

AGENDA
Climate Action Plan Standing Committee
Regular Meeting
April 13th, 2026



The regular meetings of the Climate Action Plan Standing Committee will *now* be held on the **second Monday of each month from 3:30-5:00 p.m. in the Whitefish Conference Room (Arches)** at City Hall, 418 East 2nd Street.

- A.** Call to Order
- B.** Approval of Minutes from the March 9th, 2026 meeting
- C.** Vote to move public comment to end of meeting
- D.** Public Comment
- E.** Define Scope for Parking Study Proposal
- F.** Priority Action Item Tracker
 - a. All action items are now listed in the matrix and status has been updated for the 27 items identified as “high priority” by the CAP committee in 2020.
 - b. Discussion: Implementing the remaining high priority action items, revisiting the 69 items not identified as “high priority” in 2020
- G.** Communications/Outreach/Education
- H.** Project Updates
 - a. Updates on action items from March 9th meeting and any outstanding actions
 - i. 3/9 ACTION ITEM: Liz will let Toby know that there is a city staff attending Lake Shore Committee meetings.
 - ii. 3/9 ACTION ITEM: Craig to send out the Job Position Request Form to committee for review if committee wants to present a Sustainability Coordinator to council.
 - iii. 3/9 ACTION: Ryan suggested that Karin add her notes to the Priority Action Item Tracker before next meeting, Tammy to follow up with Karin.
 - iv. 3/9 ACTION: For Keegan to engage appropriate officials about taking measures to fund a position that would address factors such as transportation, wildfire mitigation, sustainability, transportation, and efficiency.
 - v. 2/9 ACTION: Committee members are to come to next meeting with topics they would like to explore.
 - b. Updates from Committee members on chosen projects
 - c. Upcoming Events and Proposed Projects
- I.** Other Committee Status Updates
- J.** Adjournment



**Climate Action Plan Standing Committee
Meeting Minutes
March 9th, 2026**

The regular meeting of the Climate Action Plan Standing Committee was held on Monday, March 9, 2026, from 3:30-5:00 p.m. in the Whitefish Conference Room (Arches) at City Hall, 418 East 2nd Street.

A. Call to Order-

Committee members attending: Liz Records, Rebecca Norton, Robin Paone, Eric Boxer, Tammy Zamoyski, Ryan Walther, Amelia Apgar, Keegan Siebenaler

Non-Committee members attending: Karin Hilding, Craig Workman

B. Approval of Minutes from the February 9th, 2026 meeting- Ryan wanted to confirm what committee needs to do to follow up with Toby Scott.

a. **ACTION ITEM:** Liz will let Toby know that there is a city staff attending Lake Shore Committee meetings.

b. **MOTION:** Ryan- to approve minutes, seconded by Eric, approved unanimously.

C. Public Comment- Karin Hilding: Ribbon cutting ceremony at WWTP. Discussion about sustainability position. Craig noted that the Deputy Public Works Director position will fulfill sustainability aspects as well.

a. **ACTION ITEM:** Craig to send out the Job Position Request Form to committee for review if committee wants to present a Sustainability Coordinator to council.

D. Communications/Outreach/Education- Reintroduction of committee members to Keegan. Tammy Earth Day Expo at Flathead Valley Community College- Saturday April 18th, 2026 from 9am to 3pm.

E. Review and update Priority Action Item Tracker- Committee started reviewing and updating this document. Discussion about public transportation and suggested adding “transportation” to the Job Title of the potential Sustainability Coordinator. Keegan suggested a meeting with City Manager Meeker to get a sense from her if a new full-time position would be supported in the budget. Discussion on what that position would cover. Committee felt that there was not enough time left in meeting to continue work on this document.

MOTION: Ryan- For Keegan to engage appropriate officials about taking measures to fund a position that would address factors such as transportation, wildfire mitigation, sustainability, transportation, and efficiency. Eric seconded, approved unanimously.

F. Project Updates

a. Updates on action items from February 9th meeting and any outstanding actions

i. Committee members are to come to next meeting with topics they would like to explore- not addressed in meeting.

ii. Cost estimates from Julie Dixon for committee to review

□ Discussion on what next phase of study is appropriate. This next phase of study would determine if a true parking issue downtown and what the outcome would be. The parking study should provide recommendations for how to improve parking. Discussion about changing name from “Paid Parking” to “Parking Management Plan” and what the ask of council would be.

□ **MOTION:** Rebecca- To ask Council to approve \$60,000 for parking study in FY27 budget and committee will define scope of work at next meeting. Ryan seconded, approved unanimously.

b. Updates from Committee members on chosen projects- not addressed.

c. Upcoming Events and Proposed Projects- not addressed.

G. Other Committee Status Updates- not addressed.

ACTION: Ryan suggested that Karin add her notes to the Priority Action Item Tracker before next meeting, Tammy to follow up with Karin.

H. Adjournment- 5:05pm