

Minutes of the Papillion Public Library Board of Advisors
Monday, March 23, 2026

The Board of Advisors of Papillion Public Library met in an open and public session at Sump Memorial Library on March 23rd, at 4:30 pm.

- A. Call to order: The meeting was called to order by Library Board Vice-Chair Erin Jones at 4:31pm.
 - 1. Roll call: Present were Board Members Erin Jones, Melissa Panko, Peggy Montgomery, and Doug Rodgers. Absent: Stephanie Albers. Also, present were Library Director Matt Kovar, Assistant Library Director Danielle Shultz, Youth Services Manager Kelly Warehime, Library Secretary Rachele Enokawa, City Administrator Amber Powers, and Friends of the Library President Debbie Wiemeyer.
 - 2. Affidavit of Publication in the Sarpy County Times: Notice of the meeting was given to the Sarpy County Times, the designated method of giving notice.
 - 3. Public announcement that a current copy of the Open Meetings Act is posted in the meeting room.
- B. Meeting Approval Items
 - 1. Approval of Agenda: Motion to approve the agenda: Rodgers; Second: Montgomery. Roll vote: Jones: yes, Panko: yes, Montgomery: yes, Rodgers: yes. Absent: Albers. Motion Carried.
 - 2. Approval of the Minutes of February 23rd, 2026, Board Meeting: Motion: Rodgers; Second: Panko. Roll vote: Jones: yes, Panko: yes, Montgomery: yes, Rodgers: yes. Absent: Albers. Motion Carried.
- C. Library Director's Report
 - 1. Correspondence and Communications – None.
 - 2. Financial Report – The previous month's report was reviewed with some key items:
 - a. Kovar pointed out the expenditure consulting fee line will be corrected when the city does their budget amendment in May.
 - b. The expenditure office equipment line is to buy a copier due to our current copier lease ending in June.
 - c. Also, the expenditures new building line is for a grant to replace the fluorescent lights with energy efficient LED. The lighting conversion is on hold due to the master plan building project.
 - d. Not included in the report is the generator project, due to it being paid for with keno funds. We are in the design phase and hope to have it work with the plans for the building project.
 - 3. Library Board Report – Board report reviewed with some key discussion items:
 - a. Both library locations will be closed for Easter on Sunday April 5th.
 - b. Both library locations will also be closed for a Library Staff Development Day on Friday April 24th.
 - c. Adult Programming – The garden club is hosting a seed giveaway in March.
 - d. Youth Services updates – Kelly highlighted Library Con! which is coming up in April, and her thankfulness to Sarah and staff for managing the large Storytime crowds.
 - e. Warehime and Johnson will be attending the PLCS Empowerment Collective Birth to 21 Special Education Resource Fair on April 1st.
 - f. Kovar and Shultz attended Nebraska Library Advocacy Day on March 16th.
 - g. We received a donation of books in Braille, and they have been added to the library's collection.

- h. Our Staff Development Day is on April 24th, and we have lined up a few outside presenters. One presenter will be training staff on Narcan, another presenter to help us work with Neurodiverse populations, and a presenter on staff wellbeing.
 - i. The library has a couple of new hires; Tia Johnson is our new Youth Service Assistant and Sarah Hayden is our new Digital Library Specialist.
- D. Agenda Items
- 1. Old Business
 - a. Policy Reviews –
 - i. Expressions of Concern and Hours of Operation – A draft of the Expressions of Concern policy has been provided. Edits for the Hours of Operation policy have been made, and a draft has been provided.
 - b. Library Master Plan Update – Open House on 3/24 from 6-8pm. All board members are welcome to come but to stay separated to avoid a quorum. A discussion followed with these key items:
 - i. Panko mentioned that some conversations she’s had with community members are that they are less interested in the design versus the cost.
 - ii. Rodgers asked what the operating budget would look like with the larger building. Kovar said they are still looking into to this.
 - 2. New Business: None.
- E. Administrative Reports
- 1. Committee Reports: None.
 - 2. Comments from the Public: None.
 - 3. Comments from Library Board: None.
 - 4. Comments from the Friends of the Library/Library Foundation: Wiemeyer mentioned there will be an election for a new board in April.
 - 5. Comments from the City: None.
- F. Closed Session: Litigation, Personnel Matter, and Negotiations (if applicable): None.
- G. Adjournment: Rodgers motioned to adjourn the meeting at 5:29pm. Second: Panko. Roll vote: Jones: yes, Panko: yes, Montgomery: yes, Rodgers: yes. Absent: Albers. Motion Carried.

The meeting was adjourned at 5:29pm.

The next meeting will be on April 27, 2026, at 4:30pm.