



City Council Communication

AGENDA DATE: July 21, 2025

LEGISTAR ITEM #: Res 2025-071

PRESENTER: Marty Walsh
Golf

DEPARTMENT: Parks, Recreation &

☐ Ordinance	☒ Resolution	☐ Public Hearing
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REQUEST

Approve a resolution to award the contract for the Outdoor Community Ice Rink and Holiday Market to Legacy Hospitality & Entertainment Group in the amount of \$269,000. This contract will cover the installation, management, operation, and removal of a refrigerated ice rink and accompanying holiday market in Commerce City.

BACKGROUND

In the fourth quarter of 2024, the City Council approved a motion directing staff to explore the implementation of a community ice rink and holiday market.

City staff began working on plans for a seasonal refrigerated ice rink, set to operate from December 3, 2025, to February 16, 2026. This rink will be accompanied by a holiday market, which will run on Saturdays and Sundays during the first three weekends of December, as well as during the Commerce City tree lighting event on December 3, 2025.

On April 21, 2025, Ordinance 2670 was passed in its second and final reading, authorizing an amendment to the 2025 budget in the amount of \$220,000. A subsequent ordinance, 2689, received its first reading and public notice on June 2, 2025, amending the budget by an additional \$99,000. This brings the total budgeted amount for the ice rink and holiday market to \$319,000.

In the first quarter of 2025, a Request for Proposals (RFP) was issued for a comprehensive solution that includes installation, management, maintenance, and removal services for the outdoor ice rink and holiday season event. Following the submission process, Legacy Hospitality &

CITY COUNCIL COMMUNICATION CONTINUED

Entertainment Group was selected as the successful vendor based on the received bids.

FINANCIAL IMPACT

Contractor	Legacy Hospitality & Entertainment Group
Amount of Request/Contract	\$269,000
Amount Not To Exceed	\$319,000
Amount Budgeted	\$319,000
Budget Year	FY2025
Funding Source	PRG CIP Funds
Additional Funds Needed	\$0
Funding Source (if funds needed)	395-16-750-032

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
7/16/2025	March 15, 2026
Years and Months of Contract	Number of Times Renewable
1 year	4 optional renewals

JUSTIFICATION

☒ Council Goal	☐ Strategic Plan	☐ Work Plan	☐ Legal
Citation	Council goal – City Unity and Wellness		

STAFF RECOMMENDATION

Approve resolution as submitted to award contract to Legacy Hospitality & Entertainment Group for the installation, management, operation, and removal of a refrigerated ice rink and holiday market in Commerce City.