

Nortonville Public Library Board Meeting Minutes

June 25, 2025

Present: Sarah Diehl, Greta Funk, Linda Buttron, Joetta Weishaar, Laura Byler, Katherine Wolfe, Cynthia Jenkins, Tia Elam

Absent: Ray Brown

Call to Order: The meeting was called to order at 6:30 pm

Address Patrons Present: There were no patrons present

Previous Minutes:

The May 28, 2025 meeting minutes were reviewed. Sarah made a motion to approve the minutes with minor correction. Corrected Laura's name in the Financial approval Laura seconded. The motion passed 7-0

Financial Report:

The monthly bills were reviewed.

There were questions on what the Treasurer's duties are. Greta reached out to other libraries and learned it is open and whatever they felt comfortable doing. Tia has reconciled the bank statements to the receipts and everything balanced. She will continue to balance the statements to the receipts each month. Tia will file the reconciled statements in a file cabinet at the library.

The Board agreed to use the monthly Banking Summary report and the Current Budget - Current Year report.

Katherine made a motion to approve financial report as presented. Linda seconded. The motion passed 7-0

Director's Report:

Summer Reading:

We're nearly halfway through summer reading already!

We've had:

- A kickoff on Tuesday, the 3rd with 60-65 in attendance despite stormy weather all day - 4 story times this month with about 85 total attendance
- 3 teen programs with 33 total attendance
- 2 all ages programs with 34 total attendance (and one more on June 26th) - 3 adult programs with 32 total attendance

A total of 154 registered patrons (compared to 108 in 2024, 105 in 2023, and 125 in 2022)

Greta chose not to mail schedules/info packets to all po boxes and mailboxes in our zip code,

which saved us about \$90 in USPS fees and a lot of paper and ink. Instead, Greta printed off copies to give out during the kickoff and have them available in the library, as well as posting it on the website and Facebook page. She hasn't received negative feedback so far, and will include that as a question on the after summer survey.

Donation from Nortonville Gas Mart for summer reading of \$200.

The city inquired about including us in their Right of Way agreement with Giant for free Internet access. Greta emailed our e-rate coordinator/filer and he said we could stop that funding at any point without issue. The library will be included in the Right of Way agreement with Giant and will receive free internet.

Laura made a motion to accept the Director's report as presented, Cynthia seconded. Motion passed 7-0

New Business:

Katherine made a motion to accept the following donations made for the Summer reading program:

- \$150 BSP
- \$50 Chamber of Commerce
- \$200 Nortonville Gas Mart

Sarah seconded. Motion passed 7-0

Budget: The 2026 proposed budget was presented. Recommendations were made to adjust a few of the detail lines. Laura made a motion to approve the modified budget. Joetta seconded. Motion passed 7-0

Old Business:

None

Tabled Items: Board Orientation/Training discussion, Board Policy Review, Changes to KOMA and KORA

Adjourn:

Katherine made a motion to adjourn, Sarah seconded. The motion passed 7-0.