



PARTICIPATORY BUDGETING

Budget & Management Services

CITY OF DURHAM

Participatory Budgeting Steering Committee Meeting

AGENDA

Monday, August 11, 2025

Virtual Meeting Via Zoom

I. Call to Order

- Welcome New Member – Daniel Sater

Kenneth called the meeting to order at 6:05 pm

- | | |
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| <input type="checkbox"/> Angela Jimerson | <input checked="" type="checkbox"/> Rosa Cuppari |
| <input checked="" type="checkbox"/> Christopher Rhodes | <input checked="" type="checkbox"/> Denard Haney |
| <input checked="" type="checkbox"/> Donna Kaye | <input checked="" type="checkbox"/> Kenneth Webb |
| <input checked="" type="checkbox"/> Kwame Mensah-Boone | <input checked="" type="checkbox"/> Daniel Sater |
| <input type="checkbox"/> Samuel Thomas | <input checked="" type="checkbox"/> Rosemary James |
| <input checked="" type="checkbox"/> Orlander Thomas | <input checked="" type="checkbox"/> Raivynn Smith |

Also present: Fallon Thompson (Senior Budget Engagement Analyst)

II. Approval of June Minutes

- **Comments on review**
 - Next phase for budget delegates is project scoring for equity
 - Contract with Durham Housing Authority has been amended and funds should already be disbursed
 - PB celebration in July postponed
- Kenneth made motion to approve meeting minutes, seconded by Christopher and approved unanimously

III. Announcements

- Chair Appointment
 - Kenneth was nominated by two individuals and accepted the nominations, intending to continue to PBSC spirit established by Axel



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- Rosa motioned to approve Kenneth as Chair, seconded simultaneously by Raivynn and Christopher
- Donna and Raivynn were both nominated as co-Chair, which will be discussed and voted on at the September minutes. Christopher requested that a description of the position be circulated to the committee. It can additionally be found in the by-laws

IV. PB Staff Update

- PB Signage
 - PB is contracting with a designer, and terms should be finalized this or next week. The design standards (colors, logos, etc.) are set and the design process should start in the next week or two.
- Proposal Development Update
 - This and last week address equity scores, based on the matrix developed in Cycle III
 - The next phase is impact scoring, and the final outcome including equity and feasibility will be forthcoming for the next meeting!
 - Some committees meet in person, and staff is involved as much as the committees request – some are more hands off and some request/require much more engagement (e.g., Fallon attends every Transportation meeting)

V. Miscellaneous

- DataWorks, which hosted the Neighborhood Compass trainings, is closing and it is unclear what will happen with the materials/site, but Fallon has a recording of the training that she will share. The UNC Department of City and Regional Planning is slotted to take over Durham Compass.
- Kenneth asked about how the City's reorganization has impacted the PB team, as under the new City Manager PB sits within the new Engagement Department. Fallon noted that there have been some hiccups, but she thinks the change will be beneficial long-term for all of the City's engagement projects and for the staff, especially in terms of streamlining events and reducing burnout.



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VI. Action Items & Next Steps

- Upcoming engagement for PB Cycle IV projects before entering the ballot
- Currently planning the celebration for budget delegates, which councilmembers and the PBSC are invited to
- Prepare for the voting phase – aiming for 15,000 votes!
 - Donna asked for more information about the payments for (paid) volunteers collecting votes. Fallon provided context that volunteers were fully vetted, came recommended, and signed a code of ethics with the City. They were also accompanied during some vote collection events. PB staff has full confidence in the volunteers – several did not remain, because they realized vote collection was much more challenging than they expected.

VII. Adjourn

- Kenneth motioned to adjourn the meeting at 6:59 pm, seconded by Rosa and Donna