

**MINUTES****ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, March 16, 2026, at 5:30 p.m., regular meeting of the City Council.

**CALL TO ORDER****MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne via teleconference, Charlotte Liebelt, Rich Ward, Alan Johnson, Talmage Ekanger, Chad Nilson, David Novstrup, and Mayor Travis Schaunaman. Council Member Erin Fouberg was absent.

City Staff present were Dave McNeil, Ron Wager, Stuart Nelson, Ken Hubbard, Joel Weig, Rich Krokkel, Tanner Jondahl, Amanda Fischer, and Jordan McQuillen.

**PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion by Ekanger, second by Ward, to approve the agenda. Voice vote to approve, all present voting aye, motion carried.

**MINUTES**

Motion by Johnson, second by Liebelt, to approve the minutes of the March 2, 2026, City Council Meeting, as circulated and Payroll Section of City Council Meeting Minutes of March 2, 2026, as amended: EFTPS 189,076.14, SD Retirement System 116,889.76, City Health Insurance 105,272.50, Governing Body Council 3,921.89, City Manager 9,360.60, Attorney 9,511.03, Finance Office 19,826.31, Human Resources 12,007.23, Municipal Hall 2,315.35, Computer Services 6,766.19, Community Development 19,099.20, Engineering 15,855.84, Police 198,848.77, Shane Miller 32.73/hr, Brad Wolf 37.02/hr, Fire 186,927.71, Building Inspection 8,296.00, Street 54,459.15, Snow Removal 404.43, Traffic Control 11,008.37, Utilities - General 35,052.12, Solid Waste 30,796.38, Wastewater Treatment 26,558.89, Utilities - Sewer 11,640.00, Water Treatment Plant 26,938.05, Utilities - Water 2,508.97, Airport 29,749.35, Cemetery 4,869.75, Transit 32,389.42, West Nile 616.00, Meals On Wheels 919.11, Admin 11,103.93, Participant Rec 13,717.10, Park Rec ARCC 32,539.81, Tammy Cantalope 15.25/hr, Park Rec Golf 7,516.87, PC Complex 9,408.97, Park Rec Senior Center 6,828.09, Parks 21,672.82, Parks/Wylie 13,090.10, Forestry 12,372.72, Library 33,820.56, City Econ Development 3,257.60

Voice vote to approve, all present voting aye, motion carried.

1 **OPEN FORUM**

2 Brian William and Katie Lloyd appeared before council to address sewer concerns.

3 **CONSENT CALENDAR**

4 Motion by Liebelt, second by Ekanger, to approve the following items on the consent  
5 calendar:

6 SET BID DATE ON APRIL 7, 2026, until 2:00 p.m. for the Lease of Municipal Hangar  
7 Assignment of Fixed Base Operator Hangar Area #22 Lease Agreement and Consent to  
8 Assignment from Aberdeen Flying Service to Hangar 9

9 DAY CARE LICENSE RENEWAL – Tara Hixon

10 Transportation Network Company License Renewal – Lyft, Inc. dba Lyft

11 SET PUBLIC HEARING ON APRIL 6, 2025, at 5:30 p.m. for a new Retail On-Off Sale  
12 Wine and Cider License for Costa Brava LLC dba Costa Brava Peruvian Kitchen located at 104  
13 South Main Street, Suite 112

14 POSSIBLE APPROVAL OF ARPA REIMBURSEMENT Request No. 8 seeking  
15 reimbursement for contracting fees in the amount of \$1,084,717.71

16 POSSIBLE APPROVAL OF SRF LOAN REIMBURSEMENT Request No. 9 seeking  
17 reimbursement for construction and engineering services in the amount of \$400,211

18 SET BID DATE ON MARCH 31, 2026, until 2:00 p.m. for the Sanitary Sewer Pipe Lining  
19 Project SA-2026-1

20 LOTTERY NOTICE – Disabled American Veterans, Swanson O’Connor Chapter 13

21 Voice vote to approve, with Council Member Nilson abstaining to items 5F and 5G, all  
22 present voting aye, motion carried.

23 **OLD BUSINESS**

24 APPROVAL OF SECOND READING AND FINAL ADOPTION OF ORDINANCE NO.  
25 26-03-03 REGARDING FIREARMS

26 City Attorney Wager presented the second reading of Ordinance No. 26-03-03. Motion by  
27 Ward, second by Liebelt, to approve second reading and final adoption of Ordinance No. 26-03-  
28 03 amending Chapter 34 of the Aberdeen City Code regarding firearms. Roll call vote to approve,  
29 all present voting aye, motion carried.

30 APPROVAL OF SECOND READING AND FINAL ADOPTION OF ORDINANCE NO.  
31 26-03-04 REGARDING AIR GUNS AND HOAX WEAPONS

32 City Attorney Wager presented the second reading of Ordinance No. 26-03-04. Motion by

1 Ward, second by Nilson, to approve second reading and final adoption of Ordinance No. 26-03-04  
2 amending Chapter 34 of the Aberdeen City Code regarding air guns and hoax weapons. Roll call  
3 vote to approve, all present voting aye, motion carried.

4 **NEW BUSINESS**

5 APPROVAL OF EMERGENCY REMOUNT OF AMBULANCE AND SURPLUS OF  
6 DAMAGED CHASSIS AND FIRST READING OF RESOLUTION AUTHORIZING  
7 TRANSFER CONTINGENCY FUNDS TO THE FIRE DEPARTMENT

8 Fire Chief Weig presented the surplus and first reading of Resolution 26-03-03R. Motion  
9 by Johnson, second by Ekanger to approve the purchase from Premier Specialty Vehicles (PSV)  
10 of services and supplies in the amount of \$212,780 to remount the patient compartment of a  
11 damaged 2013 F550 Horton ambulance operated by Aberdeen Fire Rescue – Advanced Care  
12 Ambulance (ACA) upon a new chassis, to surplus the damaged chassis for salvage, and to  
13 authorize the City Manager to sign necessary documents and to approve first reading of Resolution  
14 No. 26-03-03R authorizing the transfer of \$200,000 from the contingency line item to the General  
15 Fund Fire Department for unanticipated vehicle expenses. Roll call vote to approve, all present  
16 voting aye, motion carried.

17 APPROVAL OF WRF IMPROVEMENTS PAY REQUEST NO. 9 IN THE AMOUNT  
18 OF \$1,421,539.52 TO PKG CONTRACTING INC.

19 Water Reclamation Superintendent Fischer presented the pay request. Motion by Ward,  
20 second by Novstrup, to approve the WRF Improvements Pay Request No. 9 in the amount of  
21 \$1,421,539.52 to PKG Contracting Inc. Roll call vote to approve with Council Member Nilson  
22 abstaining, all others present voting aye, motion carried.

23 APPROVAL OF THE PURCHASE OF A NEW 2026 FORD EXPLORER ACTIVE 4WD  
24 FROM PIERSON FORD LINCOLN, INC. USING THE PRICE STRUCTURE FROM SD  
25 STATE BIDS

26 Water Reclamation Superintendent Fischer presented the purchase request. Motion by  
27 Ronayne, second by Ward, to approve the purchase of a new 2026 Ford Explorer Active 4WD  
28 from Pierson Ford Lincoln, Inc. using the price structure from SD State Bids. Roll call vote to  
29 approve, all present voting aye, motion carried.

30 APPROVAL OF PETITION OF VOLUNTARY ANNEXATION OF PROPERTY  
31 LOCATED AT 2801 THIRTEENTH AVENUE SE

32 Community Development Director Hubbart presented the annexation. Motion by Nilson,

1 second by Johnson, to approve Resolution 26-03-01R, a request of voluntary annexation of  
2 property described as Lot 2, Lamont Thirteenth Addition in the NE¼ and the SE¼ and the SW¼  
3 of Section 20-Township 123 North-Range 63West of the 5th PM, Brown County, South Dakota,  
4 includes 66 feet of dedicated road right-of-way adjacent to said Lot 2. Roll call vote to approve,  
5 all present voting aye, motion carried.

6 APPROVAL OF PETITION OF VOLUNTARY ANNEXATION OF PROPERTY  
7 LOCATED AT 1020 MELGAARD ROAD S

8 Community Development Director Hubbart presented the annexation. Motion by Nilson,  
9 second by Ekanger, to approve Resolution 26-03-02R, a request of voluntary annexation of  
10 property described as Lot 3 and Lot 4, Lamont Thirteenth Addition in the NE¼ and the SE¼ and  
11 the SW¼ of Section 20-Township 123 North-Range 63West of the 5th PM, Brown County, South  
12 Dakota. Roll call vote to approve, all present voting aye, motion carried.

13 APPROVAL OF 2026 SDDOT BRIDGE REHABILITATION AGREEMENTS

14 City Engineer Nelson presented the three (3) agreements. Motion by Johnson, second by  
15 Liebelt, to approve and authorize the City Manager to sign the the 2026 SDDOT Bridge  
16 Rehabilitation Agreements with the South Dakota Department of Transportation for the Bridge  
17 Preservation grants for the Second Street overpass. Roll call vote to approve, all present voting  
18 aye, motion carried.

19 APPROVAL OF PAYMENT AND/OR AUTHORIZE CITY MANAGER TO SIGN  
20 INVOICE AND PAY ESTIMATE FOR AIP PROJECT #3-46-0001-49-2023 RWY 13/31 RWY  
21 13/31 REHABILITATION AND LIGHTING IMPROVEMENTS: 1. INVOICE #29 TO HELMS  
22 & ASSOCIATES FOR ADMINISTRATION SERVICES IN THE AMOUNT OF \$372.90, AND  
23 2. PAY ESTIMATE #7B (FINAL) TO EFRAIMSON ELECTRIC IN THE AMOUNT OF  
24 \$12,133.45

25 Transportation Director Krokkel presented the pay request. Motion by Johnson, second by  
26 Novstrup, to approve payment and/or authorize City Manager to sign invoice and pay estimate for  
27 AIP Project #3-46-0001-49-2023 Rwy 13/31 Rwy 13/31 Rehabilitation and Lighting  
28 Improvements: 1. Invoice #29 to Helms & Associates for Administration Services in the amount  
29 of \$372.90, and 2. Pay estimate #7B (Final) to Eframson Electric in the amount of \$12,133.45.  
30 Roll call vote to approve, all present voting aye, motion carried.

31 APPROVAL OF PAYMENT AND/OR AUTHORIZE CITY MANAGER TO SIGN  
32 INVOICE AND PAY ESTIMATE FOR AIP/AIG PROJECT #3-46-0001-53/54-2025 AIRPORT

1 TERMINAL ACCESS ROAD AND TERMINAL PARKING LOT: 1. INVOICE #12 TO HELMS  
2 & ASSOCIATES FOR CONSTRUCTION ADMINISTRATION AND RESIDENT  
3 ENGINEERING SERVICES IN THE AMOUNT OF \$10,621.04, AND 2. PAY ESTIMATE #6  
4 (FINAL) TO DAHME CONSTRUCTION IN THE AMOUNT OF \$129,694.99

5 Transportation Director Krokell presented the pay request. Motion by Ward, second by  
6 Novstrup, to approve the payment and/or authorize City Manager to sign invoice and pay estimate  
7 for AIP/AIG Project #3-46-0001-53/54-2025 Airport Terminal Access Road and Terminal Parking  
8 Lot: 1. Invoice #12 to Helms & Associates for Construction Administration and Resident  
9 Engineering Services in the amount of \$10,621.04, and 2. Pay estimate #6 (Final) to Dahme  
10 Construction in the amount of \$129,694.99. Roll call vote to approve, all present voting aye,  
11 motion carried.

12 APPROVAL OF THE FOLLOWING PAYMENTS TO HELMS & ASSOCIATES: 1.  
13 INVOICE #27 IN THE AMOUNT OF \$1,530.06 AND AUTHORIZE CITY MANAGER TO  
14 SIGN INVOICE FOR AIP PROJECT #3-46-0001-52-2024 GA APRON RECONSTRUCTION,  
15 PHASE 2, 2. INVOICE #12 IN THE AMOUNT OF \$4,817.61 AND AUTHORIZE CITY  
16 MANAGER TO SIGN INVOICE FOR AIP PROJECT #3-46-0001-55/56-2025 AIRPORT  
17 TERMINAL EXPANSION, 3. INVOICE #7 IN THE AMOUNT OF \$500 AND AUTHORIZE  
18 CITY MANAGER TO SIGN INVOICE FOR AIP PROJECT #3-46-0001-57-2025 PRE-  
19 CONDITIONED AIR (PCA) UNIT, AND 4. INVOICE #3 IN THE AMOUNT OF \$8,400.32  
20 AND AUTHORIZE CITY MANAGER TO SIGN INVOICE FOR AIP PROJECT #3-46-0001-  
21 58-2026 SRE BUILDING EXPANSION

22 Transportation Director Krokell presented the pay requests. Motion by Johnson, second by  
23 Ward, to approve Approval of the following payments to Helms & Associates: 1. Invoice #27 in  
24 the amount of \$1,530.06 and authorize City Manager to sign invoice for AIP Project #3-46-0001-  
25 52-2024 GA Apron Reconstruction, Phase 2, 2. Invoice #12 in the amount of \$4,817.61 and  
26 authorize City Manager to sign invoice for AIP Project #3-46-0001-55/56-2025 Airport Terminal  
27 Expansion, 3. Invoice #7 in the amount of \$500 and authorize City Manager to sign invoice for  
28 AIP Project #3-46-0001-57-2025 Pre-Conditioned Air (PCA) Unit, and 4. Invoice #3 in the amount  
29 of \$8,400.32 and authorize City Manager to sign invoice for AIP Project #3-46-0001-58-2026 SRE  
30 Building Expansion. Roll call vote to approve, all present voting aye, motion carried.

31 **REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

32 Motion by Liebelt, second by Ekanger, to approve payment of the bills listed for March

1 16, 2026.

2 Bills having been audited by the Finance Officer and fully itemized and authorize the  
3 Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment  
4 of the following approved bills: Optilegra Inc. 46.84, Delta Dental of SD 114.76, Wellmark  
5 82,658.43, SD Department of Revenue 11,666.14, PKG Pay Request No. 9 1,421,539.52, A-1  
6 Sanitation & Recycling LLC. 12,501.62, Aaron Bigelow 93.75, Aaron Kiesz 112.00, Aberdak  
7 Club 2,462.89, Aberdeen Hockey Assn. 7,049.00, Aberdeen Insider 822.26, Aberdeen News  
8 88.40, Aberdeen Truck & Trailer 35.17, Advance Auto Parts 230.14, Amazon Capital Services  
9 48.97, Amber Schwab 559.52, American Solutions for Bus. 279.27, Amy Lebeau 30.00, Andrew  
10 Rohrbach 260.00, Aqua Pure Inc. 4,134.00, Artz Equipment Co. 6.56, AT&T Cell 665.56, Atco  
11 International 261.17, Auto Value - Aberdeen 1,542.48, AutoZone 170.99, Avera St. Luke's  
12 Hospital 3,714.50, Badger Meter Inc. 2,233.41, Barton Heating & A/C Inc. 987.92, Borns Group  
13 472.68, Bound Tree Medical LLC. 1,936.07, Brock Degroot 182.00, Brown County Landfill  
14 19,256.02, Brown County Treasurer 28.70, Builders FirstSource Inc. 660.60, Caleb Crosby  
15 567.00, Cara Perrion 46.00, CardConnect LLC. 325.00, Carpet Master 2,119.45, Carter Deyo  
16 104.00, Cassandra Schumacher 288.00, Center Point Large Print 200.79, Century Business  
17 Products 1,235.77, Chad Commet 28.00, Charles Kornmann 70.46, Chelsea Shortt 192.00,  
18 Chelsey Albrecht 204.00, City Treasurer 11,041.78, Climate Control 1,673.37, Coca-Cola Bottling  
19 Co. 967.30, Cole Bergan 78.00, Cole Papers Inc. 1,491.96, CommTech Inc. 179.98, Constellation  
20 NewEnergy 33,059.28, Core & Main LP. 5,442.74, Crawford Trucks & Equip. 657.42, Creative  
21 Svcs. of New England 791.95, Dacotah Paper Co. 1,323.80, Dahme Construction 129,694.99,  
22 Dakota Broadcasting LLC. 1,000.00, Dakota Custom Turf 2,228.88, Dakota Doors Incorporated  
23 3,397.47, Dakota Fluid Power Inc. 1,200.68, Dakota Oil 230.85, Dakota Outdoors 710.00, Dakota  
24 Supply Group 2,564.70, Dakota Transmission 1,750.00, Dan Severson 34.00, Daniel Orr 66.00,  
25 Dependable Sanitation 33,755.80, Derek Cleveland 112.00, Direct Automation LLC. 13,509.00,  
26 Domino's Pizza 320.66, Don's Builders Hardware 260.00, Downie's Piano Tuning & Repair  
27 475.00, DSS Image Apparel 1,606.00, DuBois Chemicals Inc. 21,274.00, EBSCO Information  
28 Services 11.00, Eddie's Northside Sinclair 4,698.75, Efraimson Electric Inc. 12,133.45, Farm  
29 Power Mfg. Inc. 15.20, Fastenal Company 112.41, Fire Safety First 260.00, Flexible Pipe Tools &  
30 Equipment 607.50, FP Mailing Solutions 192.00, Francis Walker 42.48, G & R Controls Inc.  
31 14,035.92, Galls Inc. 248.99, Geffdog Designs 13,062.10, Girton Adams Company 270.00, Glenn  
32 Bitz 420.00, Graham Tire Co. 4,294.69, Grainger 2,435.51, Graymont (WI) LLC. 23,017.92,

1 Guardian Life Ins. Co. 1,301.52, Hach Co. 56.14, Harms Oil Company 24,884.57, Hase Plumbing  
2 & Heating 544.90, Hawkins Inc. 15,148.90, Helms & Associates 51,582.53, Henry Schein Inc.  
3 637.20, Hillyard Sioux Falls 1,722.87, House of Glass Inc. 10,896.29, Hub City Radio 4,621.81,  
4 Huber Technology Inc. 4,253.18, IMEG 10,910.36, Impact Janitorial 4,677.24, Ingram Library  
5 Services 3,913.46, Interstate Battery Arlington 174.95, Intoximeters Inc. 470.00, Jackie Witlock  
6 209.86, James Knute Reiersen 66.00, Jarman's Water Systems 470.00, Jennah Farrell 220.00,  
7 Jennifer Ring 130.00, Jensen Rock & Sand Inc.–Mobridge 24,448.80, Jerry Taylor 187.50, JGE  
8 Inc. 2,358.21, JK Sales & Towing 892.50, Johnson Feed Inc. 11,529.43, Jonathon Hepola 220.00,  
9 Jonathon Murdy 4,166.00, Jones & Bartlett 2,835.61, Jordan Majeske 200.00, Jordan Menken  
10 546.00, Joshua Steinwandt 156.00, Kaden Johnson 348.00, Kannon Coats 60.00, Katrina  
11 Holzkamm 187.00, Ken's SuperFair Foods 64.95, Kessler's 6.69, Kevin Bourdon 2,886.00, Kirk's  
12 Auto 1,949.02, Knight Towing 11,797.50, Ladner Electric 1,499.19, Lamb Chevrolet &  
13 Implement Inc. 51,898.00, Lance Hammrich 104.00, Language Line Services 1,153.00, Lawson  
14 Products Inc. 2,135.45, Levi Christianson 28.00, Lien Transportation Co. 30,697.63, Linde Gas &  
15 Equip. Inc. 409.72, Logan Leidholt 125.00, Lucas Leshner 112.00, Lyla Agius 810.00, Lynn Gauer  
16 180.00, Lynn Hanson 900.00, M & T Fire & Safety Inc. 9,367.18, Mac's Inc. 997.73, Maray Larson  
17 134.40, Marco Technologies LLC. 683.57, Marshall-Bond Pumps Inc. 1,362.87, Maryah Wilson  
18 166.25, Matheson Tri-Gas Inc. 255.16, M-B Companies Inc. 6,463.25, McMaster-Carr Supply Co.  
19 594.68, McQuillen Creative Group Inc. 1,832.65, Megan Kusler 21.00, Menards Inc. 7,650.77,  
20 Michael Bunke 1,740.00, Michelle Bacon 240.00, Midstates Group 1,693.35, Midwest Tape  
21 3,320.02, Mike Lester 28.00, Moore Sewing 40.00, MTI Distributing 2,541.28, NAPA Central  
22 1,307.41, NCL of Wisconsin 727.59, NEDFFA 25.00, Nelson Sales & Service LLC. 247.25,  
23 Nextiva Inc. 1,362.82, North Central Rental/Leasing 16,239.60, Northern Plains Animal Health  
24 155.00, Northern Truck Equip. 10,096.11, NSU Workstudy 433.13, ODP Business Solutions LLC.  
25 589.76, Olson's Pest Technicians 410.00, One Source 82.00, OverDrive Inc. 1,150.80, Patricia  
26 Brosz 945.00, Pauer Sound & Music Inc. 64.00, Peggy Hallstrom 337.50, Performance Oil &  
27 Lubricants 4,379.48, Perry Carlson 144.00, PGW Auto Glass LLC. 605.72, Pierson  
28 Ford–Lincoln–Mercury 279.95, Pikes Peak Library District 9.36, Pioneer Manufacturing  
29 Company 428.47, Plunkett's Pest Control 682.08, Pomp's Tire Service 1,137.31, PowerDMS Inc.  
30 4,408.40, Prevention Magazine 200.00, Quality Welding Inc. 39.48, Quill Corporation 372.37,  
31 Randy Murphy 546.00, Ray Payer 202.50, RDO Equipment Co. 5,006.46, RDO  
32 Equipment–Aberdeen 5,185.18, Rebecca Christiansen 101.25, Rhodes Anderson Agency

1 5,997.00, Richard Ward III 76.00, Robin O'Neill 130.00, Runnings Supply Inc. #14 753.88, Safety  
2 Service Inc. 3,110.95, Sanford Health 750.00, Sanford Health Occupational 1,656.00, Sanitation  
3 Products Inc. 16,661.77, Schwan Electric Inc. 2,572.97, Scott Blanchard 136.20, SD Airports  
4 Conference 100.00, SD Department Health Lab 682.00, SD Dept. of Ag & Nat. Res. 100.00, SD  
5 Municipal League 125.00, SD Redbook Fund 436.00, Security Camera Warehouse Inc. 422.75,  
6 Semisi Malolo 220.00, Sewer Duck Inc. 250.00, Shannon Broderson 210.00, Sheryl Erickson  
7 270.00, Sign Solutions USA LLC. 4,689.53, Simpson & Associates 8,000.00, Sioux Valley  
8 Environmental Inc. 6,605.00, Snap-On Industrial 11,369.50, South Dakota One Call 26.25,  
9 Spencer Lux 112.00, Stan Houston Equipment Inc. 123,047.47, Staples 222.77, Steve Markley  
10 338.00, Steven Lust Automotive 509.42, Swanson Electric LLC. 1,232.98, Swede's Body Shop  
11 510.00, Thomson Reuters 127.74, Tim Reed 549.00, Titan Access Productivity 157.32, T-Mobile  
12 USA Inc. 2,278.80, Totally Tubular Mfg. 76.30, Town & Country Lumber 490.30, Tri-State Water  
13 Inc. 82.75, Ty Kadlec 125.00, UAC 650.00, Uline 701.34, Vestis Group Inc. 2,868.51, Vollan Oil  
14 Co. 9,707.98, Volzke Sales LLC. 3,349.50, Vosika Fencing 279.80, WageWorks Inc. 693.75,  
15 WhiteWater West Industries 11,131.40, Wright & Sudlow 4,007.75, Zoll Medical Corp. GPO  
16 1,489.60. Roll call vote to approve, with Council Member Ward abstaining to reimbursement elf,  
17 Mayor Schaunaman abstaining to payment to Climate Control and Sewer Duck Inc., all present  
18 voting aye, motion carried.

19 **CITY MANAGER'S REPORT**

20 City Manager McNeil announced an employee milestone and provided a snow removal  
21 update.

22 **ADJOURNMENT**

23 There being no further business, motion by Johnson, second by Ward, to adjourn the  
24 meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at  
25 6:13 p.m.

26 Prepared by Steven Thithavong for the Finance Office. /s/Jordan McQuillen, Finance Officer