS INC. a California S Corporation ("CONSULTANT").

1. Pursuant to Section 8 (Amendments), of Agreement No. 3240012 ("Agreement"), the parties agree as follows:

a. Section 2 (Term) is amended to read as follows:

The term of this Agreement will be from the date entered through June 30, 2028. Rates contained in the "Schedule of Fees" as set forth in Exhibit "B-1" will take effect as of July 1, 2026 and receive a three percent (3%) increase beginning July 1, 2027.

b. Subsection A of Section 4 (Compensation and Payment) is amended to read as follows:

A. The total compensation payable to CONSULTANT by CITY for services under this Amendment will not exceed the sum of \$200,000 for a total Not to Exceed Amount of the Agreement of \$300,000. Compensation will be earned as the work progresses. Payment will be made based on the rates contained in the "Schedule of Fees" as set forth by Exhibit "B-1" attached hereto and incorporated herein this Amendment. CONSULTANT acknowledges that CONSULTANT is not guaranteed to receive the Not to Exceed Amount or any particular or minimum amount of compensation or work under this Amendment.

c. Exhibit "B" Schedule of Fees is deleted and replaced with Exhibit "B-1" Schedule of Fees attached to this Amendment as Attachment 1, which is incorporated by reference.

2. **ELECTRONIC SIGNATURES.** This Amendment may be executed by the Parties on any number of separate counterparts, and all such counterparts so executed constitute one Amendment binding on all the Parties notwithstanding that all the Parties are not signatories to the same counterpart. In accordance with Government Code §16.5, the Parties agree that this Amendment will be considered signed when the signature of a party is delivered by electronic transmission. Such electronic signature will be treated in all respects as having the same effect as an original signature.

City of Simi Valley
First Amendment to Agreement No. 3240012
Rincon Consultants Inc.
Page 2 of 4

3. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

4. Except as modified by this Amendment and Attachment 1, all other terms and conditions of Agreement No. 3240012 remain the same.

[SIGNATURES ON NEXT PAGE]

**City of Simi Valley
First Amendment to Agreement No. 3240012
Rincon Consultants Inc.
Page 3 of 4**

IN WITNESS WHEREOF the parties hereto have executed this Amendment the day and year first hereinabove written.

Attest:

City of Simi Valley, A Municipal Corporation

Lucy Blanco, City Clerk

By: _____
Dee Dee Cavanaugh, Mayor of the
City of Simi Valley, California

Approved as to Form:

Rincon Consultants Inc.

Algeria R. Ford, City Attorney

By: _____

Print Name: Emily Marino

Approved as to Content:

Title: Senior Project Manager

Samantha C. Argabrite, City Manager

By: _____

Print Name: Danielle Griffith

Johanna Medrano,
Deputy Administrative Services Director/
Budget & Purchasing

Title: Principal

Stratis Perros,
Environmental Services Director

City of Simi Valley
First Amendment to Agreement No. 3240012
Rincon Consultants Inc.
Page 4 of 4

ATTACHMENT 1
SCHEDULE OF FEES

6 Typical Costs and Billing Rates

The following table presents a typical range of CEQA costs for projects and will vary depending on the site-specific environmental constraints and potential impacts.

Type of CEQA Compliance	Low Range	High Range
Categorical Exemptions	\$10,000	\$20,000
Initial Studies-Mitigated Negative Declarations	\$25,000	\$75,000
Environmental Impact Reports	\$100,000	\$200,000

The following table presents Rincon's current standard fee schedule.

Standard Fee Schedule for Environmental Sciences and Planning Services

Professional, Technical and Support Personnel*	Hourly Rate
Principal II	\$295
Director II	\$295
Principal I	\$285
Director I	\$285
Senior Supervisor II	\$268
Supervisor I	\$250
Senior Professional II	\$234
Senior Professional I	\$218
Professional IV	\$194
Professional III	\$180
Professional II	\$160
Professional I	\$143
Associate III	\$120
Associate II	\$107
Associate I	\$100
Field Technician	\$86
Data Solutions Architect	\$180
Senior GIS Specialist	\$172
GIS/CADD Specialist II	\$153
GIS/CADD Specialist I	\$138
Technical Editor	\$135
Project Accountant	\$115
Billing Specialist	\$98
Publishing Specialist	\$110
Clerical	\$98

* Professional classifications include environmental scientists, urban planners, biologists, geologists, marine scientists, GHG verifiers, sustainability experts, cultural resources experts, and other professionals. Expert witness services consisting of depositions or in-court testimony are charged at the hourly rate of \$380.

City of Simi Valley

Letter of Intent (LOI) to provide CEQA/Environmental Consulting Services**Reimbursable Expenses**

Direct Cost	Rates
Photocopies – Black and White	\$0.25 (single-sided), \$0.45 (double-sided)
Photocopies – Color	\$1.55 (single-sided), \$3.10 (double-sided)
Photocopies – 11 x 17	\$0.55 (B&W), \$3.40 (color)
Oversized Maps	\$8.50/square foot
Digital Production	\$15/CD, \$20/flash drive
Light-Duty and Passenger Vehicles*	\$90/day
4WD and Off-road Vehicles*	\$150/day

* Current IRS mileage rate for mileage over 50 and for all miles incurred in employee-owned vehicles.

Other Direct Costs associated with the execution of a project, that are not included in the hourly rates above, are billed at cost plus 15%. These may include, but are not limited to, laboratory and drilling services, subcontractor services, authorized travel expenses, permit charges and filing fees, mailings and postage, performance bonds, sample handling and shipment, rental equipment, and vehicles other than covered by the above charges.

Annual Escalation. Standard rates subject to 3% annual escalation.

Payment Terms. All fees will be billed to Client monthly and shall be due and payable upon receipt or as indicated in the contract provisions for the assignment. Invoices are delinquent if not paid within ten (10) days from receipt or per the contractually required payment terms.

Equipment	Day Rate
Environmental Site Assessment	
Soil Vapor Extraction Monitoring Equipment	\$160
Four Gas Monitor	\$137
Flame Ionization Detector	\$110
Photo Ionization Detector	\$82
Hand Auger Sampler	\$62
Water Level Indicator, DC Purge Pump	\$46
Natural Resources Field Equipment	
UAS Drone	\$276
Spotting or Fiberoptic Scope	\$170
Petterson Bat Ultrasound Detector/Recording Equipment	\$170
Sound Level Metering Field Package (Anemometer, Tripod and Digital Camera)	\$113
GPS (Sub-meter Accuracy)	\$67
Infrared Sensor Digital Camera or Computer Field Equipment	\$57
Scent Station	\$23
Laser Rangefinder/Altitude	\$11
Pit-fall Traps, Spotlights, Anemometer, GPS Units, Sterilized Sample Jar	\$9
Mammal Trap, Large/Small	\$1.55/\$0.55
Field Equipment Packages	
Standard Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet, Safety Equipment, and Botanic Collecting Equipment)	\$114
Remote Field Package (Digital Camera, GPS, Thermometer, Binoculars, Tablet and Mifi, Delorme Satellite Beacon, 24-Hour Safety Phone)	\$144
Amphibian/Vernal Pool Field Package (Digital Camera, GPS, Thermometer, Decon Chlorine, Waders, Float Tube, Hand Net, Field Microscope)	\$170
Insurance, Hazard and Fees	
Level C Health and Safety	\$70/person