

**OFFICIAL MINUTES  
TOWN OF HOLIDAY LAKES, TEXAS  
REGULAR MEETING  
APRIL 18, 2023**

**TOWN OF HOLIDAY LAKES**

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, April 18, 2023, A.D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said town.

**INVOCATION AND PLEDGE** – Mayor Pro Tem Disa Schulze.

**Call to Order** – Mayor Norman Schroder called the meeting to order at 7:01 p.m.

**Record Members Present and Establish Quorum** – City Secretary Cindy Clark called roll and established a quorum was present. The quorum included Mayor Norman Schroeder, Mayor Pro Tem Disa Schulze, Alderwoman Roberta Hamby, Alderman Lorenzo Macias Jr., Alderman Terry Mitchell, and Alderwoman Kay Young.

**Approve/Reject: Minutes of March 21, 2023** – After review of stipulated minutes Alderwoman Kay Young made a motion to approve the minutes as submitted, the motion was seconded by Alderman Lorenzo Macias and carried on a vote of 5 Ayes and 0 Nays.

**Approve/Reject: Pending Bills and Actual Disbursements** – After reviewing submitted Alderwoman Kay Young made a motion to approve as submitted. The motion was seconded by Alderman Terry Mitchell and carried on a vote of 5 Ayes and 0 Nays.

**Approve/Reject: Purchase of Body Camera Package from Axion** – After a brief discussion Mayor Pro Tem Disa Schulze made a motion to move forward with the purchase with the contract for 5-year contract beginning in June for the total cost of \$110,576.00. This would be paid at a rate of \$22,115.00 per year in two payments of \$11,057.50 budget allowing.

**Presentation of Police Department Report & Presentation regarding code enforcement** - Were submitted together by Sergeant Bilbrey. After some discussion it was the consensus of the City Council that Code enforcement should be worked a minimum of 1 day per week with at least 5 violations addressed on that day. Sergeant Bilbrey stated that the council needs to address some of the ordinances so that she or anyone else doing code enforcement would be backed up by the ordinances. The City Council also agreed that there should be coverage from 9am-7pm or 10am-8pm on Monday through Thursday, from 6pm to 2am in two shifts on Friday and Saturday, and from 2pm to 10pm on Sundays.

**Approve/Reject: Travel Trailer Permit-** After some discussion Mayor Pro Tem Disa Schulze made a motion to approve issuance of permit by Secretary Cindy Clark upon receipt of missing documents and verification of septic system. With permit fees of \$100.00 for the Building Permit and \$50.00 for the Travel Trailer Permit. Alderwoman Kay Young seconded the motion which carried on a vote of 5 Ayes and 0 Nays.

**Approve/Reject: Manufactured Home Permit Requests** – Secretary Cindy Clark reported that none had been submitted.

**Presentation of Court Report for February 2023** – City Secretary Cindy Clark presented the Court Report: There were 4 citations issued, all 4 were for traffic violations. The Court collected \$840.00: of that \$444.36 was State Fees, \$96.90 in court costs, \$252.00 in Fines, \$21.01 went to the Technology Fund, \$25.73 went to the Building Security Fund. There were 7 warrants issued. 17 Citations went to Omni and Collections. 4 Cases were closed, 3 paid and 1 dismissed through Driver Safety (and costs paid).

**Public Comments** – The only comment was about all the vehicles being worked on N. Sunset and on S. Lake, they were told someone would investigate those locations. Then the Council informed City Secretary Cindy Clark that the front door to the building and both interior doors were left open and unlocked when the building was uninhabited and that this should never happen again. Whoever leaves last should verify all doors are closed and secured.

**Closed Executive Session** – It was the consensus of the City Council that an executive session was not needed.

**Action taken as result of closed executive session** – No action needed due to no executive session.

**Elected Officials Reports** - None were given due to motion to adjourn.

**Adjournment** – Mayor Pro Tem Disa Schulze made a motion to adjourn. The motion was seconded by Alderwoman Kay Young and carried on a vote of 5 Ayes and 0 Nays. Mayor Norman Schroeder adjourned the meeting at 9:00 p.m.

*Cindy K. Clark*

Cindy Clark, City Secretary

*Norman C. Schroeder*

Norman Schroeder, Mayor

**ATTEST: THIS IS A TRUE AND ACCURATE COPY OF THE CITY COUNCIL MEETING CONDUCTED ON THE 18<sup>TH</sup> DAY OF APRIL 2023.**

*Cindy K. Clark*

Cindy Clark, City Secretary