



COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING MINUTES

2/11/2026 • 4:00 P.M.
Microsoft Teams

ITEM	TOPIC/ACTION	FACILITATOR/PRESENTER
1.	Call to Order Chair Jacque Parsons called the meeting to order at 4:02 pm.	Chairperson Jacque Parsons
2.	Welcome and Roll Call Ms. Garcia welcomed the members and conducted roll call with Eleven (11) members attending. Quorum was noted. Nine (9) members of the public and Seven (7) Maricopa County staff members were present.	Emily Garcia
3.	Appointment of Vice Chair Due to Vice Chair Ford stepping down as of December 11 th 2025, a new Vice Chair needed to be appointed. The new Vice Chair will serve the remainder term ending June 30 th 2026. Chrissy Rodriguez nominated Tyler Mastin as Vice Chair, Chris Shipley seconded the motion. The motion passed unanimously.	Chairperson Jacque Parsons
4.	Approval of October 8 th Meeting Minutes Chrissy Rodriguez from District 1 motioned for approval of the meeting minutes, Tyler Mastin from District 4 seconded the motion. The motion passed unanimously.	Chairperson Jacque Parsons
5.	Approval of January 14 th Meeting Minutes Chrissy Rodriguez from District 1 motioned for approval of the meeting minutes, Chris Shipley from District 3 seconded the motion. The motion passed unanimously.	Chairperson Jacque Parsons
6.	2026-2027 UC Funding Requests – Applicant Presentations Ms. Garcia gave an introduction to the 2026-2027 funding requests. The estimated allocation amount is \$1,700,000. Scoring surveys are due back	Chairperson Jacque Parsons, Emily Garcia, Applicant Organization Staff Members



Accommodations for Individuals with Disabilities: For assistance, call Community Development, 234 North Central, Third Floor, Phoenix, Arizona 85004, (602) 506-5911, TTY 1-800-367-8939 or Arizona Relay Service 711. To the extent possible, additional reasonable accommodations will be made available within time constraints of the request.





	<p>no later than 2/22/2026 from voting members via Neighborly. The projects were as follows:</p> <p>City of El Mirage Original Town Site Roadway Improvements Project – Nick Russo presented on behalf of the City of El Mirage. The city of El Mirage is asking for \$550,000 and will be used for roadway improvements and resurfacing, stormwater improvements, and ADA ramp upgrades at 6 locations.</p> <p>Town of Gila Bend Hunt Street, Logan Estates, Richard Street/Alleys Waterlines Replacement Project – Kathy Valenzuela started the presentation by giving an overview of the request. The Town of Gila Bend is asking for funds to replace aging asbestos pipes with new PVC pipes. Kevin Larson from Gila Bend continued the presentation by giving more technical details and history of the project. The project will affect about 400 residents.</p> <p>Town of Youngtown 2026-2027 Library Improvement Program Project – Gregory from the Town of Youngtown gave an overview and history of the Library. The funds would be used to renovate the Library and to add some meeting rooms and a manager’s office. The project would also combine the Library and the Museum to prevent residents from needing to obtain a key to visit the museum. The amount requested is a total of \$385,000.</p> <p>Town of Youngtown Sidewalk Improvement Program V Project – Gregory gave an overview of phase 5 of this project. This portion of the project will install 10,000 linear feet of four-foot-wide sidewalk per MAG’s standards. Phase 5 is budgeted at \$750,000 and would put the total project at 75% completed.</p>	
6.	<p>Overview of Applications Received for the PY26-27 NOFA Application</p> <p>Ms. Emily Garcia presented on the Program Year 2026-2027 NOFA Applications. 5 applications from 4 different applicants were received for this application cycle, four being priority 1 applications and 1 a priority 2 application. The projects were for Public Facility and Infrastructure Improvement and Economic Development. The initial review are currently being completed and more information regarding the projects will be released soon.</p>	Emily Garcia
7.	<p>Announcements</p> <p>Ms. Garcia shared important announcements with the rest of the committee. Urban County 3 year IGA renewals are coming up with an informal notification going out later today. Option to Participate letters will go out on 2/27/2026 and will be due back on 3/13/2026. County staff</p>	Emily Garcia





	<p>provide an Amendment to extend the existing IGA's for review and approval by City/Town Councils by 4/3/2026 with the meeting dates confirmations due by 4/17/2026. Signed agreements/amendments and resolutions will be due back from the Cities/Towns by 6/15/2026. The final agreements will go to the Board of Supervisors on 6/24/2026 with the final package getting submitted to HUD on 7/15/2026. Since this is a formal letter, it will be addressed to the city or town managers with an emailed copy sent to program staff.</p> <p>The final update was regarding the Special Meeting. Emily emphasized the importance of attending this meeting due to the meeting's purpose to be to vote on and adopt funding recommendations.</p>	
8.	<p>Call to the public.</p> <p>There were no public comments.</p>	Emily Garcia
9.	<p>Adjournment</p> <p>Chair Parsons called for a motion to adjourn. Committee Member Tyler Mastin from District 4 motioned for adjournment; Committee member Chrissy Rodriguez from District 1 seconded the motion which passed unanimously.</p> <p>Chair Parsons adjourned the meeting at 4:35 pm.</p>	Chairperson Jacque Parsons

CITY/TOWN OR BOS DISTRICT	CDAC REPRESENTATIVE/ALTERNATE	PRESENT?
City of Buckeye*	Clay Goodman	-
City of Buckeye	Tony Yonker	-
City of El Mirage*	Jacque Parsons	Present
City of El Mirage	Ryan Eldridge	-
Town of Gila Bend*	Chris Riggs	-
Town of Gila Bend	Scott Swanson	Present
Town of Guadalupe*	Esteban Fuerte	-
Town of Guadalupe	Ricardo Vital	-
City of Tolleson*	Clorinda Erives	-
City of Tolleson	Adolfo Gamez	-



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Town of Wickenburg*	Margaret Nyberg	-
Town of Wickenburg	Shawn Clark	-
Town of Youngtown*	Margaret Chittenden	Present
Town of Youngtown	Karen Haney Duncan	Present
District 1	Cheyenne McFadden	-
District 1	Chrissy Rodriguez	Present
District 2	Tysen Schlink	Present
District 2	Vacant	-
District 3	Chris Shipley	Present
District 3	Amber Guevara	Present
District 4	Keith Forte	-
District 4	Tyler Mastin	Present
District 5	David E Galaviz	Present
District 5	Christy Ramirez	Present

Public Present	City/Town
Gregory Arrington	Town of Youngtown
Kathy Valenzuela	Gila Bend
Martina Longoria	El Mirage
Kathleen Crutchfield	Wickenburg
Nick Russo	El Mirage
Noel Schaus	Tolleson
Nicole Smart	Youngtown
Livvy Ramirez	Guadalupe
Kevin Larson	Gila Bend

Maricopa County Staff Present	
Emily Garcia	Jose Anca
Gladys Vega	Stephanie Torigian
Vanessa Bocanegra	Jamie Macfarlane
Mahalia Munalem	



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