



Public Works Committee Meeting  
Wednesday, January 21, 2026  
4:30 pm

LOCATION OF MEETING: 96 RUSSELL DR

NOTICE: Pursuant to the requirements of Section 19.84, Wis Stats., notice is hereby given of a meeting of the Village of Random Lake, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date and time. Notice of the Village Board Quorum (**Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting:** Please let the minutes reflect that a quorum of the Village Board are present and that the Village Board members may be making comments if the rules are suspended to allow them to do so.)

### Google Meet joining info

**Video call link: <https://meet.google.com/smi-aiqz-inv>**

**Or dial: (US) +1 413-497-2824 PIN: 969 861 095#**

## Agenda

All meetings are open to the public and public comment is allowed on all agenda items during the time of the agenda item being discussed.

1. Call to order, roll call.
2. Discussion and Possible Action on the following:
  - a. Approval of the September 29, 2025, meeting minutes.
  - b. 2026 road projects.
  - c. Request of the Random Lake School District related to their utility bill.
  - d. Request of Bertram Communications related to their utility bill.
  - e. Request of J & J Holdings related to their utility bill.
  - f. Utility Policy and Procedures
  - g. Vehicle Maintenance and Inventory.

h. Generators.

3. Discussion on future agenda items.

4. Adjourn.

*Items on the Agenda may be taken out of order as listed. Posted to all village posting locations on 01/20/2026.*

*WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.*



LOCATION OF MEETING: 96 RUSSELL DRIVE

## Meeting Minutes

**1. Call to Order, Roll Call:** Chairman Vorpahl called the meeting to order at 5:00 pm. Members present included Blaine Werner, Chuck Mueller, and Jamie Vorpahl. Village employees present were Clerk/Treasurer Stephanie Waala and DPW Director Peter Lederer.

Let it be known there was a quorum of the village board as Duane Urbanski was present.

**2. Discussion and Possible Action on the approval of the September 22, 2025, meeting minutes.**

Member Mueller made a motion to approve as submitted, motion was seconded by Member Werner. Motion carried 3-0.

**3. Old Business:**

a. **Discussion and Possible Recommendation to the Finance Committee related to the 2026 Annual Budget.**

Clerk Waala informed the committee that the only update from the printout is that the estimate from the state has been received in regards to the Transportation Aid.

Director Lederer informed the committee that his main request is to replace the T12 light fixtures in the main shop with 24 fixtures. Member Vorpahl informed the committee that they want good lighting and if a future building is ever constructed the lighting can be reused. Director Lederer informed the committee that on page 13 of the packet there is an example of the lighting they would be looking into. They recently updated lighting in the sludge building and they bought them from Amazon. Additionally, they would need to have new conduit run for the extra light fixtures.

The following items in the Water budget were updated:

600-00-46450-200-000 METERED SALES-RESIDENTIAL	160,000
600-00-46450-300-000 METERED SALES-COMMERCIAL	18,500
600-00-46450-400-000 METERED SALES-INDUSTRIAL	265,000
600-00-46450-450-000 METERED SALES-PUBLIC AUTH	45,000
600-00-46450-455-000 METERED SALES-MULTIFAMILY	15,000
600-00-46451-000-000 UNMETERED SALES	1,250
600-00-46452-000-000 DELINQUENT CHARGE	2,500
600-00-46453-000-000 PUBLIC FIRE PROTECTION	95,000

600-00-48100-000-000 INTEREST ON INVESTMENTS	1,000
600-00-48150-000-000 WATER TURN-ON	
600-00-48153-000-000 WATER SOLD-FIRES OUT OF VILLAGE	
600-00-48101-000-000 INTEREST INCOME-PENALTY FEE	
600-00-48160-000-000 WELL PERMIT	0
600-00-48170-000-000 NSF-SERVICE CHARGE	
600-00-48200-000-000 RENT-WATER TOWER	
600-00-48400-000-000 INSURANCE DIVIDENDS & REFUNDS	
600-00-48900-000-000 MISCELLANEOUS	875
600-00-49101-000-000 PROCEEDS FROM CSB LOAN	
600-00-49140-000-000 PROCEEDS FROM LONG TERM DEBT-BOND	
600-00-51430-120-000 PW-WAGES	
600-00-51510-210-000 ACCOUNTING/AUDIT	13,400
600-00-51515-390-000 PSC ASSES-SUPPLIES/EXPENSE	1,100
600-00-51516-390-000 DNR USER FEES	1,100
600-00-51540-390-000 LIABILITY/PROP INS (15%)	5,500
600-00-51931-390-000 WORKERS COMPENSATION (26.75%)	3,900
600-00-51931-520-000 INSURANCE-VEHICLE	1,500
600-00-52400-000-000 INSPECTON	0
600-00-52410-390-000 CROSS CONNECTION CONTROL	1,600
600-00-53230-221-000 SHOP - UTILITIES	5,000
600-00-53230-222-000 SHOP - WATER/SEWER	1,500
600-00-53230-230-000 SHOP - S,M,R,E	1,500
600-00-53300-218-000 ENGINEERING	8,000
600-00-53600-331-000 TOOLS/SUPPLIES	250
600-00-53600-345-000 LICENSES/FEES	500
600-00-53660-390-000 SAFETY EQUIP-S,M,R,E	1,200
600-00-53660-392-000 UNIFORMS	1,300
600-00-53710-408-000 COST OF OPERATION-TAXES	70,000
600-00-54600-220-000 ELECTRIC	60,000
600-00-54600-221-000 TELEPHONE	800
600-00-54600-221-001 TELEPHONE-ADMIN	0
600-00-54600-223-000 GAS	2,300
600-00-54600-230-000 MAINTENANCE REPAIR	2,000
600-00-54600-390-000 SUPPLES EXPENSES	5,000
600-00-54600-999-000 CHEMICALS FOR TREATMENT	25,000
600-00-54610-395-000 TEST LAB-EQUIPMENT	250

600-00-54610-396-000 TEST LAB-CHEMICALS	1,000
600-00-54610-397-000 TEST LAB-OUTSIDE SERVICES	3,000
600-00-54615-390-000 VEHICLES-S,M,R,E	2,000
600-00-54615-391-000 VEHICLES-GAS (20%)	3,500
600-00-54620-390-000 HYDRANTS-S,M,R,E	6,000
600-00-54630-390-000 METERS-SUPPLIES EXPENSES	10,000
600-00-54640-390-000 WATER MAIN BREAKS	17,500
600-00-54650-230-000 RADIOS-S,M,R,E	500
600-00-54660-230-000 WATER TOWER-S,M,R,E	8,500
600-00-54800-331-000 CONTINUING EDUCATION	1,000
600-00-54900-230-000 WELL HOUSE-M,R	3,000
600-00-54900-390-000 WELL HOUSE-SUPPLIES/EXP	3,000
600-00-57120-000-000 OFFICE EQUIPMENT	
600-00-57400-200-000 CONTRACTED SERVICES	
600-00-57600-000-000 PLANT-CAPITAL OUTLAY	
600-00-57600-000-000 WELL 1	
600-00-57600-000-800 WELL 2-UPGRADES	
600-00-57635-000-000 WATER METERS-CHANGE OVER	
600-00-57690-000-000 WATER STUDY	
600-00-58100-000-000 PRINCIPAL	134,831.00
600-00-58200-000-000 INTEREST	24,256.00
600-00-58300-000-000 DEBT SERVICE FEES	

The following items in the Sewer budget were updated:

660-00-44300-000-000 PERMITS	15,000
660-00-46450-000-000 METERED SALES	0
660-00-46450-200-000 METERED SALES - RESIDENTIAL	330,000
660-00-46450-300-000 METERED SALES - COMMERCIAL	45,000
660-00-46450-400-000 METERED SALES - INDUSTRIAL	350,000
660-00-46450-450-000 METERED SALES - PUBLIC AUTHORITY	30,000
660-00-46450-455-000 METERED SALES - MULTI FAMILY	40,000
660-00-46452-000-000 DELINQUENT CHARGE	1,500
660-00-48100-000-000 INTEREST ON INVESTMENTS	1,000
660-00-48170-000-000 NSF-SERVICE CHARGE	
660-00-48900-000-000 MISCELLANEOUS	0
660-00-53230-221-000 SHOP - UTILITIES	5,000
660-00-53230-222-000 SHOP - WATER/SEWER	1,500
660-00-53230-230-000 SHOP - S,M,R,E	1,500
660-00-53300-218-000 ENGINEERING	8,000

660-00-53660-390-000 SAFETY EQUIPMENT-S,M,R,E	1,000
660-00-53660-392-000 UNIFORMS	1,300
660-00-54600-220-000 ELECTRIC	40,000
660-00-54600-221-000 TELEPHONE	4,000
660-00-54600-221-001 ADMIN	0
660-00-54600-222-000 SEWER/WATER	35,000
660-00-54600-223-000 GAS	12,000
660-00-54600-230-000 LIFT STATION	4,000
660-00-54600-390-000 WWTP-SUPPLIES EXPENSES	80,000
660-00-54610-390-000 TEST LAB-S,M,R,E	1,000
660-00-54610-395-000 TEST LAB-EQUIPMENT	2,500
660-00-54610-396-000 TEST LAB-CHEMICALS	60,000
660-00-54610-397-000 TEST LAB-OUTSIDE SERVICES	16,000
660-00-54615-390-000 VEHICLES-S,M,R,E	3,500
660-00-54615-391-000 VEHICLES-GAS (20%)	3,500
660-00-54630-390-000 METERS-SUPPLIES EXPENSES	5,000
660-00-54650-230-000 RADIOS-S,M,R,E	500
660-00-54700-390-000 SEWER REHABILITATION	25,000
660-00-54800-331-000 EDUCATION	4,000
660-00-57120-000-000 OFFICE EQUIPMENT	
660-00-57400-200-000 CONTRACTED SERVICES	15,000
660-00-57400-300-000 CONTRACTED SERVICES - SAVINGS	
660-00-57600-000-000 WWTP	
660-00-57600-500-000 SEWER MAINS	
660-00-57615-000-000 VEHICLE	
660-00-57680-000-000 COMMUNICATIONS EQUIPMENT	
660-00-58100-000-000 PRINCIPAL	50,000
660-00-58200-000-000 INTEREST	115,183

Member Werner made a motion to recommend to the Finance Committee as presented, motion was seconded by Member Mueller. Motion carried 3-0.

#### 4. Discussion on future agenda items.

Road paving

#### 5. Adjourned at 6:18 pm.

*Items on the Agenda may be taken out of order as listed. Created by Clerk/Treasurer Stephanie Waala on 10/12/2025. WI Open Meeting Law (Wis. Stat. 19.83(2) and 19.84(2)) In general, the open meetings law grants citizens the right to attend and observe open session meetings of governmental bodies but does not require a governmental body to allow members of the public to speak or actively participate in the body's meeting. A governmental body is free to determine for itself whether and to what extent it will allow citizen participation at its meetings.*



**2026 - 2027  
Local Roads Improvement Program (LRIP)  
New Biennium Project**

Document Created: **January 20, 2026**  
 Project Number: **N/A**  
 Request Number: **138906**  
 Request Status: **Submitted to PM**

Program Type: **MSILT**  
 Project Status: **N/A**  
 PO Number:

**Project Recipient**

State Fiscal Year: **2026**  
 County: **Sheboygan** Municipality/County: **Village of Random Lake**

<p><b>Head of Government</b>          DUANE URBANSKI  <b>Address:</b> 181 E SHORE DR          RANDOM LAKE, WI 53075  <b>Business Phone:</b> (414) 520-0670  <b>Fax:</b> (920) 994-2390  <b>Alt Phone:</b>  <b>Email:</b> DURBANSKI@RANDOMLAKEWI.COM</p>	<p><b>Clerk/Treasurer</b>          STEPHANIE WAALA          PO BOX 344          RANDOM LAKE, WI 53075          (920) 994-4852          (920) 994-2390            CLERKTREASURER@RANDOMLAKEWI.COM</p>
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**Project Improvement**

Improvement Type: **Reconstruction**  
 Does this improvement include new Bicycle and Pedestrian facilities? **No**  
 Has the local municipality involved in the project adopted a resolution for these facilities? **No**  
 Surface Type: **70 - Hot Mix Asphalt Pavement (HMAC)**  
 Is this project part of the improvement plan (minimum of 5 years)? **Yes**  
 Does this project meet the standards in WisDOT Facilities Development Manual, Chapter 11-20-1? **Yes**

**Project Location**

On Route 1: **Russell Dr**  
 At Route: **CTH K (Termini)**  
 Toward Route: **Hickory Dr (Termini)**

<b>At Offset:</b>	<b>Section Length:</b>	<b>ADT:</b>	<b>Pavement Rating:</b>
0 ft	1109 ft	0	3

Need for Improvement: **Significant Aging**  
 Other Work: **Adjust manholes, Driveway joints, Storm sewer, Re-establish crown, Right of Way, Sanitary sewer\*, Sidewalk, Street signs\*, Water main\***

Are the WISLR ADT values and Pavement Ratings correct for all road sections? **Yes**

Thickness:	Travel Width (Per Lane):	Left Shoulder:	Curb & Gutter:	Right Shoulder:	Curb & Gutter:
<b>5.00 in</b>	<b>12 ft 0 in</b>	<b>14 ft 0 in</b>	<b>Y</b>	<b>14 ft 0 in</b>	<b>Y</b>

Will the existing pavement be removed/alterd? **Yes**  
 Identify Method: **Excavated**

Will the base, subbase, or substandard soils be removed? **Yes**  
 Breaker Run: **0 in**  
 Base Course (Gravel): **10 in**  
 Granular subbase: **Yes**

Will the base, subbase be added? **Yes**  
 Breaker Run: **0 in**  
 Base Course (Gravel): **10 in**  
 Granular subbase: **Yes**

**2026 - 2027  
Local Roads Improvement Program (LRIP)  
New Biennium Project**

**Project Funding**

Has the Village requested or been approved for other federal or state funding for the improvement? **No**

Engineering:	<b>\$10,000.00</b>
Right-of-Way Acquisition:	<b>\$0.00</b>
Construction:	<b>\$150,000.00</b>
<b>Total Eligible Costs:</b>	<b>\$160,000.00</b>
Ineligible Improvement Costs:	<b>\$400,000.00</b>
<b>Total Improvement Costs:</b>	<b>\$560,000.00</b>
Approved LRIP Reimbursement Amount:	<b>\$12,013.67</b>

**Project Funding**

Biennium	Program Type	Funding Amount	Request Type	From Project	To Project	Date
2026 - 2027	MSILT	\$12,013.67	New Biennium Project			N/A
	<b>Total</b>	<b>\$12,013.67</b>				

**Project Attachments**

- OnRoute Russell Dr Map.png** Project Location Map
- 09-22-25 PW minutes.pdf** Discretionary Supporting Documentation
- 3d - Financial Plan.pdf** Improvement Plan

**Project Comments**

User	Date	Step	Comment
Waala, Stephanie	10/28/2025	4	Ineligible costs include potential water and sewer main replacement
Waala, Stephanie	10/17/2025	2	Additionally include Russell Dr reconstruction of payment, sewer, and water
Waala, Stephanie	10/17/2025	2	1st Street - also known as County Rd K and County Rd II - road repayment, sewer, and water reconstruction

**Project Log**

Date	User	Request Type (ID)	Reference
10/17/2025 07:44 AM	Waala, Stephanie	New Biennium Project (138906)	Pending CVT - The in-progress status for an application initiated by a CVT.
10/17/2025 08:57 AM	Stephanie Waala	New Biennium Project (138906)	Submitted to CHC - The status of an application initiated by a CVT and submitted to the CHC for review.
10/21/2025 01:32 PM	Amy Wieland	New Biennium Project (138906)	Returned to CVT
10/28/2025 08:54 AM	Stephanie Waala	New Biennium Project (138906)	Submitted to CHC - The status of an application initiated by a CVT and submitted to the CHC for review.
10/30/2025 08:11 AM	Amy Wieland	New Biennium Project (138906)	User Approved LRIP Reimbursement Amount - New Amount:12,013.67
11/26/2025 02:53 PM	Bryan Olson	New Biennium Project (138906)	Submitted to PM - The status of an application reviewed by a CHC and submitted to WisDOT.

**RANDOM LAKE UTILITY DEPARTMENT**

PO BOX 344

RANDOM LAKE, WI 53075-0344

(920)994-4852

ACCOUNT NUMBER



000-0725-00

ENTER AMOUNT PAID

ACCOUNT ID: 000-0725-00  
SCHOOL DISTRICT OF RANDOM LAKE IIRRI  
605 RANDOM LAKE RD  
RANDOM LAKE WI 53075

BILLING DATE

9/26/2025

AMOUNT DUE

\$36,117.99

DUE DATE

10/15/2025

AFTER DUE DATE PAY

\$36,479.17

PLEASE RETURN TOP PORTION WITH YOUR PAYMENT

READING DATES

PREVIOUS

PRESENT

BILLING DATE

DUE DATE

ACCOUNT NUMBER

9/13/2018

9/17/2025

9/26/2025

10/15/2025

000-0725-00

PREVIOUS

PRESENT

USAGE

DESCRIPTION

AMOUNT

5114378

15272098

10157720

WATER CHARGE

36,137.99

WATER CREDIT

-20.00

AMOUNT DUE

36,117.99

Last Payment: 9/24/2018 Amount: \$2,700.14

Security Code: 7509

WWW.RANDOMLAKEWI.COM

SERVICE ADDRESS

605 RANDOM LAKE RD

ACCOUNT NUMBER

000-0725-00

**RANDOM LAKE UTILITY DEPARTMENT**

PO BOX 344

RANDOM LAKE, WI 53075-0344

(920)994-4852

1/16/2026 3:01 PM

Account History - Summary  
ALL Transactions

Page: 1  
UTIL

Post Date: From: 7/01/2015 Account Nbr: From: 000-0725-00 Group Cd: From:  
Thru: 1/16/2026 Thru: 000-0725-00 Thru:

Account Nbr:	000-0725-00	Name:	School District of Random Lake Irri	Running Balance	
	6/30/2015	- Balance:		0.00	
Post Date	Trans Date	Type	Trans ID	Amount	
9/10/2015	9/14/2015	Bill		964.92	964.92
9/30/2015	9/30/2015	Receipt	75077	-964.92	0.00
11/19/2015	11/18/2015	Adjustment	Back Bil	55.00	55.00
12/14/2015	12/14/2015	Bill		361.83	416.83
12/14/2015	12/14/2015	Receipt	75496	-55.00	361.83
12/21/2015	12/21/2015	Receipt	75556	-416.83	-55.00
3/11/2016	3/15/2016	Bill		84.57	29.57
3/28/2016	3/28/2016	Receipt	76044	-29.57	0.00
6/09/2016	6/15/2016	Bill		884.52	884.52
6/29/2016	6/29/2016	Receipt	76453	-884.52	0.00
9/08/2016	9/15/2016	Bill		1,825.42	1,825.42
9/27/2016	9/27/2016	Receipt	76755	-1,825.42	0.00
12/09/2016	12/15/2016	Bill		135.26	135.26
12/28/2016	12/28/2016	Receipt	77140	-135.26	0.00
3/08/2017	3/15/2017	Bill		135.00	135.00
3/27/2017	3/27/2017	Receipt	77422	-135.00	0.00
6/08/2017	6/15/2017	Bill		135.00	135.00
6/27/2017	6/27/2017	Receipt	77749	-135.00	0.00
9/12/2017	9/15/2017	Bill		1,925.65	1,925.65
10/03/2017	10/02/2017	Receipt	78016	-1,925.65	0.00
12/13/2017	12/15/2017	Bill		850.13	850.13
12/27/2017	12/27/2017	Receipt	78294	-850.13	0.00
3/12/2018	3/15/2018	Bill		135.00	135.00
3/26/2018	3/26/2018	Receipt	78553	-135.00	0.00
6/13/2018	6/15/2018	Bill		750.45	750.45
7/05/2018	6/27/2018	Receipt	078781	-750.45	0.00
9/14/2018	9/15/2018	Bill		2,700.14	2,700.14
9/25/2018	9/24/2018	Receipt	800054	-2,700.14	0.00
9/26/2025	9/26/2025	Bill		36,117.99	36,117.99
10/17/2025	10/17/2025	Late Charge		361.18	36,479.17
10/27/2025	10/27/2025	Bill		1,441.30	37,920.47
11/18/2025	11/18/2025	Late Charge		0.00	37,920.47
11/26/2025	11/26/2025	Bill		78.08	37,998.55
12/16/2025	12/16/2025	Late Charge		0.00	37,998.55
12/26/2025	12/26/2025	Bill		78.08	38,076.63
1/16/2026	1/16/2026	Late Charge		0.00	38,076.63

1/16/2026 2:59 PM  
UTIL

Meter Information - Full Report  
All Accounts/All Meters - By Meter Nbr

Page: 1

From: Account Nbr: 000-0725-00 Route/Seq Nbr: Pressure Zone Cd:  
Thru: 000-0725-00

Account Nbr: 000-0725-00 Customer Name: School District of Random Lake Irri  
Service Address: 605 RANDOM LAKE RD  
PSC Classification: Public Auth.

Meter Nbr: 95356124 Rate Type: 3" Install Date: 10/15/2025  
Route/Seq Nbr: 11-0075 Location: Pressure Zone Cd: 00  
ROM Serial Nbr: ROM Install Date:  
Register ID: 95356124 MXU/MIU ID: 83166064  
Utilities: WATER  
Memos: 1st:  
2nd:  
3rd:

<u>Read Date</u>	<u>Reading</u>	<u>Consumption</u>	<u>Comment</u>
1/13/2026	100	0	Remote Reading
12/22/2025	100	0	Remote Reading
11/14/2025	100	0	Remote Reading
10/15/2025	100	0	New Meter
10/15/2025	15656104	384006	
9/17/2025	15272098	9423078	
9/09/2019	5849020	622117	
10/11/2018	5226903	112525	Remote Reading
9/13/2018	5114378	476	Remote Reading
8/14/2018	5113902	1283392	Remote Reading
6/12/2018	3830510	1	Remote Reading
6/12/2018	3830509	291922	Remote Reading
10/09/2017	3538587	341764	Remote Reading
9/11/2017	3196823	306285	Remote Reading
8/10/2017	2890538	177400	Remote Reading
7/12/2017	2713138	403006	Remote Reading
10/14/2016	2310132	99	Remote Reading
9/08/2016	2310033	19522	Remote Reading
8/16/2016	2290511	815770	Remote Reading
6/08/2016	1474741	253048	Remote Reading
5/13/2016	1221693	105914	Remote Reading
10/13/2015	1115779	211679	Remote Reading
9/08/2015	904100	904100	Remote Reading
7/01/2015	0	0	New OMNI

Last remote reading received 10/11/2018  
Manual read entered 09/09/2019  
Manual read entered 10/15/2025

Last billing occurred 09/24/2018

Reads	Dates at Rate	Total Dates	Service Charge Monthly	Service Charge Daily	Charge per 1,000 gallons Monthly	Gallons per Month	Monthly Charge	Total bill for rate period
<b>Rates</b>								
9/14/2018			\$ 10.00	\$ 0.33	0 - 20,000 \$ 2.58			
12/31/2018	17 days + 31 days + 30 days +31 days	109		\$ 35.84	next 80,000 \$ 2.25	432,497	\$ 896.59	
12/31/2019	365 days	365		\$ 120.00	next 500,000 \$ 2.00	1,448,269	\$ 2,885.72	
12/31/2020	365 days	365		\$ 120.00	over 600,000 \$ 1.95	1,448,269	\$ 2,885.72	
9/14/2021	31 days + 28 days + 31 days + 30 days + 31 days + 30 days + 31 days + 31 days + 14 days	257		\$ 84.49		1,019,740	\$ 9,070.09	
		<u>1,096</u>		<u>\$ 360.33</u>			<u>\$ 15,738.14</u>	<u>\$16,098.46</u>
<b>Rate change</b>								
9/15/2021			\$ 10.30	\$ 0.34	0 - 20,000 \$ 2.66			
12/31/2021	16 days + 31 days + 30 days +31 days	108		\$ 36.57	next 80,000 \$ 2.32	428,529	\$ 915.57	
7/9/2022	31 days + 28 days + 31 days + 30 days + 31 days + 30 days + 9 days	190		\$ 64.34	next 500,000 \$ 2.06	753,893	\$ 1,578.12	
		<u>298</u>		<u>\$ 100.91</u>	over 600,000 \$ 2.01		<u>\$ 2,493.69</u>	<u>\$ 2,594.61</u>
<b>Rate change</b>								
7/10/2022			\$ 75.00	\$ 2.47				\$ 3.41
12/31/2022	22 days + 31 days + 30 days + 31 days + 30 days + 31 days	175		\$ 431.51		694,375	\$ 2,367.82	
12/31/2023	365 days	365		\$ 900.00		1,448,269	\$ 4,938.60	
12/31/2024	366 days	366		\$ 902.47		1,452,237	\$ 4,952.13	
		<u>906</u>		<u>\$ 2,233.97</u>			<u>\$ 12,258.54</u>	<u>\$14,492.52</u>
<b>Rate Change</b>								
1/1/2025			\$ 78.08	\$ 2.57				\$ 3.55
9/17/2025	31 days + 28 days + 31 days + 30 days + 31 days + 30 days + 31 days + 31 days +17 days	260		\$ 667.42		1,031,643	\$ 3,662.33	\$ 4,329.76
<b>Total Days</b>		<b>2,560</b>				<b>Total Gallons</b>	<b>10,157,720</b>	

**Average use per day from from readings**

09/14/2018 - 10/11/2018	112,525
10/12/2018 - 09/09/2019	622,117
09/10/2019 - 09/17/2025	9,423,078
<b>Total usage since last billing</b>	<b>10,157,720</b>

Average usage per day to be used for calculations = 10,157,720 gallons divided by 2,560 days **3,967.86**

When doing the estimated breakdown per the timeframes of the different water rates, and coordinated them with the quarterly billing and then the monthly billing you come up with at total due of \$37,515.34.

The main reason for the amount being more than the bill dated 09/26/25 is because more quarterly and monthly services charges are applied if the bills had been going out at the regularly scheduled billing times.

The bill dated 09/26/25 only charged \$78.08 as the billing charge which is a one month charge. The system registered the last read date of 09/14/2018, but did not register that it was multiple months since the last billing so that is why it was only charge the regular monthly rate.

**\$37,515.34**

**RANDOM LAKE UTILITY DEPARTMENT**

PO BOX 344

RANDOM LAKE, WI 53075-0344

(920)994-4852

ACCOUNT NUMBER



000-6590-00

ENTER AMOUNT PAID

ACCOUNT ID: 000-6590-00  
BERTRAM COMMUNICATIONS LLC  
300 INDUSTRIAL DRIVE  
RANDOM LAKE WI 53075

BILLING DATE

10/27/2025

AMOUNT DUE

\$0.00

DUE DATE

11/17/2025

AFTER DUE DATE PAY

\$0.00

PLEASE RETURN TOP PORTION WITH YOUR PAYMENT

READING DATES

PREVIOUS

PRESENT

BILLING DATE

DUE DATE

ACCOUNT NUMBER

3/03/2021

10/13/2025

10/27/2025

11/17/2025

000-6590-00

PREVIOUS

PRESENT

USAGE

DESCRIPTION

AMOUNT

1506605

1613869

107264

SEWER CHARGE

2,305.10

9703630

8734070

-850863

SEWER CHARGE

-18,285.05

LSB Coverage

0.44

1506605

1613869

107264

WATER CHARGE

391.20

Fire Protect

11.17

AMOUNT DUE

-15,577.14

Last Payment: 10/17/2025 Amount: \$4,310.21

Security Code: 6392

WWW.RANDOMLAKEWI.COM

SERVICE ADDRESS

300 INDUSTRIAL DR

ACCOUNT NUMBER

000-6590-00

**RANDOM LAKE UTILITY DEPARTMENT**

PO BOX 344

RANDOM LAKE, WI 53075-0344

(920)994-4852

1/16/2026 11:51 AM  
UTIL

Meter Information - Full Report  
All Accounts/All Meters - By Meter Nbr

Page: 2

From: Account Nbr: 000-6590-00 Route/Seq Nbr: Pressure Zone Cd:  
Thru: 000-6590-00

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Account Nbr: 000-6590-00 Customer Name: Bertram Communications LLC  
Service Address: 300 INDUSTRIAL DR  
PSC Classification: Industrial

---

Meter Nbr: D240517687 Rate Type: 5/8" & 3/4" Install Date: 10/03/2025  
Route/Seq Nbr: 04-0190 Location: Pressure Zone Cd: 00  
ROM Serial Nbr: ROM Install Date: Deduct Meter  
Register ID: D240517687

Utilities: SEWER

Memos: 1st:  
2nd:  
3rd:

<u>Read Date</u>	<u>Reading</u>	<u>Consumption</u>	<u>Comment</u>
10/03/2025	0	0	New Meter
10/03/2025	8734070	0	
10/03/2025	8734070	850863	recalc average
3/03/2021	9703630	0	orig read wrong
11/06/2020	9703630	9703630	

1/16/2026 11:59 AM

Account History - Summary  
ALL Transactions

Page: 3  
UTIL

Post Date: From: 1/01/2020 Account Nbr: From: 000-6590-00 Group Cd: From:  
Thru: 12/31/2025 Thru: 000-6590-00 Thru:

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3/27/2025	3/27/2025	Bill		52.06	52.06
4/16/2025	4/16/2025	Late Charge		0.52	52.58
4/21/2025	4/21/2025	Receipt	9910444630	-52.06	0.52
4/25/2025	4/25/2025	Bill		50.13	50.65
5/16/2025	5/16/2025	Late Charge		0.51	51.16
5/19/2025	5/19/2025	Receipt	9911264537	-50.65	0.51
5/27/2025	5/27/2025	Bill		989.07	989.58
6/11/2025	6/11/2025	Receipt	9912030649	-989.58	0.00
6/26/2025	6/26/2025	Bill		888.99	888.99
7/14/2025	7/14/2025	Receipt	9912892270	-888.99	0.00
7/28/2025	7/28/2025	Bill		1,645.40	1,645.40
8/18/2025	8/18/2025	Late Charge		16.46	1,661.86
8/22/2025	8/22/2025	Receipt	Ck9914095438	-1,645.40	16.46
8/27/2025	8/27/2025	Bill		4,912.66	4,929.12
9/16/2025	9/15/2025	Receipt	9914901502	-4,978.41	-49.29
9/26/2025	9/26/2025	Bill		4,359.50	4,310.21
10/17/2025	10/17/2025	Receipt	Ck9915698600	-4,310.21	0.00
10/27/2025	10/27/2025	Bill		-15,577.14	-15,577.14
11/26/2025	11/26/2025	Bill		75.48	-15,501.66
12/26/2025	12/26/2025	Bill		98.12	-15,403.54
					=====
		000-6590-00 - Ending Balance:			-15,403.54

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Reads	Dates at Rate	Total Days	Charge per 1,000 gallons	Gallons per Period	Period Credit
<b>Rates</b>			<b>\$ 10.99</b>		
	3/3/2021				
	12/31/2021	28 days + 30 days + 31 days +30 days + 31 days + 31 days + 30 days + 31 days + 30 days + 31 days		159,340	\$ 1,751.14
	7/9/2022	31 days + 28 days + 31 days + 30 days + 31 days + 30 days + 9 days		99,916	\$ 1,098.08
		<u>493</u>			<u>\$ 2,849.22</u>
<b>Rate change</b>			<b>\$ 12.55</b>		
	7/10/2022				
	12/31/2022	16 days + 31 days + 30 days +31 days		56,794	\$ 712.77
	7/12/2023	31 days + 28 days + 31 days + 30 days + 31 days + 30 days + 12 days		101,494	\$ 1,273.74
		<u>301</u>			<u>\$ 1,986.51</u>
<b>Rate change</b>			<b>\$ 16.05</b>		
	7/13/2023				
	12/31/2023	19 days + 31 days + 30 days + 31 days + 30 days + 31 days		90,450	\$ 1,451.73
	12/31/2024	366 days		192,470	\$ 3,089.14
		<u>538</u>			<u>\$ 4,540.86</u>
<b>Rate Change</b>			<b>\$ 16.53</b>		
	1/1/2025				
	7/10/2025	31 days + 28 days + 31 days + 30 days + 31 days + 30 days + 10 days		100,442	\$ 1,660.30
		<u>191</u>			
<b>Rate Change</b>			<b>\$ 21.49</b>		
	7/11/2025				
	10/13/2025	21 days + 31 days + 30 days + 13 days		49,958	\$ 1,073.60
		<u>95</u>			
<b>Total Days</b>		<b>1,618</b>		<b>Total Gallons</b>	<b>850,863 \$ 12,110.49</b>

**Total gallons from from readings** 850,863

**Average usage per day to be used for calculations = 850,863 gallons divided by 1,618 days** 525.87

Called in their deduct meter reading in October of 2025. The last reading before this was in March of 2021 which resulted in a large reading/credit. The system automatically gives the credit at the current rate.

The average payments for their water usage is about \$3,886 per year, so it would take approximately 3-4 years for their credit to be

**RANDOM LAKE UTILITY DEPARTMENT**

PO BOX 344

RANDOM LAKE, WI 53075-0344

(920)994-4852

ACCOUNT NUMBER



000-6610-00

ENTER AMOUNT PAID

ACCOUNT ID: 000-6610-00  
J&J HOLDINGS LLC  
300 INDUSTRIAL DRIVE  
RANDOM LAKE WI 53075

BILLING DATE

9/26/2025

AMOUNT DUE

\$0.00

DUE DATE

10/15/2025

AFTER DUE DATE PAY

\$0.00

PLEASE RETURN TOP PORTION WITH YOUR PAYMENT

READING DATES

PREVIOUS

PRESENT

BILLING DATE

DUE DATE

ACCOUNT NUMBER

12/06/2019

9/12/2025

9/26/2025

10/15/2025

000-6610-00

PREVIOUS

PRESENT

USAGE

DESCRIPTION

AMOUNT

404138

405095

957

SEWER CHARGE

20.57

40120

-40120

SEWER CHARGE

-862.18

SEWER CHARGE

0.00

LSB Coverage

0.44

404138

405095

957

WATER CHARGE

21.10

Fire Protect

27.93

AMOUNT DUE

-792.14

Last Payment: 9/15/2025 Amount: \$71.54

Security Code: 3530

WWW.RANDOMLAKEWI.COM

SERVICE ADDRESS

400 TERNES DR

ACCOUNT NUMBER

000-6610-00

**RANDOM LAKE UTILITY DEPARTMENT**

PO BOX 344

RANDOM LAKE, WI 53075-0344

(920)994-4852

1/16/2026 11:52 AM  
UTIL

Meter Information - Full Report  
All Accounts/All Meters - By Meter Nbr

Page: 2

From: Account Nbr: 000-6610-00 Route/Seq Nbr: Pressure Zone Cd:  
Thru: 000-6610-00

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Account Nbr: 000-6610-00 Customer Name: J&J Holdings LLC  
Service Address: 400 TERNES DR  
PSC Classification: Industrial

---

Meter Nbr: D40539664 Rate Type: 5/8" & 3/4" Install Date: 8/14/2018  
Route/Seq Nbr: 04-0193 Location: Pressure Zone Cd: 00  
ROM Serial Nbr: ROM Install Date: Deduct Meter  
Register ID:  
Utilities: SEWER  
Memos: 1st:  
2nd:  
3rd:

<u>Read Date</u>	<u>Reading</u>	<u>Consumption</u>	<u>Comment</u>
9/05/2025	40120	40120	
12/06/2019	0	0	
9/04/2019	0	0	
6/05/2019	0	0	
12/14/2018	0	0	
9/12/2018	0	0	
8/14/2018	0	0	

1/16/2026 12:22 PM

Account History - Summary  
ALL Transactions

Page: 3  
UTIL

Post Date: From: 1/01/2018 Account Nbr: From: 000-6610-00 Group Cd: From:  
Thru: 1/16/2026 Thru: 000-6610-00 Thru:

10/11/2024	10/11/2024	Receipt	9905234912	-64.15	0.00
10/28/2024	10/28/2024	Bill		63.14	63.14
11/15/2024	11/15/2024	Receipt	9906231309	-63.14	0.00
11/26/2024	11/26/2024	Bill		59.02	59.02
12/13/2024	12/13/2024	Receipt	9906958012	-59.02	0.00
12/27/2024	12/27/2024	Bill		58.24	58.24
1/08/2025	1/08/2025	Receipt	9907582641	-58.24	0.00
1/27/2025	1/27/2025	Bill		58.45	58.45
2/07/2025	2/07/2025	Receipt	9908349988	-58.45	0.00
2/24/2025	2/24/2025	Bill		60.51	60.51
3/05/2025	3/04/2025	Receipt	9909166862	-60.51	0.00
3/27/2025	3/27/2025	Bill		62.46	62.46
4/16/2025	4/16/2025	Late Charge		0.63	63.09
4/21/2025	4/21/2025	Receipt	9910419047	-62.46	0.63
4/25/2025	4/25/2025	Bill		60.25	60.88
5/13/2025	5/13/2025	Receipt	9911228351	-60.88	0.00
5/27/2025	5/27/2025	Bill		68.76	68.76
6/17/2025	6/17/2025	Late Charge		0.69	69.45
6/26/2025	6/26/2025	Bill		69.13	138.58
6/30/2025	6/30/2025	Receipt	9912490924	-68.76	69.82
7/14/2025	7/14/2025	Receipt	9912915409	-69.82	0.00
7/28/2025	7/28/2025	Bill		58.06	58.06
8/18/2025	8/18/2025	Late Charge		0.58	58.64
8/22/2025	8/22/2025	Receipt	Ck9914089879	-58.06	0.58
8/27/2025	8/27/2025	Bill		70.96	71.54
9/16/2025	9/15/2025	Receipt	9914888830	-71.54	0.00
9/26/2025	9/26/2025	Bill		-792.14	-792.14
10/27/2025	10/27/2025	Bill		60.47	-731.67
11/26/2025	11/26/2025	Bill		71.21	-660.46
12/26/2025	12/26/2025	Bill		68.23	-592.23

000-6610-00 - Ending Balance:

=====  
-592.23

Reads	Dates at Rate	Total Days	Charge per 1,000 gallons	Gallons per Period	Period Credit
<b>Rates</b>			<b>\$ 10.99</b>		
	12/6/2019				
	12/31/2019 25 days	25		509	\$ 5.60
	12/31/2020 365 days	365		7,433	\$ 81.69
	12/31/2021 28 days + 30 days + 31 days + 30 days + 31 days + 31 days + 30 days + 31 days + 30 days + 31 days	303		6,171	\$ 67.82
	7/9/2022 31 days + 28 days + 31 days + 30 days + 31 days + 30 days + 9 days	190		3,869	\$ 42.53
		<b>883</b>			<b>\$ 110.34</b>
<b>Rate change</b>			<b>\$ 12.55</b>		
	7/10/2022				
	12/31/2022 16 days + 31 days + 30 days + 31 days	108		2,199	\$ 27.60
	7/12/2023 31 days + 28 days + 31 days + 30 days + 31 days + 30 days + 12 days	193		3,931	\$ 49.33
		<b>301</b>			<b>\$ 76.93</b>
<b>Rate change</b>			<b>\$ 16.05</b>		
	7/13/2023				
	12/31/2023 19 days + 31 days + 30 days + 31 days + 30 days + 31 days	172		3,503	\$ 56.22
	12/31/2024 366 days	366		7,454	\$ 119.63
		<b>538</b>			<b>\$ 175.85</b>
<b>Rate Change</b>			<b>\$ 16.53</b>		
	1/1/2025				
	7/10/2025 31 days + 28 days + 31 days + 30 days + 31 days + 30 days + 10 days	191		3,890	\$ 64.30
<b>Rate Change</b>			<b>\$ 21.49</b>		
	7/11/2025				
	9/5/2025 21 days + 31 days + 5 days	57		1,161	\$ 24.95
<b>Total Days</b>		<b>1,970</b>		<b>Total Gallons</b>	<b>40,120 \$ 452.37</b>

**Total gallons from from readings** **40,120**

**Average usage per day to be used for calculations = 40,120 gallons divided by 1,970 days** **20.37**

Called in their deduct meter reading in September of 2025. The last reading before this was in December of 2019 which resulted in a large reading/credit. The system automatically gives the credit at the current rate.

The average payments for their water usage is about \$482 per year, so it would take approximately a year for their credit to be used up.



# UTILITY BILL POLICY & PROCEDURES

## Monthly Meter Readings

- Between the 10<sup>th</sup> and 15<sup>th</sup> of each month the Department of Public Works (DPW) will collect the readings of all the water meters within the village.
- Readings are to be reviewed by village staff for discrepancies and/or high readings.
- When high readings are found, a letter will be sent to the property owner informing them of the high usage.

## Monthly Billing Information

- Each month, 20 days prior to the following month's 15<sup>th</sup> day, the utilities bills will be created.
- These bills are created based upon information received from the DPW during their monthly meter readings conducted between the 10<sup>th</sup> and 15<sup>th</sup>.
- Each bill will contain
  - the customers billing address as provided by the customer
  - time period of readings
  - usage during that time period
  - service and/or additional fees, when applicable
  - payment due date and amount due when late fee applied
  - listing of all fees and their rates per meter
- Payment of bills is due on the 15<sup>th</sup> of the month, unless otherwise stated on the bill due to weekends or holidays.

## Fees

- A 1% penalty will be applied after the due date to the full balance due on the account.
- On October 15<sup>th</sup> of each year, notices will be sent to all delinquent users as of September 30<sup>th</sup>. Payment of the overdue balances not paid by November 1<sup>st</sup> will be subject to a 10% penalty. Overdue balances not received by November 15<sup>th</sup> will be forwarded to Sheboygan County for payment to be collected on the annual tax bills as a special charge.
- A \$50 fee will be assessed to the account when a payment has been returned to the village due to insufficient funds. (\$30 water, \$20 sewer)
- Reconnection requests during normal business hours shall be \$30, per property owner/agent.
- Reconnection requests after normal business hours shall be \$50, per property owner/agent.

## Disconnection of Services

- No disconnections will occur between the November 1<sup>st</sup> and April 15<sup>th</sup> per PSC regulations.
- Payment of bills is due on the 15<sup>th</sup> of the month, unless otherwise stated on the bill due to weekends or holidays.
- Notice of Disconnect will be mailed 2 days after the payment due date.
  - Notices will be sent only to users two billing cycles behind and with a minimum bill of \$25
  - A deferred payment agreement will be included with the disconnection notice (see Deferred Payment Agreement section for further information)

96 Russell Drive, P.O. Box 344, Random Lake, WI 53075

Telephone: (920) 994-4852 Facsimile: (920) 994-2390 Website: [www.randomlakewi.com](http://www.randomlakewi.com)



# UTILITY BILL POLICY & PROCEDURES

- Account users will have 10 days to pay the balance due or service will be disconnected.
- If a medical emergency occurs within the home, disconnection will be extended to 21 days with the receipt of a signed statement from a medical official.

## **Deferred Payment Agreement**

- If a user is unable to pay the full balance due on their account in the allotted time they may enter into an agreement.
- Payment of the remainder of the outstanding balance in weekly installments over a 1-month period.
- Entering into an agreement does not relieve a customer of the obligation to timely and completely pay all other utility charges/bills sent out during the agreement timeframe.

## **Disputes**

- Acceptable disputes are to only include high usage due to a faulty meter.
- All disputes shall be submitted to village hall, in writing, within 10 days following receipt of notice.
- The written dispute shall state the nature of the dispute and secondary evidence from a licensed plumber.
- When a valid dispute is received, the DPW will have 5 days to come to a decision based on the information presented. During this time additional requests may be made by the DPW for further clarification.
- If the decision of DPW is unsatisfactory, the customer, within 10 days may make a written request for a hearing with the Public Works Committee.
- At the conclusion of the hearing of the Public Works Committee, the decision of the committee is final and binding.
- If a dispute is submitted in an untimely manner or the customer has previously submitted a dispute, said dispute will be rejected.

## **Deduct Meters**

- Purchasing of deduct meters can be done at village hall. Price is dependent upon the cost of the meter at time of sale.
- Around the 1<sup>st</sup> of the month these meter readings will be sent to village hall via, calling in, emailing in, written on utility stub w/payment, or through the village website.
- If it is unclear as to what the reading is given verbally, it can be required of properties to send a photo of the meter for verification.
- The difference of the current and prior reading will be credited on the next bill as a sewer credit at the current rate being charged.
- When users move out of the village and the reading results in a positive balance on the account, the refund of the credit will be mailed to the forwarding address.

## **Email Billing**

- A \$20 one-time incentive will be given to all users who convert to receiving their monthly bills and newsletters from paper to email.