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(County)*

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*Vice Chair
(Special District)*

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(City)

Shanti Landon
(County)

Sean Lomen
(City)

Susan Rohan
(Public)

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Anthony DeMattei
(County)

Judy Friedman
(Special District)

Cherri Spriggs
(Public)

Stephanie
Youngblood
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COUNSEL

Michael Walker
General Counsel

STAFF

Michelle McIntyre
Executive Officer

Amanda Ross
*Acting Assistant
Executive Officer*

Amy Engle
Commission Clerk

MINUTES OF THE
LOCAL AGENCY FORMATION COMMISSION
PERSONNEL COMMITTEE

March 13, 2025

Placer LAFCO Office
110 Maple Street CA 95603

1. ROLL CALL

Commissioner Alpine opened the meeting at 10:40 a.m.

Present Personnel Committee Commissioners: Joshua Alpine,
Whitney Eklund, and Susan Rohan

Not Present Personnel Committee Commissioners: Shanti Landon
and Cherri Spriggs

Staff Present: Amy Engle, Commission Clerk, Michelle McIntyre,
Executive Officer, Amanda Ross, Acting Assistant Executive
Officer, Michael Walker, Legal Counsel

2. CHANGES AND APPROVAL OF THE AGENDA

Commissioner Alpine requested part of Item 4A be moved before
Item 3 to decide on the structure of the Committee. After the
structure is decided, the agenda order will return to the regular
order.

The Committee agreed to the change.

4. BUSINESS ITEM

A. Staffing Plan – Strategic Plan Goal 4 Implementation:
Committee Structure

The Committee discussed the item, deciding on the structure of the
Personnel Committee as listed below:

- The March 13, 2025, Placer LAFCO Personnel Committee Meeting Minutes will serve as the governing structure until a superseding policy is created.
- All actions taken by the Committee will be considered unanimous unless a roll call vote is taken. A roll call vote will be taken when the Committee Chair determines that there may not be unanimity on an issue requiring a vote.
- Commissioner Eklund will chair the Personnel Committee.
- A Vice Chair will be chosen as needed when the Chair is absent.

3. PUBLIC COMMENTS

Chair Eklund opened Public Comments.

Michael Garabedian provided public comments.

Genna Martin (Placer County CEO, Principal Management Analyst) provided public comments.

4. BUSINESS ITEMS

- A. **Staffing Plan – Strategic Plan Goal 4 Implementation:** Staff requests direction from the Personnel Committee on developing a staffing plan to achieve the objectives of the 2024-2028+ Strategic Plan Goal 4. This includes an evaluation of current staffing levels compared to benchmark LAFCOs.

Executive Officer Michelle McIntyre introduced the item, referring to the Strategic Plan and its objectives for Goal 4 to ensure Placer LAFCO operates as a high-functioning organization.

The Committee discussed the item and various approaches to meet the Strategic Plan's goals.

The Committee asked questions and received answers from staff and legal counsel.

Chair Eklund opened the item to public comments.

Michael Garabedian provided public comments.

Genna Martin (Placer County CEO, Principal Management Analyst) provided public comments.

Chair Eklund closed public comments.

The Committee provided the following directions to staff:

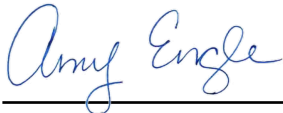
- Ms. McIntyre should collaborate with the Committee Chair to plan future meeting agendas.
- Ms. McIntyre should provide staffing recommendations with pay ranges to the Committee.
- Ms. Ross should add 3-year budget trends and 2–3-year workplans to the Similar LAFCOs to Placer LAFCO Research Project.
- Legal Counsel recommended personnel-related concerns of staff and the Committee be addressed in closed session at a future meeting.

5. ADJOURNMENT

The Committee scheduled the next Personnel Committee meeting for March 26, 2025, at 9:30 am.

Chair Eklund adjourned the meeting at 12:32 p.m.

Submitted by:



Amy Engle
Placer LAFCO
Commission Clerk