

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

August 2019

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 6/20/19, 7/18/19

Highway, Buildings, and Grounds – 6/11/19, 7/24/19

Government Operations – 8/1/19

Finance, Ways and Means – 9/28/17, 10/26/17, 11/16/17, 12/5/17, 12/19/17, 8/1/19

Administration and Oversight – 7/18/19

Criminal Justice, Public Safety and Emergency Communications – 7/18/19

Solid Waste and Recycling – 6/25/19, 7/23/19

Health and Human Services – 7/23/19

Public Utility Service – 4/18/19, 5/21/19, 5/22/19, 6/20/19

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

May 23, 2019– 10:30 A.M.- Conference Room #250

Supervisor	Present	Absent	Late	Time In
MOSES	X			
Jones	X			
Magliocca	X			
Reinhardt	X			
Zupan	X			

PRESENT:

Committee: Cliff Moses, Dave Jones, Joe Magliocca, John Reinhardt and Bill Zupan

Supervisors:

Staff: Karin Bump, Cindy Edick, Rebecca Marsala, Mike Magnusson, Scott Flaherty, Sarah Krisch, Scott Ingmire, Tom Reichel

Meeting called to order at 10:30A.M. by Moses.

A-1: The Committee unanimously approved the April 2019 meeting minutes on a **MOTION** by Jones and seconded by Zupan 5/0/0

A-2: Cindy Edick presented the Sales Tax Update. The 2019 receipts exceed the 2018 receipts by 5.96% and the positive trend continues.

A-3: Tom Reichel presented the Career Center Update. Unemployment rates are at historic lows (Madison County = 3.9%, NYS = 3.6%, and U.S. = 3.3%). Center traffic remains relatively low. The summer Youth Employment program is gearing up and folks are asked to send along potential students from their communities to the Career Center staff, as recruitment numbers right now are lower than normal. More participants are needed!

A-4: An IDA update will be provided at the next meeting, as Kipp was out of town at meetings this week.

A-5: Karin Bump presented the CCE Update. They will be hosting 5 interns for the summer this year. CCE staff is also working on projects including: Emergency Planning for livestock, the Cornell local roads program, and analyzing data from the 2017 Agricultural Census.

A-6: Scott Flaherty presented the Tourism Update. Occupancy remains high and has increased again this quarter and more detail was provided in an included handout. Truman Hartshorn has been elected again as president of Madison County Tourism. They are also working on making their website ADA compliant, as it appears there are lawsuits circulating that challenged the ADA compliance of websites around the Country. Things are beginning to gear up for the Bouckville Antique Show, and despite the cancellation of the paid field's participation this summer, the show is expected to go on as usual.

A-7: Scott Ingmire presented the Planning Department Update. The busy year continues and brief updates were given on the topics of: Smoking Bothers BBQ grant, Buy Madison, aquatic vegetation harvesting, Delphi Falls County Park, Re-Imagine the Canal, Canastota Main Street grant, electric vehicles, the Summer 2019 Transit Audit, Snowmobile Trail applications, the Oneida Rail Trail, and the County Agriculture and Farmland Protection Plan.

RESOLUTIONS:

- A-8: The Committee approved a resolution authorizing the establishment of a Vegetation Harvester Reserve account on a **MOTION** by Jones and seconded by Magliocca 5/0/0.
- A-9: The Committee approved a resolution authorizing an agreement with the Madison-Oneida BOCES for the Summer Youth Employment Program on a **MOTION** by Magliocca and seconded by Reinhardt 5/0/0.
- A-10: The Committee approved a resolution authorizing the submittal of a Microenterprise Grant to the Office Of Community Renewal on a **MOTION** by Zupan and seconded by Jones 5/0/0.
- A-11: The Committee approved a resolution for the New York Main Street Program Grants for the following participants: Alfred Russitano, Frederick Myers, Jr., Mary Ellen Taylor M.E.T. Properties LLC, Monica Koehler, Lorraine B. Arsenault LJB Trust, and Joel Arsenault on a **MOTION** by Reinhardt and seconded by Magliocca 5/0/0.
- A-12: The Committee approved a Resolution with GHD for evaluation of a potential tax sale property owned by Lang on a **MOTION** by Jones and seconded by Reinhardt 5/0/0.
- A-13: Mike Magnusson gave a detailed loan review for Hamilton Aero LLC. Following the review, the Committee approved a resolution authorizing an economic development loan to Hamilton Aero LLC on a **MOTION** by Reinhardt and seconded by Magliocca 5/0/0.
- A-16: Agenda Resolutions that will be submitted for preferred agenda were approved on a **MOTION** by Zupan and a second by Magliocca 5/0/0.
- A-17: New Business: No new business was presented.
- A-18: The next scheduled Planning Committee meeting will be June 20th, 2019 at 10:30 A.M. in the Supervisor's conference Room #250.
- A-19: The meeting was adjourned on a **MOTION** by Jones and seconded by Reinhardt at 11:35 A.M.

Respectfully submitted: Scott Ingmire

Sign-in

Name

Scott
Elyse

James
Kirk

Sarah Krusch

Cliff Moses

Jason
Bump

Bill
Young

Joe
Moff

Robert
Meyer

Robert
S. Marable

David
Lover

Andy
Edick

Finance, Ways and Means Committee

Meeting Minutes

June 11, 2019

- PRESENT: Chairman John A. Reinhardt
Vice Chairman Yvonne Nirelli
Supervisor Clifford Moses
Supervisor Mary Cavanagh
- ALSO: County Clerk Michael Keville
Treasurer Cindy Edick
Deputy Treasurer Rebecca Marsala
Finance Director Lou Anne Randall
County Attorney Jeffrey Aumell
County Attorney Tina Wayland-Smith
Public Information Officer Samantha Field
Supervisor Pete Walrod
Supervisor Roger Bradstreet
- ABSENT: Supervisor Richard Bargabos

Chairman John A. Reinhardt called the meeting to order at 12:00 p.m. in the Supervisors Small Conference Room.

- I. Approval of Minutes:
Motion by C. Moses to approve the minutes of the May 30, 2019 meeting; seconded by M. Cavanagh. Motion unanimously carried.
- II. Resolutions:
 1. **Directing the County Attorney's Office to draft legislation to allow Madison County to impose an additional mortgage recording tax in Madison County**
Discussion: County Attorney Aumell explained that resolutions 1, 2 and 3 were all approved at FWMC meeting on February 28, 2019. These resolutions have been redrafted with revised date of June 11, 2019.
Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
 2. **Directing the County Attorney's Office to draft legislation to allow Madison County to increase its access line (landline) surcharge to pay for the costs of maintaining and operating an emergency 911 communications system**
Motion by M Cavanagh to approve the resolution; seconded by C. Moses. Motion unanimously approved.
 3. **Directing the County Attorney's Office to draft legislation to allow Madison County to increase the surcharge on each wireless communications service to pay for the cost of maintaining and operating an emergency 911 communications system**

Motion by C. Moses to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.

4. Opposing state legislative proposals that could undermine the careful balance that exists in state law related to the tax foreclosure process in New York State as proposed in S.4676/A.4863

Discussion: Deputy Treasurer Marsala reported that allowing chronological order payments welcomes abuse and continuous in arrears property. \$1.4 million is currently generated in interest and fees. This amount would be greatly affected with this change in legislation.

Motion by C. Moses to approve the resolution; seconded by Y. Nirelli. Motion unanimously approved.

III. Other Business:

County Clerk Michael Keville reported that the DMV will be closed to the public on June 25, 2019 (primary elections) and November 5, 2019 (general elections). DMV employees will utilize this time to catch up on dealer transactions.

IV. Next Meeting Date: Thursday, June 27, 2019 @ 9:00 a.m.

V. Adjournment:

The Committee adjourned at 12:12 p.m. on the motion of M. Cavanagh and second of Y. Nirelli. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman John A. Reinhardt and approved on June 27, 2019.

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
June 20, 2019*

PRESENT: Chairman Pete Walrod
Vice Chairman Roger Bradstreet
Supervisor Dan Degear
Supervisor Loren Corbin

ALSO: County Administrator Mark Scimone
District Attorney William Gabor
First Assistant County Attorney Jeff Aumell
Emergency Management Director Ted Halpin (via conference call)
Emergency Management Planner Mike Sudol
Fire Coordinator Doug Shattuck
EMS Coordinator John Barattini
Probation Director Joanne Miller
Sheriff Todd Hood
Undersheriff RJ Lenhart
County Attorney Tina Wayland-Smith
County Attorney Intern Joseph Mallek
Public Information Officer Samantha Field
Supervisor Cliff Moses

ABSENT: Supervisor Tom Boylan

The meeting was called to order by Chairman Pete Walrod at 9:00 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the May 23, 2019 meeting were unanimously approved on the motion of Vice Chairman Roger Bradstreet and second of Supervisor Dan Degear.

District Attorney:

District Attorney William Gabor informed the Committee that Chief Assistant District Attorney Bob Mascari was nominated Prosecutor of the Year.

Gabor briefed the Committee on a handout they had been provided with regarding sexual offense trauma informed victim response training standards. Gabor noted that we currently don't have a person trained in victim response, but said that we would need to do so. He will provide copies of the information to County Attorney Wayland-Smith, First Assistant County Attorney Aumell and Undersheriff Lenhart.

Mr. Gabor stated that they were back in Wampsville full time after the Courthouse renovation and that they were glad to be back and are enjoying the new space.

Probation:

Probation Director Joanne Miller presented the following resolutions to the Committee:

Authorizing the Renewal of an Agreement with the NYS Division of Criminal Justice Services

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Corbin.

Authorizing the Chairman to Enter into an Agreement with Public Safety Psychology, PLLC

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Emergency Management:

Fire Coordinator Doug Shattuck presented the following resolution to the Committee:

Appointing Madison County Fire Advisory Board Replacement Member for 2019

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

EM Planner Mike Sudol presented the following resolution to the Committee:

Authorizing the Modification of the 2019 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Emergency Management Director Ted Halpin reminded the Committee via conference call that the public presentation of the 911 study would take place on June 27th at 6:30 p.m. at the Chittenango High School. Halpin stated that there was some negative and some positive feedback on social media.

Halpin informed the Committee that he was in Arizona for a Homeland Security conference in which he spoke at.

EMS Coordinator John Barattini shared a handout and discussed EMS response times. Barattini stated that it is never good when you start with response times of more than five minutes. It was suggested that Barattini ask someone from Essex County to come and talk to the Committee regarding their success with response times.

Sheriff's Office:

Sheriff Todd Hood presented the following resolutions to the Committee:

Authorizing the Chairman to Establish Office Hours for Civil Office of the Sheriff

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Corbin.

Authorizing the Chairman to Apply for a Grant from the New York State Division of Homeland Security and Emergency Services-FY2018 Explosive Detection Canine Team Grant Program

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Authorizing Attendance at an Out-Of-State Conference (Sheriff)

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Authorizing Attendance at an Out-Of-State Conference (Sheriff)

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Sheriff Hood stated that they were having trouble with staffing. There were 998 missed shifts on road patrol in one year. Hood stated that they have four zones but are only staffed for three. There are currently three people, soon to be four, out on extended leave. Hood explained to the Committee how the shortage of personnel has left them in a position of struggling to cover shifts and special details. They currently need to order personnel to stay on overtime to maintain minimum staffing on shifts and since February have had to order personnel to stay on overtime over 100 times. Supervisor Degear made a movement to send this to the Government Operations Committee on a second of Bradstreet to bring on three more deputies.

Other Committee Business:

First Assistant County Attorney Jeff Aumell presented the following resolution to the Committee:

Authorizing Participation in a State Grant and the Modification of the 2019 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Degear and second of Bradstreet.

Adjournment:

The Committee adjourned at 10:22 a.m. on the motion of Supervisor Corbin and second of Supervisor Degear.

Next Meeting Date:

Thursday, July 18, 2019 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.

Administration and Oversight Committee

Meeting Minutes

June 20, 2019

COMMITTEE: Chairwoman Yvonne Nirelli
Vice Chairman Pete Walrod
Supervisor Ron Bono
Supervisor David Jones

OTHERS: Purchasing Agent Laurie Winters
Public Information Officer Samantha Field
Supervisor Loren Corbin

ABSENT: Supervisor Thomas Boylan

Chairwoman Yvonne Nirelli called the meeting to order at 10:30 a.m. in the Supervisors large conference room.

Approve Minutes:

The minutes of the June 11, 2019 special meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Ron Bono.

Purchasing:

Purchasing Agent Laurie Winters presented amendments to the Madison County Purchasing Policy and Procedures, Article 13 – Disposal of Obsolete and/or Surplus County Property as recommended by the committee at their April 18th meeting. The revisions add to the policy that grant purchased items are to follow the same procedures as all other county owned property and allows for the sale of surplus leased and county owned vehicles by Enterprise Fleet for the best value to the County. The amendments will also increase the rate of the return of funds from the sale of the fleet and efficiencies countywide.

Resolutions:

Designating Disposal of Obsolete and/or Surplus County Personal Property (Probation/DSS Vehicles)

The Committee unanimously approved the resolution on the motion of Bono and second of Walrod.

Amending Purchasing Policy and Procedures

The Committee unanimously approved the resolution on the motion of Walrod and second of Bono.

Next Meeting: Thursday, July 18, 2019 at 11:30 a.m.

Motion to Adjourn: The Committee adjourned at 10:33 a.m. on the motion of Vice Chairman Walrod and second of Supervisor Bono.

Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli and approved on July 9, 2019.

HEALTH AND HUMAN SERVICES COMMITTEE

Tuesday June 25, 2019
Large Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
James Goldstein, Vice-Chairman, Town of Lebanon
Joe Magliocca, City of Oneida
Eve Ann Shwartz, Town of Hamilton
Loren Corbin, Town of Brookfield

Others Present

Eric Faisst, Director, Public Health Services
Katie Mungari, Director of Community Health, Public Health Services
Victoria Rykaczewski, Intern from Colgate University
Michael Fitzgerald, Commissioner, Social Services
Mark Scimone, County Administrator
Tina Wayland-Smith, County Attorney
Ron Raymer, Director, Veterans Agency
Jeremy Ward, Veterans Counselor
Samantha Field, Public Information Officer
Teisha Cook, Director, Mental Health Services
Jim Monfort, CCSI, Contract Fiscal Officer, Mental Health Services
Beth Piersall, Confidential Secretary, Mental Health Services

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:32 a.m., indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes for May 28, 2019. A motion to approve the minutes as written was made by Vice Chairman Goldstein seconded by Supervisor Magliocca and carried unanimously.

Social Services

Commissioner Fitzgerald presented the Expenditure and Refund Summary. At this point Social Services is at or below limits at 42%. SNAP benefits have continued to decline. Beginning in 2020, the state will no longer provide funding for PINS placements. DSS will be eligible for federal funding. Juvenile arrests have decreased. They are closely monitoring JD services.

Commissioner Fitzgerald discussed a bill that would permit family court judges to allow biological parents contact with their children after parental rights have been terminated. DSS opposes this legislation. The bill has not been signed at this time.

Commissioner Fitzgerald reports that changes will be occurring related to Central Child Abuse Registry. Reports are retained for 10 years after the youngest child is 18, so the time could span 28 years. Abuse cases will continue to be on record for 28 years. Depending on the category of neglect, individuals will be eligible for appeal process to have the finding removed. DSS supports this change, which allows individuals to gain employment in settings they would otherwise not be eligible.

Commissioner Fitzgerald presented the following resolutions to the Committee:

Authorizing the Modification of the 2019 Adopted Budget for Funding Received through Family First Transition Funds

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Chairman to enter into an Agreement with One Circle Foundation, Inc.

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Chairman to enter into an Agreement with Hampton Inn and Suites Cazenovia

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Mental Health

Director Teisha Cook presented the following resolutions to the Committee:

Authorizing the Modification of the 2019 Adopted Budget

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Authorizing Attendance at an Out-of-State Conference (Sheriff)

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Chairman to enter an Agreement for Sign Language Interpreting Services

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Magliocca and carried unanimously.

Public Health

Director Eric Faisst presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an Agreement with the National Institute for Occupational Safety and Health (NIOSH)

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Chairman to renew an Agreement with LeMoyne College Nursing Program

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Magliocca and carried unanimously.

Authorizing 2019 Budget Modification for the Federal CDC Grant Public Health Drinking Water Programs to Reduce Drinking Water Exposures

A motion was made by Vice Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Authorizing the Chairman to enter into an Agreement and Modify the 2019 Adopted County Budget for Public Health Preparedness Grant

A motion was made by Supervisor Magliocca to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Director Eric Faisst provided the following updates. Public Health received a grant for \$7500 to provide oral health community outreach. We will promote oral health in three areas - doctors providing fluoride varnish treatments to children during well visits, community fluoridation and preventive oral health. We were successful in working with the NYSDOH to get Fidelis to provide coverage to physicians for the fluoride treatments.

New York State has eliminated non-medical exemptions for children to receive vaccinations for grades pre-K to 12th grade.

Both houses of the State Legislature have signed the T21 bill; just awaiting the Governor's signature (which he indicated he would sign). Federal legislation is pending regarding raising the minimum age to 21 to purchase tobacco products nationwide.

The CDC has lowered the threshold for lead poisoning from ten to five (microliters per decaliter). Director Faisst reports that Madison County has approximately 3-5 cases per year. With the new guidelines, it may increase to 30-40 cases. Both nursing and environmental staff work on these cases and additional staff may be needed.

Public Health was able to fill the Environmental Health Specialist position. This position was funded by a 5-year grant, there is one year remaining on the grant.

Public Health in conjunction Oneida Healthcare and Community Memorial Hospital is currently conducting a Community Health Needs Assessment. The survey is being conducted via landline phones, sent out through our community partners and to targeted groups. The Sheriff's Department has been notified regarding this phone survey it was also recommended that town and city clerks be informed as well.

Veterans Agency

Director Ron Raymer introduced Jeremy Ward, Veterans Counselor, to the Committee. Director Raymer provided statistics regarding the number of contacts the Veterans Agency has received

from September 2018 through May 2019. The data included contact by phone, in person, by fax/email from veterans or other individuals. The average number of contacts per month is 350. Director Raymer notes that the majority of the Veterans they serve reside in Madison County. Collecting data regarding areas that there is a concentration of veterans residing would be valuable information. Supervisor Paul Walrod, from Georgetown, communicated that office space is available in Georgetown at a former school. Using this office space as an outreach location for Veterans Agency is in preliminary stage at this time. Training continues for the new veterans counselors and accreditation should be completed in six months. Veterans Agency continues to have a presence at local VFW's and American Legions.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their Preferred Agenda with the exception of the budget modifications, upon motion by Supervisor Shwartz and seconded by Supervisor Magliocca.

Executive Session

A motion was made by Vice Chairman Goldstein to enter into executive session to discuss advice of counsel, Supervisor Magliocca seconded this motion and it was unanimously carried. A motion was made by Supervisor Corbin to exit executive session; Supervisor Magliocca seconded the motion and it was carried unanimously.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Supervisor Corbin at 11:45 a.m., seconded by Supervisor Shwartz and carried unanimously.

Next meeting: July 23, 2019 at 10:30 a.m.

Respectfully submitted by Beth Piersall for Chairman Alexander R. Stepanski

Highway, Buildings and Grounds Committee

Minutes, June 26, 2019 Regular Meeting

PRESENT: Chairman Ron Bono, Vice Chairman Alexander Stepanski
Supervisors Rocco DiVeronica & Bill Zupan & Roger
Bradstreet

ALSO: Director of Public Facilities John Regan, Maintenance
Supervisor David Reiss, Highway Superintendent Joe Wisinski,
Deputy Highway Superintendent Brad Newman, Highway
Operations Manager Rich Durant, Assistant County Attorney
Jeff Aumell, County Attorney Intern Joseph Mallek, County
Treasurer Cindy Edick, County Administrator Mark Scimone,
Public Information Officer Samantha Field, Taylor Bottar
Barton & Loguidice

Call to Order: The meeting was called to order at 2:01 p.m. in the Supervisors Large Conference Room by Chairman Ron Bono.

The minutes for the May 29, 2019 Regular Meeting minutes were unanimously approved on the motion of Supervisor Rocco DiVeronica and second of Vice Chairman Alexander Stepanski.

Discussion: Taylor Bottar from Barton & Loguidice discussed the sewer district. B&L requested permission to submit a grant application on behalf of Madison County for the engineering of city of Oneida public water to the village of Wampsville. Taylor explained the first step is to submit this application and receive the report to see if additional funding (80% grant, 20% match by county). If the grant is awarded, the county then makes the formal decision to proceed or not.

HIGHWAY

Resolution: The Committee unanimously approved a resolution authorizing the chairman to award bid 19.28 and enter into an agreement Lakeland Concrete for the Lake Moraine Culvert on the motion of DiVeronica and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Gorman Bros, Inc. for concrete products on the motion of Supervisor Zupan and second of Supervisor Bradstreet.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Bush Crane for bucket truck and boom crane inspections on the motion of DiVeronica and second of Stepanski.

Discussion: The Committee reviewed the listing of surplus county property. The Committee unanimously approved the listing to be presented to the A&O Committee for approval.

Highway Highlights: Wisinski presented the highlights of the previous month's work by the Highway Department which is attached to and made part of.

BUILDINGS & GROUNDS:

Discussion: Director of Facilities John Regan presented to the committee a proposal from King & King Architects for the design service costs that it would take to renovate the property at Delphi Falls as the building is not currently compliant with NYS codes. The Occupancy status needs to be changed along with ADA regulations. The committee determined before they proceed with approving the design costs and renovations that needed to hear from the Planning department on the long term plans for the building.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Jo Jo Electric for per-diem electrical services on the motion of Zupan and second of Bradstreet.

Budget Modification: The Committee unanimously approved a resolution authorizing the modification of the 2019 adopted county budget for Floor Scrubbing Machine on the motion of Bono and second of Zupan.

Buildings & Grounds Highlights: Regan presented the highlights of the previous month's work by the Maintenance Department & Project updates which is attached to and made part of.

CENTRAL SERVICE: Monthly report was reviewed.

PREFERRED AGENDA: The Committee unanimously approved all resolutions on the motion of Stepanski and second of Zupan.

NEXT MEETING: Wednesday, July 24, 2019 @ 2:00 p.m.

ADJOURNMENT: The meeting was adjourned at 3:05 p.m. on the motion of Zupan and second of Bradstreet

Respectfully submitted July 22, 2019, by Holly R. Fleming for Chairman Ronald Bono.

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

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GOVERNMENT OPERATIONS COMMITTEE

June 27, 2019

Minutes

Present: R. Bono, M. Cavanagh, D. Degear, C. Moses and P. Walrod

Also Present: R. Aylward, J. Becker, D. Curtis, C. Edick, S. Field, R. Lenhart, P. Lutwak, J. Mallek, L. Randall, M. Scimone, T. Wayland-Smith and E. Zehr

D. Degear called the meeting to order at 10:29 a.m.

I. MINUTES – Motion by R. Bono to approve May 30, 2019 meeting minutes. Second by M. Cavanagh. The motion was unanimously approved.

II. RESOLUTIONS

- A. Authorizing Attendance at an Out of State Conference – PIO - Motion by R. Bono. Second by M. Cavanagh. The motion was unanimously approved.
- B. Authorizing Attendance at an Out of State Conference – MH/MDT - Motion by P. Walrod. Second by C. Moses. The motion was unanimously approved.
- C. Authorizing Attendance at an Out of State Conference – DSS/MDT - Motion by P. Walrod. Second by M. Cavanagh. The motion was unanimously approved.
- D. Authorizing the Chairman to Enter into an Enterprise Agreement with Todd Cable - Motion by R. Bono. Second by C. Moses. The motion was unanimously approved.
- E. Authorization of the 2019 Adopted County Budget - Motion by C. Moses. Second by P. Walrod. The motion was unanimously approved.
- F. Authorizing the Chairman of the Board to Enter into an Agreement (Teamsters Union, Local 294) - Motion by C. Moses. Second by M. Cavanagh. The motion was unanimously approved.
- G. Authorizing the Chairman of the Board to Enter into an Agreement (NYSNA) - Motion by C. Moses. Second by P. Walrod. The motion was unanimously approved.
- H. Authorizing the Chairman of the Board to Enter into an Agreement (CSEA-WC) - Motion by C. Moses. Second by P. Walrod. The motion was unanimously approved.
- I. Authorizing the Chairman of the Board to Enter into an Agreement (CSEA-BC) - Motion by C. Moses. Second by P. Walrod. The motion was unanimously approved.
- J. Authorizing the Chairman of the Board to Enter into an Agreement (PBA) - Motion by C. Moses. Second by P. Walrod. The motion was unanimously approved.

- K. Authorizing a Health Insurance Rate Holiday for Certain Management/Confidential Employees, Elected Officials and Retirees - Motion by C. Moses. Second by P. Walrod. The motion was unanimously approved.
- L. Establishing the Standard Work Day and Reporting Days for Certain County Officials - Motion by C. Moses. Second by R. Bono. The motion was unanimously approved.
- M. Establishing the Standard Work Day and Reporting Days for Certain Non-Represented Titles - Motion by C. Moses. Second by R. Bono. The motion was unanimously approved.
- N. Acknowledging Introduction of Proposed Local Law No.2 for the Year 2019 and Calling for a Public Hearing - Motion by R. Bono. Second by M. Cavanagh. The motion was unanimously approved.
- O. Creating Three Deputy Sheriff Positions in the Sheriff's Office - Motion by P. Walrod. Second by M. Cavanagh. The motion was unanimously approved.
- P. Authorizing the Chairman to Enter into an Agreement (PBA) - Motion by R. Bono. Second by C. Moses. The motion was unanimously approved.
- Q. Appointing the Public Information Officer as Records Access Officer - Motion by P. Walrod. Second by C. Moses. The motion was unanimously approved.

III. PREFERRED AGENDA VOTE - Motion by C. Moses to include all resolutions as the Government Operations Committee Preferred Agenda. Second by R. Bono. The motion was unanimously approved.

IV. OTHER

A. Human Rights Law - R. Aylward informed committee members of proposed amendments to New York State's Human Rights Law which if passed, will affect the an employer's defense against harassment claims. The Governor is anticipated to sign the bill into law.

V. MOTION TO ENTER EXECUTIVE SESSION - Motion by C. Moses to enter executive session. Second by P. Walrod. The motion was unanimously approved.

- A. Advice of Counsel
- B. Labor Relations
- C. Negotiations
- D. Personnel Matters
- E. Litigation

Motion by P. Walrod to exit executive session. Second by R. Bono. The motion was unanimously approved.

VI. NEXT COMMITTEE MEETING:: August 1, 2019 - Immediately Following Finance, Ways and Means Committee

Motion by R. Bono to adjourn. Second by P. Walrod.

Finance, Ways and Means Committee

Meeting Minutes

June 27, 2019

- PRESENT: Supervisor Clifford Moses
Supervisor Mary Cavanagh
- ALSO: Board Chairman John Becker (9:28)
Board Vice Chairman Dan Degear
County Administrator Mark Scimone
County Clerk Michael Keville
Treasurer Cindy Edick
Deputy Treasurer Rebecca Marsala
Finance Director Lou Anne Randall
Deputy Finance Director Keith Lummis
County Attorney Joe Mellace
County Attorney Tina Wayland-Smith
Public Information Officer Samantha Field
Supervisor Pete Walrod (9:45)
Supervisor Ronald Bono (9:55)
- ABSENT: Chairman John A. Reinhardt
Vice Chairman Yvonne Nirelli
Supervisor Richard Bargabos

Supervisor Cliff Moses called the meeting to order at 9:30 a.m. in the Supervisors Large Conference Room.

- I. Approval of Minutes:
Motion by M Cavanagh to approve the minutes of the June 11, 2019 meeting; seconded by C. Moses. Motion unanimously carried.

II. County Clerk:

Department Updates

County Clerk Michael Keville reported one new part time employee has already started training thanks to the efforts of the Personnel Department. The second new employee will start soon but the department still is short staffed. New credit card machines implemented by New York State have limited multitasking by employees. This has contributed to the long lines at the DMV.

Options are being considered on how to proceed with staffing for Election Day, November 5, 2019.

County Clerk Keville informed the Committee that there will be a strategy session regarding the Green Light Bill on July 8, 2019 for all NYS County Clerks. Letters pertaining to this Bill from County Clerks have been presented to the President of the United States as a group, requesting for Federal intervention in the Courts.

III. County Treasurer:

Sales Tax Report

Treasurer Cindy Edick reported that year to date sales tax is up \$660,910 (6.22%) from last year. She added that the evaluation process has begun for the GIS Aide position. In July, Treasurer Edick be attending the 2019 New York State County Treasurers' and Finance Officers' Association conference in Penn Yan, NY.

Deputy Treasurer Rebecca Marsala stated that inspections of 74 properties will take place in July.

IV. Finance Director:

Department Update

Finance Director Lou Anne Randall reported that the Auditors wrapped up their in house work yesterday. She also noted that staff will be working on closing 2018 in MUNIS next week.

County Administrator Mark Scimone noted that the Auditors were complimentary of the Finance Office staff and that there were no major issues with the audit thus far.

V. Resolutions:

1. **Authorizing the Chairman to execute an agreement with the Town of Fenner for Tax Collection**
Motion by J. Becker to table the resolution; seconded by C. Moses. Motion unanimously approved.
2. **Authorizing the cancellation of 2013 County, Town and Earlville Fire taxes for a parcel of land in Lebanon**
Motion by M. Cavanagh to approve the resolution; seconded by J Becker. Motion unanimously approved.
3. **Authorizing the cancellation of 2015-2019 County, Town and Special District Taxes along with corresponding water and school relevies**
Motion by J. Becker to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
4. **Acknowledging introduction of proposed Local Law No. 2 for the year 2019 and calling for a public hearing**
Motion by J. Becker to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
5. **Authorizing the modification of the 2019 adopted County Budget**
Motion by J. Becker to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
6. **Authorizing participation in a state grant and the modification of the 2019 adopted county budget**
Motion by J. Becker to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.
7. **Authorizing the modification of the 2019 adopted county budget**
Motion by M. Cavanagh to approve the resolution; seconded by J. Becker. Motion unanimously approved.

8. Authorizing 2019 budget modification for the federal CDC Grant Public Health Drinking water programs to reduce drinking water exposures

Motion by J. Becker to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.

9. Authorizing the modification of the 2019 adopted budget for funding received through Family First Transition Funds

Motion by M. Cavanagh approved the resolution; seconded by J. Becker. Motion unanimously approved.

10. Authorizing the chairman to enter into an agreement and modify the 2019 adopted county budget for Public Health Preparedness Grant

Motion by J. Becker to approve the resolution; seconded by M. Cavanagh. Motion unanimously approved.

11. Authorizing the modification of the 2019 adopted county budget

Motion by M. Cavanagh to approve the resolution; seconded by J Becker. Motion unanimously approved.

VI. Other Business:

VII. Executive Session:

A motion was made by C. Moses to enter into executive session at 9:45 a.m. to discuss proposed, pending or current litigation.

J. Becker seconded the motion and it was unanimously carried.

A motion was made by J. Becker to exit executive session at 10:05 a.m. C. Moses seconded the motion and it was unanimously carried.

VIII. Preferred Agenda:

A motion was made by C Moses to include resolutions 2, 3, and 4 on the Committee's Preferred Agenda; seconded by J. Becker. Motion unanimously approved

IX. Next Meeting Date: Thursday, August 1, 2019 @ 9:00 a.m.

X. Adjournment:

The Committee adjourned at 10:15 a.m. on the motion of C, Moses and second of M. Cavanagh Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman John A. Reinhardt and approved on August 1, 2019.

Criminal Justice, Public Safety and Emergency Communications Committee

*Special Meeting Minutes
June 28, 2019*

PRESENT: Chairman Pete Walrod
Vice Chairman Roger Bradstreet
Supervisor Dan Degear
Supervisor Loren Corbin

ALSO: County Administrator Mark Scimone
Board Chairman John Becker
Director of Emergency Management Ted Halpin
Personnel Officer Eileen Zehr
Director of Labor Relations Ryan Aylward
County Attorney Tina Wayland-Smith
First Assistant County Attorney Jeff Aumell
County Attorney Intern Joseph Mallek
Public Information Officer Samantha Field

ABSENT: Supervisor Tom Boylan

Executive Session:

A motion was made by Board Chairman Becker to enter into executive session at 10:00 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Degear seconded the motion and it was unanimously carried.

A motion was made by Chairman Walrod to exit executive session at 10:45 a.m. Vice Chairman Bradstreet seconded the motion and it was unanimously carried.

Resolution for Five New Positions (to be drafted)

The Committee unanimously approved the resolution on the motion of Walrod and second of Degear.

Resolution to Have an Agreement with NYSTEC Consultant (to be drafted)

The Committee unanimously approved the resolution on the motion of Walrod and second of Bradstreet.

Resolution to Hire Winbourne to Look at Maps and Help with CAD System (to be drafted)

The Committee unanimously approved the resolution on the motion of Walrod and second of Degear.

Adjournment:

The Committee adjourned at 10:50 a.m. on the motion of Chairman Walrod and second of Supervisor Degear.

Next Meeting Date:

Thursday, July 18, 2019 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.

Administration and Oversight Committee

Special Meeting Minutes

July 9, 2019

COMMITTEE: Chairwoman Yvonne Nirelli
Vice Chairman Pete Walrod
Supervisor Ronald Bono
Supervisor David Jones

OTHERS: County Attorney Tina Wayland-Smith
2nd Assistant County Attorney Melissa Martel Felton
Public Information Officer Samantha Field
Margaret Milman-Barris
Intern Joe Mallek

ABSENT: Supervisor Thomas Boylan

Chairwoman Yvonne Nirelli called the meeting to order at 11:58 a.m. in the Supervisors small conference room.

Approve Minutes:

The minutes of the June 20, 2019 meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Dave Jones.

Resolution:

Requesting the Waiver of Rule No. 24 and No. 24-A for the purpose of authorizing the chairman to enter into an agreement with NYSTEC for 911 Consulting Services, modifying the 2019 adopted County budget, creating full-time positions in the Office of Emergency Management's E911 Center, and authorizing the chairman to sign an agreement for the purchase of property in the Village of Canastota for the Reimagine the Canal Project.

The Committee unanimously approved the resolution on the motion of Bono and second of Walrod.

Next Meeting: Thursday, July 18, 2019 at 11:30 a.m.

Motion to Adjourn: The Committee adjourned at 12:03 p.m. on the motion of Vice Chairman Pete Walrod and second of Supervisor Ron Bono.

Respectfully submitted by Christine Coe for Chairwoman Yvonne Nirelli and approved on July 18, 2019.

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

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Ryan D. Aylward

Director of Labor Relations

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GOVERNMENT OPERATIONS COMMITTEE

July 9, 2019

MINUTES

Present: R. Bono, M. Cavanagh, D. Degear, C. Moses and P. Walrod

Also Present: R. Aylward, J. Becker, D. Curtis, S. Field, T. Halpin, Y. Nirelli, L. Randall, M. Scimone, E. Shwartz, T. Wayland-Smith, A. Stepanski, E. Zehr, and W. Zupan.

D. Degear called the meeting to order at 11:31 a.m.

I. RESOLUTIONS

A. Creating Full-time Positions in the Office of Emergency Management, E911 Center - Motion by C. Moses. Second by R. Bono. The motion was unanimously approved.

II. MOTION TO ENTER EXECUTIVE SESSION - Motion by R. Bono to enter executive session. Second by C. Moses. The motion was unanimously approved.

A. Personnel Matter

Motion by C. Moses to exit executive session. Second by P. Walrod. The motion was unanimously approved.

III. NEXT COMMITTEE MEETING: August 1, 2019 - Immediately following Finance, Ways and Means Committee

Motion by M. Cavanagh to adjourn. Second by C. Moses.