



CITY OF SULTAN COMMUNITY ALLIANCE BOARD MEETING

319 Main Street, Sultan, WA 98294

January 22, 2024 – 5:00 PM

IN PERSON AND REMOTE ATTENDANCE AVAILABLE
SEE PAGE 2 FOR INSTRUCTIONS ON ATTENDANCE VIA ZOOM

5:00 PM - Call to Order, Pledge of Allegiance and Roll Call

Changes to the Agenda

Public Comments

Anyone who wishes to speak on any matter not appearing on the agenda may do so at this time. Citizens are requested to keep public comments to a 3-minute maximum (3 minutes or less per person) to allow time for everyone to speak.

Board Member/Staff Comments

Action/Discussion Items

- 1) Safe stop Re-Start at Sultan Middel school – Speaker: Elizabeth Emmons or Lynsey Gagnon
- 2) Board member Application for Forrest Viccars
- 3) Planning event dated for 2024
 - a. Fire Department Open house and Pine Wood Derby Race
 - b. Summer Kick Off
 - c. 3 on 3 Basketball tournament
 - d. National Night out
 - e. Home Coming Parade
 - f. Trunk or Treat
 - g. Tree lighting and lighted Parade
- 4) Discussion on assigning a board member to head up each event.

Next Alliance Board Meeting Date Confirmation:

Potential Dates include the following:

Adjournment

WRITTEN PUBLIC COMMENT SHOULD BE EMAILED TO THE ALLIANCE BOARD
EMAIL: COMMUNITYALLIANCE@CI.SULTAN.WA.US

WRITTEN COMMENTS SHOULD BE RECEIVED NO LATER THAN 4:00 PM THE DAY OF
THE MEETING

DIRECTIONS FOR ATTENDING THE ALLIANCE BOARD MEETING AND INSTRUCTIONS ON PROVIDING REMOTE ORAL PUBLIC COMMENT:

- At the time of the meeting (or shortly before or after) on the day of the meeting, please join the meeting via computer or phone as shown below and enter the meeting ID to join the meeting. If using the website, the phone number given may be different, please follow prompts given:
 - Via Phone: (253) 215-8782
 - Via Computer:
 - <https://us02web.zoom.us/j/8909923663?pwd=OU00cXNzdkdkbFpmeC9RS3pWWVRmUT09&omn=89855740095>
 - Meeting ID: 890 992 3663
 - Passcode: 123456
 - After you enter the meeting ID, if it asks for a participant ID, just wait or press # and you will be added to the meeting.

Please note if you attend via computer, your computer may provide different options for connecting to audio to include different phone numbers. It is recommended to follow the zoom compute prompts to connect to the meeting.

- You will be muted upon entry to the meeting. When it is the portion of the meeting for Public Comment, your name will be called to speak, and the City Clerk will unmute you.
- Please begin your comments by stating your name, city of residence, and any organization represented.
- Please be advised that your comments are being recorded.

Each speaker is allotted 3 minutes, and you will be notified when your time has expired.

ADA NOTICE:

Accommodations for persons with disabilities will be provided upon request. Please make arrangements prior to the meeting by calling City Hall at 360-793-2231. For additional information please contact the City at cityhall@ci.sultan.wa.us or visit our web site at www.ci.sultan.wa.us

Online Form Submittal: Community Alliance Board Application

noreply@civicplus.com <noreply@civicplus.com>

Fri 1/19/2024 12:31 PM

To:City Hall <cityhall@ci.sultan.wa.us>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Community Alliance Board Application

COMMUNITY ALLIANCE APPLICATION

Name	Forrest Vicars
Email Address	[REDACTED]
Address	[REDACTED] Walbrun Rd
City	Sultan
State	WA
Zip Code	98294
Phone Number (Primary)	[REDACTED]
Type of Phone	Personal
Phone (Secondary)	Field not completed.
Type of Phone	Field not completed.
Are you a resident of Snohomish county and reside within the boundaries of the Sultan School District?	Yes
Do you have children who attend Sultan School District?	No
Are you currently a registered voter?	Yes
Do you have any relatives that are employees of the City of Sultan? If yes, which Department do they work with?	No
Please explain your interest in serving on the Alliance Board.	I grew up in Gold Bar and attended Sultan Middle School and Sultan High school. After leaving for college, I have since come back to Sultan because I loved the area and people. I bought my first home here in Sultan a year and a half ago and was just married over the summer at the Gray Bridge Event Venue. My

mother, Stacy MacGregor was once the city planner for Sultan and always told me she enjoyed the role and people. I have a child on the way and am looking to help my town grow and be the best it possibly can be for them.

Community-oriented experience relevant to the Alliance Board:	Unfortunately, I don't have direct experience with community organization but have plenty experience in business organization. I've worked for businesses in planning trade show attendance and operating the booth. I currently work for Edward Jones and am looking for ways to help my community.
Community involvement:	My wife and I participate in the different community activities here in town. Our favorite is Trivia night at Good Brewing on Tuesdays.
Additional comments:	<i>Field not completed.</i>
Electronic Signature Agreement	I agree.
Electronic Signature	Forrest R. Vicars
Date	1/19/2024

Email not displaying correctly? [View it in your browser.](#)

**City of Sultan, WA
2024 COMMUNITY ALLIANCE EVENTS**

HOLIDAY	DAY OBSERVED
Fire Dept Open House/Pinewood Derby Race	End of April (??Saturday, April 27)
Summer Kick Off	Last day of School (??Friday, June 14)
National Night Out	Tuesday, August 6
Sultan Swoosh 3-on-3 Basketball Tournament	Saturday, August 17
Homecoming Parade/Pep Rally	Mid-October (??Wednesday, October 16)
Trunk or Treat	Thursday, October 31
???NEW – Veterans Day	Monday, November 11
Tree Lighting/Lighted Parade	Saturday, December 7

Fire Department Open house and Pine Wood Derby Race

Date: ?????

✓	Require Completion Date	Description of Task	Alliance Member Assigned
	February???, 2024	Flyer due for event	
	February???, 2024	Site plan done	
		flyer distribution list	
		determine what vendors are needed for event	
	March???, 2024	Volunteers and staffing needs assessment	
		list of supplies needed to be ordered	
	March???, 2024	special events permit completed	
	April???, 2024	vendors committed	
		Distribute flyer / post to social media	
	April???, 2024	final check on all members duties at the event	
		Repost to social media	
	April???, 2024	Event Date	

Summer Kick Off Date: ?????

✓	Require Completion Date	Description of Task	Alliance Member Assigned
	March???, 2024	Flyer due for event	
	March???, 2024	Site plan done	
		flyer distribution list	
		determine what vendors are needed for event	
	April???, 2024	Volunteers and staffing needs assessment	
		list of supplies needed to be ordered	
	April???, 2024	special events permit completed	
	May???, 2024	vendors committed	
		Distribute flyer / post to social media	
	May???, 2024	final check on all members duties at the event	
		Repost to social media	
	June???, 2024	Event Date	

National Night Out Against Crime

Tuesday, August 6, 2024

✓	Require Completion Date	Description of Task	Alliance Member Assigned
	May???, 2024	Flyer due for event	
	May???, 2024	Site plan done	
		flyer distribution list	
		determine what vendors are needed for event	
	May???, 2024	Volunteers and staffing needs assessment	
		list of supplies needed to be ordered	
	June???, 2024	special events permit completed	
	June???, 2024	vendors committed	
		Distribute flyer / post to social media	
	June???, 2024	final check on all members duties at the event	
		Repost to social media	
	Tuesday, August 6, 2024	Event Date	

Sultan Swoosh 3-on-3 Basketball Tournament Date: ??????

✓	Require Completion Date	Description of Task	Alliance Member Assigned
	May???, 2024	Flyer due for event	
	May???, 2024	Site plan done	
		flyer distribution list	
		determine what vendors are needed for event	
	May???, 2024	Volunteers and staffing needs assessment	
		list of supplies needed to be ordered	
	June???, 2024	special events permit completed	
	June???, 2024	vendors committed	
		Distribute flyer / post to social media	
	July???, 2024	final check on all members duties at the event	
		Repost to social media	
	August ???, 2024	Event Date	

Homecoming Pep Rally October TBD

✓	Require Completion Date	Description of Task	Alliance Member Assigned
	July???, 2024	Flyer due for event	
	July???, 2024	Site plan done	
		flyer distribution list	
		determine what vendors are needed for event	
	August ???, 2024	Volunteers and staffing needs assessment	
		list of supplies needed to be ordered	
	August ???, 2024	special events permit completed	
	September???, 2024	vendors committed	
		Distribute flyer / post to social media	
	September???, 2024	final check on all members duties at the event	
		Repost to social media	
	October TBD	Event Date	

Trunk or Treat Thursday, October 31, 2023

✓	Require Completion Date	Description of Task	Alliance Member Assigned
	July???, 2024	Flyer due for event	
	August ???, 2024	Site plan done	
		flyer distribution list	
		determine what vendors are needed for event	
	August ???, 2024	Volunteers and staffing needs assessment	
		list of supplies needed to be ordered	
	September???, 2024	special events permit completed	
	September???, 2024	vendors committed	
		Distribute flyer / post to social media	
	October ???, 2024	final check on all members duties at the event	
		Repost to social media	
	Thursday, October 31, 2023	Event Date	

Holiday Tree Lighting and Lighted Parade			December ???, 2024
✓	Require Completion Date	Description of Task	Alliance Member Assigned
	September???, 2024	Flyer due for event	
	September???, 2024	Site plan done	
		flyer distribution list	
		determine what vendors are needed for event	
	October ???, 2024	Volunteers and staffing needs assessment	
		list of supplies needed to be ordered	
	October ???, 2024	special events permit completed	
	November ???, 2024	vendors committed	
		Distribute flyer / post to social media	
	November ???, 2024	final check on all members duties at the event	
		Repost to social media	
	December ???, 2024	Event Date	